

URI Stormwater Phase II Public Outreach, Education, Involvement and Participation Project  
Scope of Work and Timeline (Condensed) April, 2006

Activities	Responsible Party	Anticipated Deadline
<b>A. Local Needs Assessment and Advisory Committee Development</b>		
Form and facilitate an Advisory Committee with input from RIDEM and RIDOT.	RINEMO & SRICD	31-May-06 for formation of group. Facilitation of group continuing through end of project
Conduct a needs assessment.	RINEMO, RIDOT & RIDEM	30-Jun-06
Organize a work group of municipal and non-traditional stormwater managers (local groups) responsible for implementation of Phase II measures.	RINEMO & RIDEM	30-Jun-06
<b>B. State, Municipal and Private Sector Training Curriculum</b>		
Prepare a list of training needs based on the scope of work (7 topics ) and the local needs assessment. Solicit review and comment from the Advisory Committee.	RINEMO & Advisory Committee	08-Sep-06
Prepare outlines of training modules, identify subcontractors/presenters, and solicit review and comment from the Advisory Committee.	RINEMO, SRICD & Advisory Committee	variable
Draft training modules and solicit review and comment from the Advisory Committee.	RINEMO, SRICD & Advisory Committee	variable
Finalize training modules and establish workshop schedules for each module with input from the Advisory Committee. Make updates to modules as needed with input from the Advisory Committee.	RINEMO, SRICD & Advisory Committee	Actual schedule determined yearly in January
Hold workshops for each training module.	RINEMO, RIDEM, SRICD, Low Impact Development (LID) Center & SW Manual training consultant	2/28/2007 through end of project
<b>C. Model Stormwater Education and Outreach Program</b>		
Review and collect current outreach materials used in RI for stormwater management (especially FHWA, USEPA, RIDOT and RIDEM materials). Review and collect assessments completed by RI groups.	RINEMO	30-Jun-06
Review national literature for comparative purposes and identify appropriate outreach materials, messages and delivery methods.	RINEMO	31-Mar-06
Prepare a consistent message for state agencies, communities and watershed organizations regarding why the public should be concerned about the impacts of stormwater on receiving waterbodies. Solicit review and comment from the Advisory Committee.	RINEMO, CEEC, Consultant, SRICD & Advisory Committee	21-Jul-06
Identify best available options for delivery of the messages and materials.	CEEC, Consultant, RINEMO & Advisory Committee	29-Sep-06
Run a pre-survey followed up by post-survey after the outreach is conducted to see how effective the program was. Make adjustments to the outreach program as needed.	CEEC, RINEMO & Advisory Committee	02-Jan-07
Deliver the consolidated state-agency message. Continue delivery of consolidated message.	CEEC & Advisory Committee	09-Jan-06 begin to deliver message and continue throughout life of project
Using the consistent message in task 3 as a starting point, develop source specific contamination outreach messages and materials for local groups.	RINEMO, SRICD & Advisory Committee	Variable
<b>D. Implementation Schedule, Evaluation and Assessment</b>		
Yearly and monthly reporting	RINEMO	Throughout life of project

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