

OFF-CAMPUS FEDERAL WORK-STUDY AMERICA READS AGREEMENT

This agreement is entered into between the University of Rhode Island, hereinafter known as the "Institution," and _____ known as the "Organization", a Federal, state or municipal agency, for the purpose of providing work to students eligible to participate in the Federal Work-Study (FWS) Program.

The parties are to agree to and understand that work to be performed under this agreement is to be in the public interest, and which (1) will not result in *the* displacement of employed workers or impair existing contracts for services; (2) will be governed by such conditions of employment, including compensation, as will be appropriate and reasonable in light of such factors as type of work performed, geographical region and proficiency of the employee and as mutually agreed upon by the Institution and the Organization; (3) does not involve the construction, operation or maintenance of so much of any facility as is used, or is to be used, for the sectarian instruction or as a place for religious worship; and (4) does not involve any partisan or non-partisan political activity associated with a candidate, or contending faction or group, in an election for public or party office.

Students will be available to the Institution, as the Institution shall determine, for performance of specific work assignments. Students may be removed from work on a particular assignment or from the Organization by the Institution, either on its own initiative or at the request of the Organization.

The Organization agrees that no students will be denied work or subjected to different treatment under this agreement on the grounds of race, color, religion, sex or national origin, and that it will comply with the provisions of the Civil Rights Act of 1964 (P.L. 88-352; 78 State 252) and the regulations of the Department of Health, Education and Welfare which implement that act, and Title IX of the Education Amendments of 1972 (P.L. 92-318).

The Institution is considered the employer for purposes of this agreement. It has the ultimate right and responsibility to control and direct the services of each student for the Organization. It also has the responsibility to determine whether the students meet the eligibility requirements for employment under the Federal Work Study Program, to assign students to work for the Organization, and to determine that the students do in fact perform their work. The Organization's right is limited to direction of the details and means by which the result is to be accomplished.

Transportation for students to and from their work assignments will not be provided by either the Institution or the Organization.

Compensation of students for work performed under this agreement will be disbursed, and all payments due as an employer's contribution under state or local workers' compensation laws, under federal or state social security laws, or under other applicable laws, will be made by the Institution.

The student will be paid by the Institution based on the established hourly rate and number of hours worked. A written record of hours worked, not to exceed 20 hours per week, is submitted by the Organization to the Institution on a bi-weekly basis in accordance with a schedule issued annually. Time reports indicating the number of hours worked each week must be signed by an authority of the Organization, certifying the accuracy of the submission, and submitted to the Institution.

Students can only be paid for hours actually worked, and may not be paid for lunch, vacation, holiday, sick days, or other hours not actually worked. When a student's accumulated gross earnings reach his/her Federal Work-Study Award, (s)he must stop working under this agreement.

Name/Coordinator-Organization

Signature

Date

Name/Coordinator-Institution

Signature

Date