

CURRICULAR AFFAIRS COMMITTEE

Minutes for the first meeting of the 2008-2009 academic year.

- I. The meeting was called to order at 3:00 p.m. on Monday, September 22, 2008, in Library Conference Room A, Chairperson Mundorf presiding.

The following members were present: Professors Englander, Honhart, Jervis, Keefe, Kovoov Knickle, Leo, Mahler, Misto, Mundorf and Robbins; Dean Quina; Vice Provost Libutti represented the Provost and Ms. Lyons represented University College and Special Academic Programs.

Chairperson Mundorf welcomed the committee back for the 2008-09 academic year. He noted that there were a number of new members and asked everyone to introduce themselves.

Chairperson Mundorf explained that consent Agenda items are labeled with a *e* and any member could request that a consent item be discussed.

A motion was made to approve the consent Agenda items. The motion carried.

- II. The Minutes of 2007-08 Meeting #8, April 23, 2007 were approved.

III. REPORTS

- A. Chairperson Mundorf announced that the following items had been included in the Agenda for information:

1. The charge to the Curricular Affairs Committee from By-Laws of the Faculty Senate;
2. The list of CAC Membership and Meetings for 2008-09;
3. The 2008-09 version of Policies and Procedures for Processing Curricular Materials

- B. Ms. Grubman noted that the fall update on Summer Curricular Matters was enclosed with the Agenda. She said that the listing of temporary courses approved between the last meeting in the spring and the first meeting in the fall was informational.

Ms. Grubman explained that she would need a motion to approve the deletion of the following courses:

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MIC 440 (or APS 440 or NUR 440) Public Health Practicum in Infectious Disease Control (3).

PHY 341 Introductory Modern Physics (3)

A motion was made to delete the courses. The motion carried.

Ms. Grubman reported that she had changed editorially prerequisites for BPS, PHC and PHP courses from the old terminology “third, four or fifth year standing” to “first, second or third year Doctor of Pharmacy professional student in good standing.” She explained that the change had no effect on Enrollment Services or Ecampus.

Following discussion the editorial change was accepted.

- C. Ms. Grubman reported that during the summer, proposals for two new bachelors’ degree programs: 1) from the College of the Environment and Life Sciences for a BS degree in Veterinary Technology and 2) from the College of Pharmacy for a BS degree in Pharmaceutical Sciences. She explained that the proposals had been forwarded to the JSPC, the Council of Deans and the Budget Office and she had provided the committee with the transmittal letters. MS. Grubman said that she had not forwarded the complete proposals because they were large and she didn’t want to include them with all of the materials for the first Agenda.

IV. UNFINISHED BUSINESS

A. College of Arts and Sciences

1. Department of Physics

Consideration of the addition of PHY *430 was postponed pending receipt of a letter from Biological Sciences and a clarification with regard to the modified proposal for PHY 430/540.

2. Department of Communication Studies

The addition of COM 334 and COM 335 was approved following receipt of the additional information that had been requested.

3. Film Studies Program

The addition of FLM 444 and FLM 445 was approved.

V. NEW BUSINESS

A. College of Arts and Sciences [Spring 2008]

Writing and Rhetoric Program

The addition of WRT 391, 392 was approved.

B. College of Arts and Sciences [Meeting #1 - 9-9-08]

1. Department of Communication Studies

ℓ The change in title of COM 391, 392 was approved.

2. Department of Computer Science and Statistics

ℓ The change in prerequisites for STA 308 was approved.

3. Department of Languages

- ℓ The addition of permanent topics to description of FRN 320 was approved.
- 4. Department of History
 - ℓ The change in prerequisites for HIS 352 was approved.
- 5. Department of Philosophy
 - ℓ The change in prerequisite for PHL 331 was approved.
- 6. Women's Studies Program
 - ℓ The addition of permanent topics to description of WMS 351 was approved.
- C. College of the Environment and Life Sciences
 - 1. Department of Biological Science

Following discussion, the addition of a Minor in Marine Biology was approved. Consideration of the proposed exception for transfer students was postponed pending further information from the department.
 - 2. Department of Natural Resources Sciences

The addition of NRS 411 and NRS 414 was approved.
- D. College of Engineering
 - Department of Electrical, Computer and Biomedical Engineering
 - a. The addition of BME 462 and BME 463 was approved.
 - ℓ b. The deletion of ELE 489 was approved.
- E. College of Pharmacy - Pharm.D.
 - 1. The change in grade requirements for the Pharm.D. was approved.
 - ℓ 2. The change in credits for BPS 521 was approved.
 - 3. The change in requirements for PHP 591, PHP 592, and PHP 593 to reflect revised curriculum for the Pharm.D was approved.
 - 4. The addition of PHP 505, PHP 594, and PHP 595 was approved.
 - ℓ 5. The deletion of PHP 340, PH P 350, PHP 351 and PHC 594 was approved.
- F. Online Course Proposals
 - 1. Department of Communication Studies
 - a. COM 310 topic: Disney (L. McClure) was approved by majority vote, 1 nay and 1 abstention were recorded.

- b. COM 310 topic: The Rhetoric of Geeks, Dorks, Ugliers and Wallflowers in Mediated Communication (L. McClure) was approved by majority vote, 2 nays and 1 abstention were recorded.

2. Department of Languages

- a. FRN 392 Nineteenth Century Literature in Translation (deBruin) was approved by majority vote, 1 nay and 1 abstention were recorded.
- b. FRN 393 Twentieth Century Literature in Translation (Durand) was approved by majority vote, 1 nay and 1 abstention were recorded.

3. Women's Studies Program

WMS 351 topic: Women in Judaism (Rosewas approved by majority vote, 1 nay and 1 abstention were recorded..

Concerns with regard to safeguards to prevent cheating in online courses were raised throughout the discussion of online courses.

It was agreed to pursue at a later date the discussion of plagiarism and security of examinations for online courses.

The meeting was adjourned at 4:10 p.m.

Respectfully submitted,

Sheila Black Grubman