

CURRICULAR AFFAIRS COMMITTEE

Minutes for the eighth meeting of the 2007–2008 academic year.

- I. The meeting was called to order at 3:00 p.m. on Monday, April 21, 2008, in Library Conference Room A, Chairperson Luebke presiding.

The following members were present: Professors Englander, Hickox, Honhart, Knickle, Kovoov, Luebke, MacDonald, Mundorf and Robbins; Dean Libutti. Ms. Grubman served as the Provosts designee.

Guests: Professor Branch from the Department of Human Development and Family Studies; Professor Derbyshire from the Department of Communication Studies.

Chairperson Luebke announced that it was the last meeting of the CAC for the 2007–08 academic year and thanked everyone for all of his or her work on the committee.

Chairperson Luebke noted that Consent Agenda items were labeled with a C and said that any member could request that an item on the Consent Agenda be discussed.

A motion was made to approve the Consent Agenda. The motion carried.

- II. The Minutes of Meeting #7, March 24, 2008 were approved.

III. REPORTS

- A. Chairperson Luebke reported that she had met with Provost DeHayes about the proposed Course Fee Policy and noted that he had been very supportive of the CAC's efforts to clarify and bring fairness to the process.
- B. Chairperson Luebke and Ms, Grubman outlined the procedure that the CAC follows for considering and approving temporary courses during the summer months:

For the period between the last meeting in the spring and the first meeting in the fall, the CAC will consider and approve X courses as long as there are no objections. If objections are raised, consideration of the temporary course(s) will be postponed

until the first CAC meeting in the fall.

After discussion, the procedure was agreed upon by members of the committee.

IV. UNFINISHED BUSINESS

A. College of Arts and Sciences

Department of Music

The change in method of instruction for MUS 121, MUS 225 and MUS 227 was removed from the Agenda.

B. College of Arts and Sciences

Departments of Political Science and Sociology

The change in prerequisite for PSC 274 (or SOC 274) was removed from the Agenda.

C. College of Human Science and Services

Department of Human Development and Family Studies

The addition of HDF 416 was approved.

D. College of Human Science and Services

Department of Textiles, Fashion Merchandising and Design

The addition of TMD 126 was removed from the Agenda.

E. College of the Environment and Life Sciences

1. Department of Fisheries, Animal and Veterinary Science

AVS 340X was removed from the Agenda at the request of the department chairperson.

2. Department of Landscape Architecture

a. The changes in the following courses were approved:

- 1) Prerequisite for CPL 391, 392
- 2) Description and prerequisite for CPL 397

- 3) Title and description for CPL *410
- 4) Level, number, and title for CPL *511
- 5) Level, number, title and description for CPL *530
- 6) Level, number, title, prerequisite and description for CPL *545

b. The change in minor in Community Planning was approved.

V. NEW BUSINESS

As a courtesy to Professor Derbyshire, the committee considered all requests from the Department of Communication Studies at the beginning of the meeting. It is recorded below in order of the Agenda.

A. College of Arts and Sciences (Curricular Report from the March 14 Meeting of the College of Arts and Sciences Curriculum Committee)

1. Department of Communication Studies

a. Consideration of the addition of COM 240 was postponed pending discussions between the instructor and the instructor of JOR 110. The CAC granted an extension for COM 240X to permit its offering during the fall 2008 semester.

© b. The change in the prerequisite for all COM 300-400* level courses was approved

2. Department of Computer Science & Statistics

© The cross-listing of ELE *437 with CSC *417 was approved

3. Department of Economics

© The minor change in the BS and BA programs was approved.

4. English Department

The change in description of ENG 205 was approved.

5. The Medieval Studies Interdisciplinary Committee

The addition of undergraduate Minor in Medieval Studies was approved.

6. Department of Music

© a. The minor changes in descriptions of the Bachelor of Arts in Music was approved

- b. The corrections and an addition to the Bachelor of Music in Music Performance were approved.

7. Department of Physics requests a new course,

Consideration of the addition of PHY *430 was postponed pending receipt of the requested information.

8. Women's Studies Program

The addition of permanent topics to WMS 350 and WMS 351 was approved.

9. The College Writing Program

Following discussion, the change in name of the program to Writing and Rhetoric was approved. The proposed change from a program to a department was postponed pending receipt of appropriate information.

B. College of Arts and Sciences (Continuation of March 14 Report)

Department of Communication Studies

The addition of COM 291 was approved with the notation "may be repeated for a maximum of two credits."

C. College of Business Administration

The change in name of International Business major was approved.

D. College of Engineering

Ⓒ 1. Department of Chemical Engineering

The changes to title/description/prerequisite for CHE 347, 348, 349, 351, and 352 were approved.

Ⓒ 2. Department of Chemical Engineering

The change in curricular requirements for the major was approved.

3. Department of Electrical Engineering

The change in credits and method of instruction for ELE 331, 332 was approved.

*May require action by the Graduate Council.

© 4. Department of Industrial and Systems Engineering

The change in curricular requirements for the major was approved.

© 5. Department of Mechanical Engineering

The change in prerequisite for MCE 354, *401 was approved.

E. College of the Environment and Life Sciences

1. Department of Fisheries, Animal and Veterinary Science

The change in description of requirements for majors and options offered by the department was approved.

2. Department of Cell and Molecular Biology

The change in credits for MTC 199 and addition of "May be repeated for a maximum of 12 credits" was approved.

3. Department of Natural Resources Science

© The change in prerequisite for 300- and *400- level courses

F. Interdisciplinary Committee on Sustainability

1. The addition of a minor in Sustainability was approved.

2. The addition of a Sustainability course code (SUS) was approved.

G. Online Course

SOC 274 (or PSC 274) was approved for offering online.

VI. ADDITIONAL NEW BUSINESS

A. College of Arts and Sciences (Curricular Report from the March 14 Meeting of the College of Arts and Sciences Curriculum Committee)

Film Media Program

Consideration of the addition of FLM 444 and FLM 445 was postponed pending results of Film Media Committee Meeting discussions.

B. College of Arts and Sciences (Curricular Report from the April 11 Meeting of the College of Arts and Sciences Curriculum Committee)

*May require action by the Graduate Council.

1. Department of Communication Studies

- © a. The change in the prerequisites for COM 110 and COM 100 was approved.
- b. The cross listing with SUS and the change in description for COM 315 was approved.
- c. The addition of COM 334 and COM 335 was postponed pending receipt of additional information.
- d. The change in method of instruction for PRS 340 (or JOR 340) was approved.

2. Department of History

The proposal to combine HIS 306 and 307 into a new HIS 306 with a new title and description was approved.

3. Department of Journalism

- © The minor changes to JOR 310, JOR 311, JOR 313, JOR 330, JOR 341 JOR 410, JOR 415, and JOR 442 were approved.

4. Department of Physics

- © a. The change in title and description for AST 108 was approved.
- b. The addition of AST 118 was approved.

5. Department of Theatre

The addition of THE 499 was approved pending receipt of a Library Impact Statement.

The meeting was adjourned at 3:58 p.m.

Respectfully submitted,
Sheila Black Grubman