



## Faculty Senate Curricular Affairs Committee

**Minutes** for the eighth meeting of the 2006-2007 academic year.

- I. The meeting was called to order at 3:05 p.m. on Monday, April 23, 2007, in Library Conference Room A, Chairperson Luebke presiding.

The following members were present: Professors Englander, Hickox, Keefe, Luebke, McCurdy, Peters, and Rosenbaum; Dean Libutti.

Chairperson Luebke reminded the committee that the consent Agenda items are labeled with a C and any member could request that a consent item be discussed. She noted that a few of the consent Agenda items were prerequisite changes that required "and" or "or" clarification by the department, but that she didn't think the items necessarily should be removed from the consent agenda. She also said that item V, C, 2 was the consent Agenda not item V, C, 3.

It was agreed to remove item V, A, 4, b from the consent Agenda.

A motion was made to approve all of the Consent Agenda items with the exception of V, A, 4, b. The motion carried.

- II. The Minutes of 2006-07 Meeting #7 March 26, 2007 were approved.

III. REPORTS

- A. Chairperson Luebke noted that a memorandum from the College of Arts and Sciences Deans regarding Lab Fees had been enclosed with the Agenda. She said she had spoken briefly about the issue with Vice Provost Pasquerella, who was out of the country and not able to report further on the issue.

Following discussion, a motion was made to direct Chairperson Luebke to request that the Faculty Senate Executive Committee bring to the Faculty Senate the issue of the inappropriate assessment of fees for courses without laboratories. The motion carried.

- B. The revised draft of 8.81.80 was approved.

IV. UNFINISHED BUSINESS

A. College of the Environment and Life Sciences

Departments of Environmental and Natural Resources Economics and  
Natural Resources Sciences

Chairperson Luebke noted that no additional information about the  
change in communications electives for the Environmental Economics  
and Management major had been received.

It was agreed to remove the item from the CAC's Agenda.

B. College of Arts and Sciences (Memorandum of December 14, 2006)

1. Departments of Economics and Political Science

Chairperson Luebke said that no additional information had been  
received regarding the addition of ECN (or PSC) 329.

It was agreed to remove the item from the CAC's Agenda.

C. College of Arts and Sciences (Memorandum of December 18, 2006)

Department of Communication Studies

Chairperson Luebke said that no additional information had been  
received regarding the addition of COM 410\*.

It was agreed to remove the item from the CAC's Agenda.

D. College of Arts and Sciences (Memorandum of January 29, 2007)

Film Media Program, Department of English and Comparative Literature

Following discussion, FLM 451\* (or ENG 451\* or CLS 451\*) as revised  
was approved.

E. College of Arts and Sciences (Memorandum of March 8, 2007)

Department of Communication Studies

The addition of COM 326 was approved.

\*May require action by the Graduate Council

V. NEW BUSINESS

A. College of Arts and Sciences (Memorandum of April 9, 2007)

1. Department of Communication Studies

a. The addition of COM 271 and COM 272 was approved pending clarification of laboratory hours)

C b. The change in title for COM 441 was approved.

2. Department of Economics

C a. The change in description for ECN 327 and ECN 328 was approved.

b. The change in B.S. and B.A. curriculum requirements was approved.

3. Department of Mathematics

Consideration of the addition of MTH 445\* was postponed definitely until the fall.

4. Department of Music

C a. The change in descriptions for minor program options was approved.

b. Consideration of the change in method of instruction for MUS 121, MUS 225 and MUS 227 was postponed definitely until the fall.

5. Department of Theatre

a. The change in requirements for the BA in Theatre/Elementary Education was approved.

C b. The change in prerequisite for THE 355 was approved

c. The addition of THE 337 was approved pending clarification of method of instruction and prerequisite.

B. College of Business Administration (Memorandum dated March 28, 2007)

The addition of BUS 424 was approved pending clarification of the prerequisite.

C. College of Business Administration (Memorandums dated April 5, 2007)

1. The restructuring of BS curriculums in Accounting, Finance, General Business, International Business, Entrepreneurship Management and Supply Chain Management was approved.

With regard to the International Business program, it was agreed to recommend that the College of Business consider appropriate options for students who study abroad for financial or personal reasons.

C 2. The change in description for BUS 460 was approved.

3. The addition of BUS 463\* was approved

4. BUS 444 was approved for online instruction

D. College of Business Administration (Memorandum dated April 10, 2007)

- C The change in prerequisites for the following courses: BUS 336, 337, 338; BUS 341; BUS 355; BUS 367; BUS 422, 423; BUS 459, 461; and BUS 445 was approved.

E. College of Engineering

1. Department of Electrical, Computer, and Biomedical Engineering (memorandum dated March 23, 2007)

C The change in prerequisite for 200, 300 and 400\*-level ELE courses was approved.

2. Department of Industrial and Manufacturing Engineering (memorandum dated April 5, 2007)

C The change in prerequisite/description for 200, 300 and 400\*-level IME courses was approved.

3. Department of Ocean Engineering (enclosure)

a. The change in grading method for OCE 416 was approved.

b. The change in the BS curriculum in Ocean Engineering was approved.

4. Department of Mechanical Engineering and Applied Mechanics (memorandum dated March 7, 2007)
  - C a. The change in prerequisite for MCE 301, 302, 313, 354 and also 434\* was approved.
  - b. The change in title, description, method of instruction and prerequisite for MCE 401, and 402 was approved.
  - c. Change BS degree program in junior and senior years was approved.
5. Department of Chemical Engineering (memorandum March 7, 2007)
  - C The change in title and prerequisite for CHE 351 and 352 was approved.
- F. College of the Environment and Life Sciences
  1. Department of Fisheries, Animal and Veterinary Science

The addition of AFS 104 was approved pending clarification of the prerequisite.
  2. Department of Plant Sciences
    - C The change in title and description for PLS 255 was approved.
- G. College of Human Science and Services (Memorandum dated March 20, 2007)
  1. Department of Human Development and Family Studies

The addition of the titles of options to student transcripts for the BS in Human Development and Family Studies was approved.
  2. Department of Kinesiology

The addition of the titles of options to student transcripts for the BS in Kinesiology
  3. Department of Textiles. Fashion Merchandising and Design
    - a. The addition of TMD 345 and TMD 355 was approved.

- b. The change in credits description and method of instruction for TMD 335 was approved

#### H. College of Pharmacy

The addition of PHP 505X was approved effective May 8, 2007 pending no objections to the course after publication in the April 30 Edition of the Temporary Course Newsletter.

#### I. University College and Special Academic Programs (enclosed)

The addition of the following courses to the list of Service Learning courses was approved. It was noted that WMS 150 might include a statement to the effect that some sections may be service learning.

- a. LAR 444 and 445 (Green)
- b. CSV 302 (Farris)
- c. WMS 150 (Nichols)

#### J. Summer Procedures for the Curricular Affairs Committee

The following motion was approved:

That the CAC follow its past practice of considering and approving X courses by mail between the last meeting in the spring and the first meeting in the fall as long as there are no objections. If objections are raised, consideration of the temporary course(s) will be postponed until the first CAC meeting in the fall.

#### K. Honors Program

- 1. The change in credits, method of instruction and description for HPR 201, 202 was approved.
- 2. The change in description for HPR 341, 342 was approved.

#### L. College of Engineering

Department of Industrial and Manufacturing Engineering

The change in name of the department to "Industrial and Systems Engineering" was approved

M. Online Courses for Fall 2007

The following courses were approved for online instruction beginning in the fall 2007:

WMS 350 Topic: Women and Mental Health (Nichols)  
PSY 478 Topic: (Salgado)

Following discussion, it was agreed to accept proposals for online courses for the fall semester if they were received by May 11, 2007 and if they were in electronic format. It was further agreed to vote on whether to approve or disapprove the last minute submissions by e-mail.

Chairperson Luebke thanked the members of the CAC for their patience and willingness to complete the very lengthy Agenda. She expressed her appreciation to the members of the committee whose terms were concluded at the end of the year: Professors Keefe, McCurdy, Peters and Rosenbaum

The meeting was adjourned at 4:45 p.m.

Respectfully submitted,

Sheila Black Grubman