



Dear Student:

All students receiving financial aid must meet Satisfactory Academic Progress. The University of Rhode Island has developed the policy specified on the enclosure. This policy is published in the Undergraduate Catalog.

In accordance with the policy, Enrollment Services has reviewed the academic records of all students who are receiving financial aid. Your record indicates that you have not met the guidelines established for academic progress. This means you are no longer eligible to receive financial assistance.

In order to be considered for financial aid, you must complete the enclosed Satisfactory Progress Appeal form and return it with all requested materials and documentation no later than fifteen days from its receipt. You will receive a written response to your appeal once the Committee has met and determined the outcome of your appeal.

If you have any questions, do not hesitate to contact this office for assistance at (401) 874-9500.

Sincerely,

Enrollment Services

Enrollment Services

35 Campus Avenue
Kingston, RI 02881-0891

SATISFACTORY PROGRESS APPEAL

You can submit an appeal if you have failed to meet Satisfactory Academic Progress Requirements. By submitting this appeal, you are requesting that your extenuating or unusual circumstances be considered in order to have your financial aid reinstated.

The following steps will be followed in deciding your appeal:

1. Your appeal will be reviewed by the Satisfactory Progress Appeals Committee to evaluate your academic record and determine if extenuating or unusual circumstances existed. If your appeal is approved you will be advised in writing, that you continue to be eligible to receive financial aid for the upcoming fall and spring semesters. Your academic record will be reviewed annually at the end of each spring semester. If you have achieved a satisfactory academic record and have demonstrated that you are making satisfactory progress as described in the policy, you will remain eligible for financial aid.
2. If your appeal is denied through this process, you will be notified in writing and you will not receive financial assistance for the next period of enrollment. Once the next period of enrollment has been completed you are then allowed to submit another appeal. **The decision of the Satisfactory Progress Appeals Committee is final.**

INSTRUCTIONS:

1. **DEADLINE: 15 DAYS OF RECEIPT OF THIS NOTICE**
2. Before an appeal will be considered, you must have a Free Application for Federal Student Aid (FAFSA) on file for the semester you are requesting financial aid and not be dismissed from the University of Rhode Island.
3. Complete and return the attached SATISFACTORY PROGRESS APPEAL. Please be sure to attach any required documentation.
4. Return all required forms to: Enrollment Services, 35 Campus Avenue, Kingston, RI 02881-1303
5. **YOU WILL RECEIVE A WRITTEN RESPONSE TO YOUR APPEAL.**

SATISFACTORY PROGRESS APPEAL

Date: _____

1. Name: _____

Address: _____

URI ID#: _____ Graduation Date: _____

Phone Number: _____

2. Name of faculty Advisor _____ Dept _____

3. What is your current degree or certificate objective? _____

4. Which of the following resources have you used while at URI? Mark all that apply.

Learning Assistance Center

Advisor

Tutoring

Personal Counseling Services

Career Counseling

Other _____

Disability Office

5. What extenuating circumstances prohibited you from meeting the Satisfactory Academic Progress requirements? **You must attach documentation to support your claim of extenuating circumstances when appropriate.**

6. What changes have occurred that will enable you to meet the Satisfactory Academic Progress requirements? Please explain.

Attach additional sheets, if necessary