

Workflow for Readmitting Students Degree-Granting Colleges or University College?

GOALS: To clarify the process for readmitting URI students to YOUR COLLEGE.

Related University Policies

Students Who Withdraw:

8.42.11 If the withdrawal process is completed satisfactorily and the student has cleared all financial obligations to the University the date of withdrawal shall be noted on the student's permanent record. No grades for the current semester shall be recorded. The student may apply for readmission for any regular term subject to the conditions of 8.42.13.

8.42.13 Undergraduate students who withdraw from the University after midsemester and who seek readmission to the University for the next semester shall be readmitted only upon approval of the Scholastic Standing Committee for the college or school in which registration is desired.

Students Who Are Dismissed:

8.24.16 No credit toward a degree requirement shall be accepted for courses taken while the student is under suspension or dismissal from the University for either academic or disciplinary reasons, unless express permission for registration has been given by the student's academic dean or in the case of disciplinary action, the Dean of Students.

8.25.10 Reinstatement of Matriculating Undergraduate Students. A student who has been dismissed may be reinstated to matriculating status after a period of one academic semester or one academic year upon recommendation of the Scholastic Standing Committee of the college in which registration is desired.

8.25.11 Students who have been academically dismissed are the administrative responsibility of the dean of the college to which they wish to be readmitted. Those who wish to take courses as nonmatriculating students shall be provided advising services by the dean who will refer students to advisors in their anticipated major when appropriate. Credit and/or course limitations may be imposed on previously dismissed students by their academic dean.

8.25.12 At the end of each semester the dean will review the academic records of each student allowed course work under these provisions. Previously dismissed students may enroll for no more than two semesters provided that they earn a minimum of 2.00 QPA in each of these two semesters. At the end of two semesters they must apply for readmission and be readmitted as matriculating students or successfully petition to the dean and Scholastic Standing Committee of the college for an exception to the two semester limitation. Students who are neither readmitted nor granted a time extension by petition will be denied further enrollment in the University.

Priority One: For students in good or poor academic standing, clearly articulate the reinstatement requirements and procedures for YOUR COLLEGE (**based on the college to which students wish to return**). Be sure these requirements and procedures are distributed widely and are part of the UC Advisors' Handbook. These requirements should be reviewed and updated on a yearly basis, preferably in late spring.

Transfer Student or Readmitted Student- how to decide? Any student who has been a matriculated student at URI in the past, and who wishes to return as a matriculated student, **MUST** be processed as a readmitted student. This remains true even if they have earned a number of college-level credits at another institution.

WORKFLOW:

- Write and distribute your college policy, based on your interpretation of 8.24.16 of the faculty senate policy manual, so that all students (good or poor academic standing) understand what they have to do to be readmitted to your college at the university.
- Send to UC, a copy of all letters distributed by each DGC Dean's Office informing students of processes needed to gain readmission.