

University of Rhode Island
The Graduate School
Graduate Council Meeting No. 424, February 1, 2008
MINUTES

Council Members Present: *Stephen Barber, Gale Eaton, Brian Gallagher, Laura Gostin, Wayne Lee, Beth Marcoux, Jean Miller, Kevin McClure, William Rosen, Henry Schwarzbach, Liz Smith, Gary Stoner, Cynthia Willey Temkin*

Others Present: *Associate Dean Harold Bibb, Associate Dean Keith Killingbeck, Ms. Ruth Gormly*

I. The meeting was called to order at 2:05 p.m. by Associate Dean Harold Bibb.

II. The Minutes of Meeting No. 423 were approved.

III. Announcements

A. Associate Dean Harold Bibb announced the appointment of the following individuals to Graduate Faculty:

Asst. Prof. Becky Sartini – Fisheries, Animal and Veterinary Science
Adjunct Asst. Prof. Michele Jara - Pharmacy

B. Associate Dean Keith Killingbeck announced that a committee has been formed to review and revise the Graduate Manual. The committee will meet every two weeks to review and discuss revisions put together by Dean Bibb and Dean Killingbeck. Members of the committee are: Liz Smith, Jean Miller, Gary Stoner, Kevin McClure, and Steven Carey. Comments from the University will be encouraged, and Deans Bibb and Killingbeck will attend next Wednesday's Council of Deans meeting to have the deans disseminate this information to their colleges. Requests for suggestions will also be forwarded by email to all Graduate Directors. The goal is to accomplish the revisions to the Graduate Manual by this spring, but the process will continue beyond spring if the Committee deems it necessary to do so.

C. Associate Dean Harold Bibb announced that Vice Provost Lynn Pasquerella was doing NEASC study visits in Virginia and therefore was not in attendance at today's Graduate Council meeting.

D. Associate Dean Keith Killingbeck reported that the Vice Provost has requested that a group be formed to discuss the ideas found in the book, *The Formation of Scholars*. Copies of the book are available at Vice Provost Pasquerella's office. The first meeting will be held on Thursday, February 7, at 4:30 p.m. and 12 individuals will participate. Dean Killingbeck encouraged anyone else who is interested to contact him.

V. Committee Reports

A. Curriculum Committee

New Business

Changes Approved:

CVE 549 Nonbituminous Transportation Materials & Mix Design – change in title and catalog description

Program names and requirements for MS and Ph.D. programs
IME 500 Network Application in Industrial Engineering – change in course number, title, prerequisite and catalog description
IME513 or (STA 513) Quality Engineering – change in course number, title and prerequisite
IME 525 (or CSC 525 or ELE 515) – change in course number and prerequisite
IME 533 Advanced Statistical Methods for Research and Industry – change in course number
IME 540 Production Control and Inventory Systems – change in course number
IME 541 Advanced Materials Processing – change in course number
IME 542 Introduction to Computer-Aided Manufacturing – change in course number, title and catalog description
IME 543 Fundamentals of Machining – change in course number and prerequisite
IME 544 Automatic Assembly – change in course number and title
IME 545 Manufacturing Systems: Analysis, Design, Simulation – change in course number and catalog description
IME 546 Advanced Metal Deformation Processes – change in course number and prerequisite
IME 549 (or MCE 549) Advanced Product Design for Manufacture – change in course number
IME 550 Design for Producibility – change in course number
IME 552 Lean Systems - – change in course number, prerequisite, and catalog description
IME 555 Deterministic Systems Optimization – change in course number, title and prerequisite
IME 591 Special Problems – change in course number
IME 592 Special Problems – change in course number
IME 599 Master’s Thesis Research - change in course number
IME 634 Design and Analysis of Industrial Experiment - change in course number and title
IME 660 Nonlinear Optimization - change in course number, title and prerequisite
IME 691 Advanced Special Problems in Industrial Engineering - change in course number
IME 692 Advanced Special Problems in Industrial Engineering - change in course number
IME 699 Doctoral Dissertation Research – change in course number
CHE 491, 492 Special Problems – change in course description and prerequisite
CVE 460 Steel Structures – change in catalog description
AVS 472 Physiology of Reproduction – change in method of instruction and catalog description
BIO 546 Introduction to Neurobiology – change in credits and prerequisite

Change – Because this proposal describes a new program, it was passed along to the New Programs Committee.

OCE Professional Practice Program – change in catalog description

New Courses Approved:

AVS 440 Seminar on Marine Mammals

AVS 473 Physiology of Reproduction Laboratory

2. Non STEM Programs (plus Psychology)
Changes Approved:
PHT 575 Physical Internship I – change in grading method
PHT 585 Physical Internship II – change in grading method
PHT 595 Physical Internship III – change in grading method
HDF 540 Interdisciplinary Teamwork in Health & Human Services – change in prerequisite

B. Policy and Procedures Committee

New Business

1. Associate Dean Harold Bibb discussed issues regarding Section 4.23 of the Graduate Manual, Full-Time and Part-Time Registration. Until now, a student holding appointments as graduate assistants and graduate research assistants will be considered registered for full-time work and billed accordingly. Graduate students in their terminal semester only will be considered full-time if they were registered for research credit. A change in the language to allow students to be considered full time with one research credit in their terminal semester was approved by the Graduate Council.
2. Gaps in the language as written in the University Manual for appointment to Graduate Faculty Status were discussed. It was agreed that the Policy and Procedures Committee would review the language and return their recommendations at the next Graduate Council meeting.

VI. *New Business*

A. Associate Dean Keith Killingbeck discussed issues regarding the timing of submission of defensible copies of a thesis/dissertation. In some cases, students submitted thesis copies to their defense committee members that differed from the official copies they submitted to the Graduate School. Such practices often violate the intent of the 20-day rule. Options for rectifying this situation will be discussed during the Graduate Student Manual review process.

B. Eric Benevides will make a presentation at the next Graduate Council meeting on electronic submissions of course proposals and graduate applications.

VII. *Adjournment*

The meeting adjourned at 3:45 p.m.