



Faculty Senate Curricular Affairs Committee

Minutes for the first meeting of the 2006-2007 academic year.

- I. The meeting was called to order at 3:00 p.m. on Monday, September 25, 2006, in Library Conference Room A, Chairperson Luebke presiding.

The following members were present: Professors Englander, Hickox, Lessmann, Luebke, McCurdy, Peters, Robbins, Rollo-Koster and Rosenbaum; Deans Ferszt and Libutti; Vice Provost Pasquerella.

Guest: Professor Edwards from the Department of Military Science.

Chairperson Luebke reminded the committee that consent Agenda items are labeled with a C and any member could request that a consent item be discussed.

Following discussion a motion was made to approve all of the consent Agenda items with the exception of item V, A, 1, B, 1, and 5, a, 5. The motion carried.

- II. The Minutes of 2005-06 Meeting #8, April 24, 2006 were approved.

III. REPORTS

A. Chairperson Luebke announced that the following items had been included in the Agenda for information:

1. The charge to the Curricular Affairs Committee from By-Laws of the Faculty Senate;
2. The list of CAC Membership and Meetings for 2006-07;
3. The 2006-07 version of Policies and Procedures for Processing Curricular Materials.

B. Ms. Grubman noted that the fall update on Summer Curricular Matters was enclosed with the Agenda. She said that most of the report was an informational listing of temporary courses approved between the last meeting in the spring and the first meeting in the fall.

Ms. Grubman explained that she would need a motion to approve the deletion of KN 106 and 206, which she had deleted from the catalog for editorial reasons.

A motion was made to delete KIN 106 and 206. The motion carried.

C. Subcommittees Updates:

- 1 *Computer Policy*: Following discussion, the draft on CSC content guidelines was approved.
- 2 *Method of Instruction*: Chairperson Luebke reported on her efforts to develop a form and procedure for reviewing and approving on-line courses to be taught in the summer 2007. She noted that the memo and form had been included with the Agenda.

Following discussion, it was agreed that if a lecture course was taught online in many sections with the same syllabus, that only one proposal would be necessary.

Chairperson Luebke said that the first set of proposals would be on the Agenda for the October 30 meeting. She explained that if it became necessary, the CAC might schedule a special meeting to consider the proposals that arrive later in the academic year.

IV. UNFINISHED BUSINESS

A. College of Arts and Sciences

Department of Modern and Classical Languages and Literatures

The addition of ARB 101, 102 and ARB 103, 104 was approved.

B. College of the Environment and Life Sciences

Department of Community Planning and Landscape Architecture

The addition of LAR 482 was approved.

V. NEW BUSINESS

A. College of Arts and Sciences (Series B, No 6. April 5, 2006)

1. Department of Computer Science and Statistics
The Cross-listing of ELE 438 as ELE 438 (or CSC 418) was
 2. Department of Mathematics
- © The change in prerequisite for MTH 316, MTH 435*, MTH 437* and MTH 425* was approved.

3. Public Relations Program

☺ The change in list of major electives was approved.

4. Women's Studies Program

a. Consideration of the addition of WMS 317 was postponed pending receipt of a syllabus and a statement from the Department of English.

B. College of the Environment and Life Sciences

1. Department of Biological Sciences

a. Following discussion, the deletion of BIO 100, BIO 103, BIO 104, BIO 141, BIO 203, BIO 206, BIO 331 and BIO 460* was approved.

b. The change in requirements for the B.S. in Biological Sciences, B.S. In Marine Biology and B.A. in Biology was approved.

2. Department of Biological Sciences and Department of Plant Sciences

The elimination of the B.S. in Environmental Plant Biology was approved.

3. Department of Biological Sciences and Department of Cell and Molecular Biology/ Department of Animal and Veterinary Science and Department of Plant Sciences

The change in code, number, and credits for AFS 355 (or PLS 355) to BCH 353 (or BIO 353) was approved.

4. Department of Biological Sciences and Department of Cell and Molecular Biology

☺ The deletion of BCH 454 (or BIO 454) was approved.

5. Department of Cell and Molecular Biology

a. Consideration of the change in level and number for BCH 342 to BCH 252 was postponed pending receipt of additional information.

b. Following discussion of the change in credits for MTC 195 by increasing the lecture hours, Ms. Grubman was asked to clarify the (Lec/Lab) hours ¹

¹ The department agreed to (Lec. 2, Lab 4) for four credits.

*May require action by the Graduate Council

- © c. The change in method of instruction for MTC 483 was approved.

6. Department of Marine Affairs

The addition of MAF 494* was approved.

7. Department of Natural Resources Science

The elimination of the B.S. in Water and Soil Science was approved

C. Graduate School of Oceanography

- © The addition of "Not for graduate credit in oceanography." to the description of OCG 401 was approved.

D. College of Human Science and Services

Department of Human development and Family Studies

- © a. The change in prerequisite for HDF 421* was approved.
- b. The addition of HDF 458* was approved.

The meeting was adjourned at 3:40 p.m.

Respectfully submitted,

Sheila Black Grubman

*May require action by the Graduate Council