



KEYS TO SUCCESSFUL PROJECT
MANAGEMENT –
A FACULTY WORKSHOP
April 22, 2008

AGENDA

12:30 – 12:40

Welcome and Introduction

Barb Silver, ADVANCE Program Director

12:40 – 1:00

Group Discussion Activity

*Faye Boudreaux-Bartels, Professor & Chair, Electrical,
Computer, & Biomedical Engineering*

1:00 – 1:35

“What I’ve Learned...” - Best Practices

*Candace Oviatt, Professor, Oceanography
Art Gold, Professor, Natural Resource Sciences*

Broad Themes:

“I am responsible for learning the system”

“Treat every person with dignity”

Lab Safety

Budget Management

Working with collaborators, sub-contractors

Recruiting and training graduate students

1:35 – 1:55

Follow-Up: Questions from Group Discussions

1:55 – 2:00

Closing Remarks and Evaluation

Barb Silver, ADVANCE Program Director