

TO: NOTICE TO URI STATE EMPLOYEES

FROM: Sharon Bell, Controller

DATE: January 4, 2012

RE: 2011 W-2 FORMS

The University will be issuing W-2 Forms for **all** payroll earnings paid through the URI PeopleSoft Internal Payroll systems under URI's Federal Identification Number (22-3011455). Rhode Island College and the Community College will be reporting their internal payroll earnings under their own Federal Identification Number. The University PeopleSoft W-2 forms will be mailed to employees in January.

Earnings paid through the State of RI payroll system will be reported on the W-2 issued by the State of RI under their Federal Identification Number (05-6000522). Some State employees may receive **more than one** W-2 (State of RI, URI, RIC or CCRI). State W-2 forms will be distributed to active employees through the URI Human Resources Office in late January. State W-2 forms for inactive employees will be mailed.

If you have any questions regarding URI PeopleSoft W-2, please contact Christine Morelli 874-5520 or Beth Ulricksen 874-5209 or questions regarding State of RI W-2 please contact Nancy Gardner at 874-2277.