



Faculty Senate Curricular Affairs Committee

Minutes for the second meeting of the 2005–2006 academic year.

- I. The meeting was called to order at 3:05 p.m. on Monday, October 31, 2005, in Library Conference Room A, Chairperson Luebke presiding.

The following members were present: Professors Feather, Hickox Lessmann, Luebke, Paton, Peters, Rosenbaum and Rusnock; Dr. Roush, Special Assistant to the Provost, served as the Provost's designee.

Guests: Professors Martin, Reynolds and Shamon from the College Writing Program.

Chairperson Luebke reminded the committee that consent Agenda items are labeled with a C and any member could request that a consent item be discussed.

A motion was made to approve all of the consent Agenda items. The motion carried.

- II. The Minutes of 2005–06 Meeting #1, September 26, 2005 were approved as corrected by the deletion of Professor Rusnock's name from the list of members present.

III. REPORTS

- A. Chairperson Luebke reported that the subcommittee on methods of instruction had not had the opportunity to meet but would have a meeting shortly.
- B. Professor Hickox said that the subcommittee to review the computer literacy policy had held an initial meeting and was beginning to make some progress.

- C. Ms. Grubman distributed copies of section 8.30.10 of the University Manual and asked the committee whether the statement for 300-399 courses should be interpreted to exclude freshmen from courses at the 300-level:

300-399 Level. Upper division undergraduate courses. Primarily for juniors and seniors majoring in field or advanced students in other disciplines. Characteristics: Some formal background or sophistication required but not to the extent that would ordinarily justify allowing graduate degree credit.

Following discussion, the CAC agreed that there was leeway for the admission freshmen because the statement permitted freshmen by beginning "primarily" for juniors and seniors rather than "limited" to juniors and seniors.

Ms. Grubman was directed to inform Mr. Sisson in Enrollment Services that 300-level courses may be limited to students with 24* or more credits for the spring 2006 semester only. Departments that want to limit admission to 300-level courses beyond the spring semester must propose changes through the appropriate curricular channels.

IV. UNFINISHED BUSINESS

Chairperson Luebke announced that the three items of unfinished business remained tabled at that time:

College of Arts and Sciences (Series B. No. 8 – July 19, 2005)

1. English Language Studies Program

Change in title and description for ESL 112 and ESL 122.

2. Women's Studies Program

Addition of WMS 410**.

3. College Writing Program

Addition of WRT 495**.

*Note: Enrollment Services uses 30 credits as the official cut off for sophomores.

**May require action by the Graduate Council.

V. NEW BUSINESS

A. College of Arts and Sciences (Series B. No. 1 September 21, 2005)

© Film Media Program

- a. The change in title for FLM 101, 401, and 495 was approved.
- b. The change in prerequisite for FLM 203, 204, 205, and 495 was approved.

B. College of Arts and Sciences College of Arts and Sciences (Series A. No. 2 – September 27, 2005)

College Writing Program

Ms. Grubman distributed additional materials: the Library Impact Statement, a page on the budget, and 8,85.30 of the University Manual.

Following discussion of the proposal for a Bachelor of Arts Degree in Writing and Rhetoric, a motion was made to approve the B.A. degree as a class A program in accordance with section 8.85.30 of the University Manual.***

The motion carried.

Ms. Grubman announced that she would forward the proposal to the Budget Office for a Budget Impact Statement and to the Council of Deans for their comments.

C. College of Human Science and Services

1. Department of Communicative Disorders

The addition of CMD 494X** was approved pending receipt of no negative comments during the 7 day publication period.

2. Department of Textiles, Fashion Merchandising and Design

- a. The addition of TMD 355X was approved.

** May require action by the Graduate Council.

**** "...approval Class A will mean that the program is deemed to be of such merit as to justify the immediate allocation of funds for its implementation."

- b. The addition of TMD 378X was approved pending receipt of no negative comments during the 7 day publication period.

Ms. Grubman agreed to ensure that commas are replaced by "and" or "or" as appropriate and that all descriptions include prerequisites and laboratory hours.

D, College of Nursing

- c The change in method of instruction and prerequisite for NUR 103 was approved.

The meeting was adjourned at 3:55 p.m.

Respectfully submitted,

Sheila Black Grubman