



Faculty Senate

April 29, 2008

Faculty Senate Curricular Affairs Committee Four Hundred Sixty-Second Report

At the April 21, 2008 meeting of the Curricular Affairs Committee, the following matters were considered and are now presented to the Faculty Senate.

SECTION I

Informational Matters

A. College of Arts and Sciences

1. Department of Communication Studies

- a) CHANGE: Expiration for COM 240X to permit a final offering in Fall 2008.
- b) CHANGE: Prerequisite for all COM 300-level courses by adding "Pre: junior standing in a degree-granting college or permission of instructor."
- c) CHANGE: Description for the following courses:
 - 1) COM 100 by adding "Not open to students with credit in 110."
 - 2) COM 110 by adding "Not open to students with credit in 100."
 - 3) COM 315 to read "Investigation of individual and mediated environmental messages, analysis and experimentation with the ways communication can affect environmental knowledge, attitudes and behavior, design of communication campaigns to affect resource use and ecological responsibility."

2. Department of English

CHANGE: Description of ENG 205 by adding "205D screen writing. Students may repeat for a total of 12 credits but may not repeat the same letter."

3. Department of Journalism

a. CHANGE: Title for the following courses:

- 1) JOR 310 to "Media Law for Journalists."
- 2) JOR 311 to "Journalism Criticism."
- 3) JOR 313 to "Alternative News Media in the United States."
- 4) JOR 341 to "Editing for Publication."

b. CHANGE: Description for JOR 330 to read: "Reporting, writing, anchoring and producing news for television. Group work leads to production of a half-hour studio newscast. Frequent out-of-class and off-campus assignments."

4. Department of Physics

CHANGE: Title and description for AST 408 to read as follows:

AST 408 Introductory Astronomy (3)

Celestial sphere, constellations. Constitution of sun, stars, nebulae, and galaxies. Planetarium used freely for lectures and demonstrations...

5. Women's Studies Program

a. CHANGE: Description for WMS 350 by adding the following permanent topics:

"Topics include Media Images of Women, Narratives of the Witch, Women and Aging, Women and Health, Women and the Law, Women and Music, Women and Religion, Women and Business Culture."

b. CHANGE: Description for WMS 351 by adding the following permanent topics:

"Topics include: Ecofeminism, Latin American Women, Native American Women, Women and Film, Women, Violence and Non-violence."

B. College of Engineering

1. Department of Chemical Engineering

- a. CHANGE: Prerequisite for CHE 347 to "Pre: MTH 243 or permission of instructor."
- b. CHANGE: Description and prerequisite for the following courses:
 - 1) CHE 348 to "Heat and mass transfer: conduction, convection, radiation, diffusion, transport analogies and equipment design. Biological applications and some separations are covered... Pre: 347 or permission of instructor."
 - 2) CHE 349 to "Theory, design and application of separation processes with a focus on stage operations; distillation, extraction, and adsorption. Integrated processes and new technologies will be examined... Pre: 348 or permission of instructor."
- c. CHANGE: Title for CHE 351 to "Plant Design and Economics I" and prerequisite to "Pre: 314 and 348 or permission of instructor."
- d. CHANGE: Title for CHE 352 to "Plant Design and Economics II and prerequisite to "Pre: 349 and 351 and credit or concurrent enrollment in 464 or permission of instructor."

2. Department of Mechanical Engineering and Applied Mechanics

CHANGE: Prerequisite for MCE 354 to "Pre: 263 and MTH 243 or permission of instructor."

C. College of the Environment and Life Sciences

1. Department of Landscape Architecture

- a. CHANGE: Prerequisite for CPL 391, 392 to "Pre: 410 and permission of instructor."
- b. CHANGE: Description and prerequisite for CPL 397 to "Student works as a part time intern in a planning agency under the supervision of a faculty advisor. Fieldwork must be pre-arranged with agency and instructor... Pre: 410 and permission of instructor."
- c. CHANGE: Description for LAR 243 by adding "For landscape architecture majors only" and prerequisite by adding "Pre: permission of instructor is required."

2. Department of Natural Resources Science

CHANGE: Prerequisite for the following courses:

- 1) NRS 305 to "Pre: 223 and BIO 101 and 102 and 262."
- 2) NRS 309 to "Pre: 223 and 305."

- 3) NRS 324 to "Pre: BIO 101 and permission of instructor."
- 4) NRS 361 to "Pre: 212 or HPR 109 and permission of instructor."

D. Online Courses

The following courses have been approved for online offering:

PSC 274 (or SOC 274) Criminal Justice System (Carroll)

WMS 430 Women and Human Rights Policy (Hughes)

S E C T I O N II

Curricular Matters Which Require Confirmation by the Faculty Senate

A. College of Arts and Sciences

1. Department of Communication Studies

ADD: **COM 291 Communication Teaching Practicum (1)**

Supervised participation in instructional practice for students in communication. Provides exposure to pragmatic classroom issues and experience in various aspects of teaching at a college level. (Practicum) Pre: Permission of instructor. May be repeated for a maximum of 2 credits. S/U only.

2. Department of Communication Studies and Department of Journalism

CHANGE: Method of instruction for PRS 340 (or JOR 340) to "(Lec. 3)."

3. Department of Economics

- a. CHANGE: Requirements for the B.A., in Economics by deleting "ECN 445" and reducing the number of credits required for the major to "30."
- b. CHANGE: Requirements for the B.S., in Applied Economics Option by deleting ECN "445" and reducing the number of credits required for the major to "30."

4. Department of History

a. CHANGE: Title and description for HIS 306 as follows:

HIS 306 The Protestant and Catholic Reformations (3)
 Changes in European Society resulting from the Protestant Reformation and Catholic Counter Reformation, including the

rise of secular states and the effects of religious crisis on society and culture...

- b. DELETE: HIS 307 The Protestant and Catholic Reformation II (3)

5. Department of Music

- a. CHANGE: Description of the requirements for the BA in Music, Jazz Studies as follows:

Jazz Studies. Students selecting this option must complete 43 credits in musicianship and music performance as follows: Musicianship: MUS 119 (1) (fulfills URI 101 requirement), 120 (2), 121 (2), 122 (2), 225 (2), 226 (2), 424 (3), 106 (3), 221 (World Music Unit) (1), 222 (3), 322 (Jazz and Popular Music Units) (2), 280 (0), 480 (1). Music Performance: A: Six semesters of applied music study in the student's principal area of jazz instrumental performance (MUS 110W, 210W and 310W), at 2 credits per semester (12). A successful audition is required prior to study in the principal applied area of jazz instrumental performance. Applied study for the B.A. in music with a jazz option is limited to the following instruments: saxophone, trumpet, trombone, piano, bass, guitar, and drum set. B: Two semesters of major ensembles (2). Major ensembles include MUS 291, 292, 293, 394, 395, 397, and 398G, pending audition. C: Two semesters of MUS 391 (2) and three semesters of MUS 396 or 398J (3). A successful audition is required prior to participation in jazz ensembles. D: MUS 350 with emphasis on jazz styles (0). E: Seven semesters of Music 300 (0). Electives: 45 credits, of which a minimum of 30 must be in non-music courses. The Department recommends that 15 credit hours of electives be taken in music. At least six of these credits should be in upper-division music courses. Students who are deficient in keyboard skills must take MUS 171 (1) and 172 (1). MUS 171 and 172 may count as two of the recommended music electives.

A *minimum* of 127 credits is required for graduation. At least 42 of these credits must be in courses at the 300 level or above.

- b. CHANGE: Description of the Minor in Jazz Studies to read as follows:

Jazz Studies. Students who wish to declare a minor in music using the jazz studies option must complete 19 credits in musicianship, performance, and electives as follows: Musicianship: MUS 106 (3), 120 (2), 121 (2), 122 (2), 171 (1), 221 (World Music Unit) (1), 322 (Jazz and Popular Music Units) (2), and MUS 300 for a minimum of two semesters (0). Music Performance: a minimum of four credits in the principal applied music area (MUS 110W, 210W, at one or two credits per semester) (4), and two semesters of MUS 391, 396, or 398J (2). Applied study in MUS 110W and 210W, for the minor in jazz option is limited to the following instruments: saxophone, trumpet, trombone, piano, bass, guitar, and drum set.

Electives: The department strongly suggests that 3 credits be taken in MUS 101. Participation in other major ensembles is also encouraged. Major ensembles include MUS 291, 292, 293, 394, 395, 397, and 398G, pending audition. A successful audition is required prior to study in the principal applied music area and prior to participation in ensembles.

- c. CHANGE: Description of the Bachelor of Music Degree requirements to read as follows:

BACHELOR OF MUSIC

Music Performance. All students in this degree program must take the following music courses: eight semesters of MUS 300 (0); MUS 350 (0) and 450 [capstone] (0); MUS 119 (1); 120, 121, 122, 225, 226, 227, 228, 416 (17); 221, 222, 322 (9). MUS 235 (3) and 442 (2); 311 (2); 280 (0); 480 [capstone] (2). Students in the Jazz option must take MUS 424 in place of MUS 416. Jazz option students must also take MUS 106 (3) along with MUS 221, 222, 322 for 12 credits total.

A minimum of 128 credits is required for graduation. In addition, students must select one of the following five options.

Classical Guitar: eight semesters of the principal applied music area. Two semesters of MUS 110 at two credits in the first semester and three credits in the second (5); two semesters of MUS 210 at three credits each (6); two semesters of 310 and 410 at four credits each (16). MUS 171 and 172 (2). Students who have not passed the piano proficiency examination by the end of MUS 172 will be expected to take MUS 271 and 272. Four semesters of major ensembles. Major ensembles include MUS 292, 293, 394, 395, 396 or 397, pending audition (4). Four semesters of guitar ensemble (MUS 398G) and three semesters of playing guitar in chamber music ensembles (MUS 398) (7). An upper-division music history course (3); an upper-division music theory course (3). Seven credits of free electives, at least three of which should be in upper-division music courses.

Jazz: (limited to saxophone, trumpet, trombone, piano, guitar, bass, and drum set): Eight semesters of the principal jazz applied music area. Two semesters of MUS 110W at two credits the first semester and three credits the second (5); two semesters of MUS 210W at 3 credits each (6); two semesters each of 310W and 410W at four credits per semester (16). MUS 171 and 172 (2). Students who have not passed the piano proficiency examination by the end of MUS 172 will be expected to take MUS 271 and 272. Four semesters of major ensembles. Major ensembles include MUS 291, 292, 293, 394, 395 or 397, pending audition. Two semesters of jazz studio ensemble (MUS 396), two semesters of jazz studio lab (MUS 391) and four semesters of chamber music ensembles/jazz (MUS 398J) (8). Upper-division music history or upper-division music theory (3). Six credits of electives. At least three of these credits should be in upper-division music courses.

Orchestral Instrument: eight semesters of the principal applied music area. Two semesters of MUS 110 at two credits in the first semester and three credits in the second (5); two semesters of MUS 210 at three credits each (6); two semesters of 310 and 410 at four credits each (16). MUS 171 and 172 (2). Students who have not passed the piano proficiency examination by the end of MUS 172 will be expected to take MUS 271 and 272. Eight semesters of major ensembles appropriate to the principal applied music area (8). Three semesters of secondary or chamber music ensembles (3). An upper-division music history course (3); an upper-division music theory course (3). Seven credits of free electives, at least three of which should be in upper-division music courses.

Piano or Organ: eight semesters of the principal applied music area. Two semesters of MUS 110 and 210 at three credits each (12); two semesters of 310 and 410 at four credits each (16). Four semesters of major ensembles (4). Six semesters of piano accompanying (MUS 371) or playing piano in chamber music ensembles (MUS 398) (6). MUS 420 (3). An upper-division music history course (3). Nine credits of free electives, at least six of which should be in upper-division music courses.

Voice: eight semesters of the principal applied music area. Two semesters of MUS 110 at two credits in the first semester and three credits in the second (5); two semesters of MUS 210 at three credits each (6); two semesters of 310 and 410 at four credits each (16). MUS 171, 172, 271, and 272 (4). Eight semesters of major ensembles appropriate to the principal applied music area at zero or one credit per semester (7). Two semesters of chamber or other music ensembles (2). MUS 283 (3). Seven credits of free electives, at least three of which should be in upper-division music courses.

Students selecting voice must also take nine credits foreign language in any two or more languages. This requirement may be modified or satisfied by advanced placement.

6. Department of Physics

ADD: AST 118 Introductory Astronomy: The Solar System (3)
Celestial sphere, Earth, formation of and motions and characteristics of objects in solar system, the Sun, exoplanets, and search for extraterrestrial life. Planetarium used for lectures and demonstrations. (Lec. 3)

7. College Writing Program

* **CHANGE:** Name of program to "Writing and Rhetoric."

8. Medieval Studies Committee

ADD: Minor in Medieval Studies as follows:

The interdisciplinary undergraduate minor in Medieval Studies will offer students the opportunity to acquire an understanding of the historical,

*May require submission to the Board of Governors for information.

cultural, and social forces that shaped Western Civilization during the European Middle Ages (the period from roughly the fall of Rome (5th century A.D.) to the year 1500. It is traditional to count the Middle Ages (through its incorporation and adaptation of Classical concepts) as the cornerstone of some of our modern ideas, institutions, and technologies, starting with universities, the city, the state, the Church, romantic love, "holy" wars, religious orders, collateral damages, extended fictional narrative, banking and capitalism, artistic realism, gunpowder, the papacy, religious tolerance and intolerance, natural law, absolute monarchy, democracy, witchcraft, heresy, vernacular literary languages, linguistic and literary theory, the cult of violence as a virtue, cathedrals and skyscrapers. Augustine, Dante, Aquinas, Saladin, Frederick, Saint Louis, Maimonides, Averroes, Al-Ghazali, Innocent III, Joan of Arc, and Christine de Pizan, amongst many others, have made their mark on modern thought and cultural practice. This program will encourage the study of medieval culture(s) across disciplinary boundaries.

Undergraduates who contemplate applying for the Minor should contact the Undergraduate Advisor, currently Professor Joëlle Rollo-Koster, to discuss their interests and needs.

ARTS AND SCIENCES REQUIREMENTS: A minor requires a minimum of 18 credits (6 courses) with at least 12 (4 courses) at the 200 level or above. A minimum grade point average of 2.00 is required in the minor and at least half the credits in the minor must be taken at URI. Minors require the approval of the minor department chair.

MINOR REQUIREMENTS

STRONGLY RECOMMENDED: HIS 112 Medieval Europe and LAT 101 (6 credits); the remaining 12 credits can be chosen amongst the following courses:

ARH251 Introduction to Art History: Ancient-Medieval
ARH 356 Medieval Art

ENG 381 Topics in Medieval and Renaissance Literature (can be repeated once with change of topic)

ENG 382 Medieval and Renaissance Authors (can be repeated once with change of topic)

ENG 535 Old English

FRN 412 Love and Adventure in the Age of Aliénor d'Aquitaine

HIS 304 Western Europe

HIS 305 The Renaissance

HIS 308 Medieval Women

HIS 401 Advanced Topics in European History (with medieval focus)

HIS 495 Seminar in European History (with medieval focus)

ITL 481 Dante in Italian

ITL 395 Dante in English

ITL 301 Civilization of Italy (from the Middle Ages to the Renaissance)

ITL 325 Introduction to Italian Literature

ITL 455 Selected Italian Authors (with medieval focus)

PHL 322 Medieval Philosophy

LAT 101 - 102 - 301 - 310 (310 is a one credit course attached to another 3-credit course in which the student reads part of the reading list in Latin)

Students will also have the possibility to choose a Directed Study: 3 credits, in one the proposed fields: Art History, English, French, History, Italian, Latin, and Philosophy, with the approval of the appropriate instructor. For example if taken with the history department it would be HIS391.

B. College of Business Administration

* CHANGE: Name of International Business major to "Global Business"

C. College of Engineering

1. Department of Chemical Engineering

CHANGE: Curricular requirements by replacing "CVE 220 or professional elective (6)" to "professional elective (3)" in the second semester of the Senior Year.

2. Department of Industrial and Systems Engineering

CHANGE: Curricular requirements by replacing "ISE 392" with a professional elective in the Junior Year.

D. College of the Environment and Life Sciences

1. Department of Cell and Molecular Biology

CHANGE: Credits for MTC 199 to "1-12" and adding "May be repeated for a maximum of 12 credits" to the description.

2. Department of Fisheries, Animal and Veterinary Science

CHANGE: Description of Animal Science and Technology major to read as follows:

*May require submission to the Board of Governors for information.

Animal Science and Technology

This major, offered by the Department of Fisheries, Animal and Veterinary Science, is designed for students interested in applied animal science careers. Options are available to students interested in veterinary medicine, animal sciences, and animal management.

The major requires AVS 101,102, 110, 331 and 333 plus option-specific courses as indicated below. Also required are nine to 12 credits in basic science, 24 credits of concentration courses, and 26-29 credits of supporting electives approved for the major.

Animal Science Option. This option includes animal nutrition, physiology, behavior, and disease. Students will normally emphasize one or more of these areas. A strong preparatory background in the basic sciences is needed. Students in this option seek employment in technical areas and/or continue their studies in specialized graduate programs.

In addition to the requirements of the major, students choosing this option must complete the following basic science requirements: AVS 420 or BIO 352; BIO 101, 102; CHM 101, 102, 112, 114; CHM 124, 126 or CHM 226, 227, 228; MIC 201, 211; and MTH 131.. The remaining credit requirements will be selected from the concentration courses and supporting electives approved for this option.

Animal Management Option. Research techniques and procedures for animal care are emphasized along with a strong background in the sciences. Students with this training and animal experience would be employed in research and teaching facilities as animal technicians, animal technologists, supervisors of animal technicians, and assistant research project leaders.

In addition to the requirements of the major, students must complete the following basic science requirements: BIO 101; CHM 101, 102, 112, 114 or CHM 103, 105, 124, 126; MTH 107 or higher; and NFS 207. Nine credits in animal management are required in the concentration. The remaining credits will be selected from the concentration courses and supporting electives approved for this option.

PreVeterinary Option. This option requires a demonstrated capability in the basic sciences and prepares students for admission to veterinary schools offering the D.V.M. degree. Because admission requirements among schools are not totally uniform and are subject to change,

students should determine specific requirements of the schools in which they are interested. Those who are not accepted for veterinary training will be well prepared to pursue graduate programs in animal physiology and health.

In addition to the requirements of the major, students must complete the following basic science requirements: AVS 420 or BIO 352; BIO 101, 102; CHM 101, 102, 112, 114, 226, 227, 228; BCH 311; MIC 201 or MIC 211; PHY 111, 112, 185, 186; MTH 131; MTH 132 or STA 307 or STA 308. The remaining credits will be selected from the concentration courses and supporting electives approved for this option.

3. Department of Landscape Architecture

CHANGE: Minor in Community Planning to read as follows:

Minor in Community Planning

The minor will require a total of 18 credit hours. Nine of the 18 credits are the required courses and the remaining will be elective courses.

Required Courses:

CPL 410 will be the required introductory core course for the minor and will be offered each year. In addition, each student is required to complete six credit hours from the followings: CPL 434; CPL 530 [proposed to change to CPL 450], CPL 511 [proposed to change to CPL 485]; CPL 538 and CPL 391 (or 392). A maximum of 3 credits of CPL 391 or 392 can be applied toward the required courses of the minor. Alternatively, three credits of CPL 391/392 can be applied toward the elective courses in the minor. Professors William Gordon and Farhad Atash will teach these courses and no new personnel are necessary.

Electives:

The Minor recognizes that many courses offered within the University are suitable in expanding the knowledge base of the student enrolled in the Minor in Community Planning. Therefore successful completion of nine credit hours from the following list of courses is required in consultation with the Community Planning advisor, Professor Farhad Atash: AAF/PSC 410, 466; CPL 391, 392, 397; CVE 346; ECN 402; GEG 101, 104, 200, 203; HDF 418, 424, 434, 440; LAR 201, 202; MAF 465, 475, 484; NRS/CPL 300; NRS 415, 450; PHL 318; PSC 221, 402 and SOC 214, 240. These elective courses cannot be simultaneously counted toward a major.

The Department of Landscape Architecture, within the College of the Environment and Life Sciences, administers this minor. Interested students should contact Professor Farhad Atash in the West Tower Office of Rodman Hall (third floor), 401-874-2982 or atash@uri.edu.

E. Interdisciplinary Committee on Sustainability:

1. ADD: The following new interdisciplinary minor in sustainability:

Requirements for the Sustainability Minor

Components of a minor at URI:

- A minimum of 18 credits.
- Twelve credits of the 18 required must be from the 200-level or above.
- A grade point average of 2.0 or above must be earned in the minor courses.
- Courses may not be taken on a pass-fail basis.
- "Double-dipping": courses from the minor may be used to satisfy the general education requirements; the minor may include courses from the student's major department, but these may not count as major requirements.
- Half of the credits must be earned at URI

Additional components of the Sustainability Minor:

- Select from a series of synthesis courses which focus on principles of sustainability - 3 credits
- An internship which includes hands-on sustainability experience on campus or in the community. Course can include research, service learning, and/or leadership. Minimum of 3 credits. Course can be repeated for up to 6 credits.
- Elective courses selected from the approved list of courses with at least one each in the three general areas of economics, social equity and the environment
- A capstone course - 3 credits (May be satisfied in tandem with an internship.)

Specific requirements:

- Core courses - See (http://www.uri.edu/facsen/SUS_Cat_Tri.pdf)
- Internship - Students may elect to take an internship offered from within a given major. Some majors have generic internship courses in which students may seek approval for from 3-6 credits (e.g. Communication Studies; others would need to use the Office of Internships & Experiential Education to arrange for an appropriate internship of from 3-12 credits, only 3 of which would be required for the minor. Approval of the internship activity to fulfill requirements of the minor would require approval by the Sustainability Minor Coordinator(s). (<http://www.uri.edu/univcol/internships/?page=General%20Requirements>).
- 9 credits of courses, one from each of the three areas (environment; social equity; economics)
- Capstone Course - This course will require submission of a brief proposal in which students describe the intended work and how it relates to sustainability, the associated course and the faculty sponsor. The faculty member may well be simply signing off on a

course that s/he teaches as part of a regular workload or may be agreeing to sponsor the student's work in a special studies arrangement, which could be an add on to the internship or stand alone. The Sustainability Minor Coordinator would approve the proposed capstone course. The Sustainability Minor Committee would be consulted on the appropriateness of capstone courses, internships and the addition of any new courses to the minor.

See http://www.uri.edu/facsen/SUS_Cat_Tri.pdf for full list of courses by category.

b. ADD: The following new course code:

Sustainability (SUS)

F. Interdisciplinary Committee and College of Arts and Sciences

Department of Communication Studies

CROSS-LIST: COM 315 as "COM 315 (or SUS 315) Environmental Dimensions of Communication"

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SECTION III

Joint Report of the Curricular Affairs Committee and Graduate Council
on 400-Level Courses

At the March 24 and April 21, 2008 meetings of the Curricular Affairs Committee and the April 18 meeting of the Graduate Council, the following matters were considered and are now presented to the Faculty Senate.

A. Informational Matters

1. College of Arts and Sciences

a. Department of Communication Studies

CHANGE: Prerequisite for all 400-Level courses by adding "Pre: junior standing in a degree granting college or permission of instructor."

b. Department of Computer Science and Statistics

CROSS-LIST: ELE 437 as ELE 437 (or CSC 417) Computer Communications (3)

*c. Department of Journalism

1) CHANGE: Title for JOR 410 to "Ethics and Journalism"

*No action by Graduate Council. Not for graduate credit.

- 2) CHANGE: Description for JOR 415 to read as follows: "Critical assessment of reporting through the reading and analysis of book-length works of journalism and magazine and newspaper series and articles."
- 3) CHANGE: Title for JOR 442 to "Publication Design for Journalism and PR" and prerequisite to "Pre: Junior standing. 341 with a grade of C or better recommended."

2. College of Business Administration

- a. CHANGE: Prerequisite for BUS 404 to "Pre: 302 or concurrent enrollment in 302 and senior standing in a degree-granting college, or permission of instructor."

- b. CHANGE: Title and description for BUS 421 to read as follows:

BUS 421 Derivative Securities and Risk Management (3)

Advanced treatment of options, futures and other derivatives securities. Includes theoretical and normative valuation methods with applications to investment portfolios and corporate risk management. (Lec. 3) Pre: 320 or permission of instructor.

- c. CHANGE: Title, description and prerequisite for BUS 441 and delete cross-listing with COM as follows:

BUS 441 Leadership Skills Development (3)

Application of organizational behavior concepts to develop leadership competencies and effective employee management programs. Pre: 341 or permission of instructor.

- d. CHANGE: Title, description and prerequisite for BUS 443 as follows:

BUS 443 Organizational Design and Change (3)

Behavioral science applications to planning systematic organizational design, change and development using theory, concepts, technique, and cases for change agents and managers of change. Pre: 341 or permission of instructor.

- e. CHANGE: Description and prerequisite for BUS 449 to read as follows:

BUS 449 Entrepreneurship (3)

Procedures for starting one's own business including business plans, financial data analysis, legal issues, and assessing feasibility of business ideas. Also addresses evaluating career interests and skills in

entrepreneurship. Pre: 201 or permission of instructor; not open to students with credit in EEC 325.

3. College of Engineering

a. Department of Chemical Engineering

CHANGE: Prerequisite for CHE 464 to "pre 313."CHE 464

*b. Department of Mechanical Engineering and Applied Mechanics

CHANGE: Prerequisite for MCE 401 to "Pre: 302 and 366 and 448 and IME 240 and concurrent registration in CHE 333. Must be taken in semester prior to MCE 402. Not for graduate credit.

4. College of the Environment and Life Sciences

Department of Landscape Architecture

CHANGE: Title, description and prerequisite for CPL 410 as follows:

CPL 410 Fundamentals of Community Planning Practice (3)
Survey of the planning profession and its different functional areas: land use, environment, urban design, transportation, housing, economic development, and growth management. Pre: junior, senior, or graduate standing, or permission of instructor.

B. Curricular matters which require confirmation by the Faculty Senate

1. College of Arts and Sciences

*a. Department of Theatre

ADD: THE499 Senior Seminar (1)

A capstone seminar for the graduating Theatre Major. Content will be developed to assist in the transition from the educational realm to the professional world with Portfolio development and assessment as integral experience.(Seminar)
Pre: senior standing and major or minor in theater.

b. Women's Studies Program

ADD: WMS 430 Women and Human Rights Policy (3)

Focus on women and human rights around the world and human rights policy in the U.S. The human rights movement from the

1970s to the present will be discussed. (Lec. 3/online) Pre:
junior standing

*No action by Graduate Council. Not for graduate credit.

2. College of The Environment and Life Sciences

Department of Landscape Architecture

CHANGE: level, number, title, description and prerequisite for the following courses:

a. CPL 511:

CPL 485 (511) Environmental Planning (3)

Theories, methodologies, and substantive concerns of environmental resource analysis with attention given to coastal environmental issues. Focus on land, soils, watersheds, water quality, vegetation, air quality, wildlife, noise pollution. (Lec. 3) Pre: junior, senior, or graduate standing, or permission of instructor.

b. CPL 530:

CPL 450 (530) Urban Design (3)

Concepts of contemporary urban landscapes, ranging from entire cities to specific building sites. Includes private development, public spaces, transportation systems, aesthetics and sprawl. Emphasis on urban design processes and standards. (Lec. 3) Pre: junior, senior, or graduate standing, or permission of instructor.

c. CPL 545:

CPL 483 (545) Land Development (3)

Study of land development including land acquisition, development and project effectiveness. Techniques focus on land suitability and project viability, as well as environmental considerations. Focus on coastal development. (Lec. 3) Pre: junior, senior, or graduate standing, or permission of instructor.

3. College of Human Science and Services

*Department of Human development and Family Studies

ADD: **HDF 416 Personal and Organizational Leadership (3)**

Topics include leadership theory and style, experiential learning, peer mentoring, critical thinking, quality improvement, and organizational development. (Lec. 3) Elective for leadership minors Pre: 290 or 190 and permission of instructor.

*No action by Graduate Council. Not for graduate credit.

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SECTION IV

Revised Proposal on Course fees

The Curricular Affairs Committee approved the following proposal on May 2, 2008. This revised proposal is in response to the Senate's action of 24 April 2008. The background information from the original proposal, along with the additional background presented on the 24th, is included for the benefit of new senators and by way of reminder to returning senators.

A. Background Information

- In spring 2006 it was brought to the CAC's attention that laboratory fees were attached to several courses for which the method of instruction was not "Laboratory."
- The CAC wrote to Provost Swan and the FSEC about its concerns. The FSEC subsequently met with the Provost and asked her to follow-up on the issue.
- There was no correspondence between spring 2006 and spring 2007, but it was brought to the CAC's attention in spring 2007 that lecture, seminar and independent study courses still appeared on the list of courses for which lab fees were assigned.
- The CAC wrote to the FSEC in spring 2007 requesting that the matter be brought before the Senate. At that time, the FSEC decided that it was not appropriate to go to the Senate. Subsequently, new Senate Chair Jim Miller wrote to the Provost requesting information about establishing lab fees for courses and proposing that the CAC or the FSEC help draft a transparent and fair policy on lab fees.
- There were some conversations during the summer 2007 between Faculty Senate Chair Miller and Vice Provost Pasquerella, but no further action was taken until the FSEC decided to propose that the Senate adopt a resolution opposing the assessment of Laboratory Fees for courses without laboratories.
- A substitute for the FSEC's resolution was proposed to the Senate and, after discussion, referred back to the FSEC. The FSEC charged the CAC to develop criteria for determining what are acceptable uses for laboratory fees and whether the instructional method for any proposed course warrants the assessment of a laboratory fee. A CAC subcommittee was established to respond to the charge
- From the beginning, the CAC's concerns were **fairness to students and transparency of policy and process.**
- When the matter was sent back to the CAC from the FSEC, these concerns were reaffirmed and were the focus of the charge to the subcommittee.

- The subcommittee members were: Harry Knickle of Engineering, Mike Honhart of History, Larry Englander of Plant Sciences, Norbert Mundorf of Communication Studies, Carla Simonini of CCE and me.
- The subcommittee – and later the full CAC -- never wavered from its belief that there are legitimate reasons for some courses to assess a "lab" fee. It also was unwavering in its belief that there must be a clear fee policy, a transparent process and fairness to students. We believe the proposals we bring to you accomplish those things.
- Finally, the subcommittee and the CAC understand **how and why** fees are important sources of revenue for programs. The proposed policy allows for the continuation of legitimate supplemental fees required by some courses. It also allows for a predictable process of returning those fees to the departments and units for which they were levied. The significant change is that the process is **defined** and is **public**.

B. Recommendations

Preface

The CAC acknowledges that the cost of delivering university courses varies widely. From a financial standpoint, the ideal might be the ability to calculate the true cost of offering each course and price it accordingly. An alternative – the creation of a structure of course- and course-technology fees – appears to be ill-advised at this time. Support for continuation of the existing "lab fee" appears strong. The revised proposal that follows accepts that but reflects the CAC's and others' belief that such a fee must be tied to Method of Instruction. As originally requested, the proposal specifies the circumstances under which the "lab fee" should be assessed.

Notes

1. This proposal refers **only** to the current "laboratory/clinical fee" as described on page 21 of the 2007–2008 Catalog: "A laboratory/clinical fee of \$55 will be charged for each undergraduate and graduate laboratory or clinical course."

2. Laboratory, as an approved Method of Instruction, is defined as "in-class applied course work, generally involving experimentation or observation, typically using special equipment (including computers and specialized software)."

3. Elsewhere on page 21 is a sentence including the following: "Expenses connected with class trips . . . are charged to the students concerned."

* Studio is viewed as a "laboratory" for the arts. (approved definition: "in-class, supervised work with an emphasis on performance and creativity in which faculty instruct, assist, and critique.")

Starting from the principle that tuition should cover basic instructional costs, the CAC recommends the following:

1. That the Faculty Senate approve the following proposed policy on "lab fees."

Proposed Policy on "Lab Fees"

(1) Only under limited circumstances should a fee be attached to a course; thus the "default" for all courses is "no fee"; (2) the "laboratory/clinical fee" may **not** be assessed unless a course has been approved with a lab/clinical/studio* Method of Instruction; (3) all monies from "lab fees" will be made available to the department(s) / academic unit(s) offering the course for which they were levied; (4) courses approved for a "lab fee" must regularly be reviewed and certified as continuing to warrant the fee; and (5) "lab fees" may be assessed only for approved permanent courses.

The "lab fee" is justified when it is used to provide direct benefit to the student paying the fee **or** when it is used to provide direct benefit to the student paying the fee as well as shared benefits to other students taking the course.

Money generated by a "lab fee" is appropriate to cover the cost of

(1) Purchasing consumable supplies. Such supplies are goods that are vital to instruction in a course, are used by individual students, cannot be purchased easily and economically by students and are expendable.

(2) Acquiring, maintaining, upgrading and replacing specialized technology or equipment (the nature of which varies widely by discipline) and purchasing related consumables.

(3) Hiring students to staff the lab/studio, but only when no other options exist to fund essential help. Such staffing must provide direct benefit to students paying the fee.

Money generated by a "lab fee" is **not** appropriate to cover the cost of non-consumable supplies or consumable items students can be reasonably expected to purchase (the nature of which varies widely by discipline). It also is **not** appropriate for books, office supplies, faculty or staff salaries, capital equipment or instructor's travel.

Departments and instructors are encouraged to make the benefits of "lab fees" transparent to students.

2. That the Faculty Senate approve the following proposed catalog language related to lab fees.

Proposed Catalog Language

"A laboratory/clinical fee of [] may be charged for a course with a lab, studio or clinical experience. When there is a fee, that information is included in the course description and on the eCampus registration system."

3. That the Faculty Senate approve the following proposed process for approving and allocating lab fees.

Proposed Process for Approving and Allocating "Lab Fees"

The policy on "lab fees" and the process for approving and allocating them must be transparent and public. The CAC urges the development of a process for regular review of how "lab fees" have been used. The CAC asks that the "Lab Fees" Policy be implemented for courses to be taught starting in Fall 2009. Immediately upon approval of the policy, a timetable for the following process will be established by the Office of the Provost.

1. All departments and programs will be provided a copy of the policy and asked to share it with all faculty. Courses for which fees have been approved previously must be reviewed under this new process if fees are to be charged in the future.
2. A faculty member(s) who believes a course warrants a course fee or a course-technology fee will provide a written request, including detailed justification referencing the policy, to his/her department chair/program director. The chair/director will review requests and forward her/his recommendations, with justifications, to the College Dean. Cross-listed courses require support from both departments/programs.
3. The Dean will review the requests and forward her/his recommendations, with justifications, to the Office of the Provost.
4. The Office of the Provost will make the final determination about which courses are assessed a "lab fee." The Office of the Provost will forward the information on these courses to Enrollment Services and the administrative unit responsible for Catalog copy.
5. The fee assessment will be specified with the course description in the catalog and will be prominently noted on the eCampus registration system.
6. The Office of the Provost will annually report to the Curricular Affairs Committee the list of courses approved for "lab fees."
7. The Office of the Provost will establish a date for annual review of **new** requests for "lab fees."
8. The Office of the Provost will establish a process that insures all courses are regularly reviewed as appropriate for continuation of the fee assessment.