



The Town of Jamestown
Office of Wastewater Management

ISDS SERVICE PROVIDER APPLICATION

PART A. TYPE OF APPLICATION

Conventional ISDS Inspector **New application** **Renewal application**
This allows service providers to complete First Maintenance Inspections and Routine Maintenance Inspections as required by the Town of Jamestown.

Alternative ISDS Inspector / Maintenance Provider **New application** **Renewal application**
This allows service providers to complete operation and maintenance services on alternative and innovative technologies.

PART B. INSPECTOR INFORMATION

LAST NAME: _____ FIRST NAME: _____

COMPANY: _____

PHONE: _____ FAX: _____

ADDRESS: _____

PART C. INSPECTOR QUALIFICATIONS

CONVENTIONAL ISDS INSPECTORS (#1 is mandatory)

1. COMPLETION OF THE UNIVERSITY OF RHODE ISLAND COOPERATIVE EXTENSION ONSITE ISDS INSPECTION TRAINING COURSE (INSP100)

Completion Date of Course: Month: _____ Date: _____ Year: _____

2. CURRENT RHODE ISLAND CLASS II OR CLASS III DESIGNER LICENSE

LICENSE # _____

3. CURRENT RHODE ISLAND CLASS I ISDS DESIGNER OR INSTALLER LICENSE

LICENSE # _____

ALTERNATIVE AND INNOVATIVE MAINTENANCE PROVIDERS (#'s 1, 2, and 3 are mandatory)

1. COMPLETION OF THE FOLLOWING UNIVERSITY OF RHODE ISLAND COURSES:

- a. INSP100: CONVENTIONAL FIRST MAINTENANCE INSPECTION CLASS

DATE COMPLETED: _____

- b. OWT105: I&A OVERVIEW CLASS

DATE COMPLETED: _____

- c. INSP200: OPERATION AND MAINTENANCE CLASS

DATE COMPLETED: _____

2. MANUFACTURER CERTIFICATION (PLEASE ATTACH CERTIFICATE OF COMPLETION)

TYPE OF SYSTEM:

- NORWECO SINGULAIR
 ORENCO ADVANTEX AX -20
 ORENCO ADVANTEX RX -30
 BIOMICROBICS FAST SYSTEM

COMPANY CERTIFICATION WAS PERFORMED BY: _____

DATE COMPLETED: _____

PART D. PROFESSIONAL CONDUCT STATEMENT FOR ISDS INSPECTORS

The Town of Jamestown requires every Town Approved ISDS Inspector to behave with the highest degree of professionalism while conducting Town required inspections. Inspectors are expected to treat every person they encounter in the work environment with the highest level of honesty, courtesy, respect and consideration.

Inspectors are expected to follow the inspection procedures laid out in the State of Rhode Island's Septic System Checkup Handbook to conduct an honest and accurate representation of the current function of their client's ISDS. If the Town of Jamestown receives written notification of negligent or dishonest reporting on the part of the inspector, the inspector may be removed from the Town of Jamestown's List of Approved ISDS Inspectors.

PART E. CARMODY DATA SYSTEMS TERMS OF USE

The Town of Jamestown uses Carmody Data Systems, Inc. web-based tracking service as the method for collecting ISDS inspection and pump-out reports. Inspection and maintenance providers MUST register with Carmody to receive a user name and password. Inspection reports will only be accepted through this program.

TERMS OF USE
AGREEMENT BETWEEN USER AND CARMODY DATA SYSTEMS, INC.

The Carmody Web Site is comprised of various Web sites and Web pages operated by Carmody or its affiliates.

The Carmody Web Sites are offered to you conditioned on your acceptance without modification of the terms, conditions, and notices contained herein. Your use of the Carmody Web Sites constitutes your agreement to all such terms, conditions and notices.

USER ACCOUNT, PASSWORD, AND SECURITY

Your use requires you to open an account; you must complete the registration process by providing us with current, complete and accurate information as prompted by the applicable registration form. You will then choose a user name and a password. Furthermore, you are entirely responsible for any and all activity that occurs under your account. You agree to notify Carmody immediately of any unauthorized use of your account or any breach of security. Carmody will not be liable for any loss that you may incur as a result of someone else using your password or account, either with or without your knowledge. However, you could be held liable for losses incurred by Carmody or another party due to someone else using your account or password.

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MODIFICATION OF THESE TERMS OF USE

Carmody reserves the right to change the terms, conditions, and notices under which Carmody Sites/ Services are offered, including but not limited to the charges associated with the use of the Carmody Sites/Services. You are responsible for regularly reviewing these terms and conditions and additional terms as posted on the Carmody Sites/Services. Your continued use of the Carmody sites/Services constitutes your agreement to all such terms, conditions, and notices.

MUST BE SIGNED BY APPLICANT

I, _____ have read and agree to the Carmody TERMS OF USE. I also agree that I will use Carmody Data Systems to enter in my Town of Jamestown ISDS inspection reports.

PART F. INSURANCE INFORMATION

Please attach certificate of insurance for at least 1 million dollars general liability with completed operations coverage, or error and omissions with the Town of Jamestown as additional insured.

Insurer: _____

Policy #: _____ Expiration Date: _____

PART G. INSPECTOR CERTIFICATION

I certify that as a Town of Jamestown Approved ISDS Inspector I will conform to the inspection procedures and policies as outlined in the above document, and understand the Town of Jamestown's enforcement policy.

INSPECTOR'S SIGNATURE _____

DATE: _____