



**Faculty Senate  
Curricular Affairs Committee**

**Minutes** for the seventh meeting of the 2005-2006 academic year.

- I. The meeting was called to order at 3:00 p.m. on Monday, March 27, 2006, in Library Conference Room A, Chairperson Luebke presiding.

The following members were present: Professors Feather, Hickox, Lessmann, Luebke, Paton, Peters, and Rusnock; Dean Richmond; Vice Provost Swift.

Guests: Professor Ramstad from the Department of Economics; Professors Blanpied and Riebe from the Department of Kinesiology.

Chairperson Luebke reminded the committee that consent Agenda items are labeled with a C and any member could request that a consent item be discussed.

A motion was made to approve all of the consent Agenda items. The motion carried.

- II. The Minutes of 2005-06 Meeting #6, February 27, 2006 were approved.

III. REPORTS

A. Updates from Subcommittees;

1. **Computer Policy:** Professor Hickox reported that his subcommittee was waiting for the Department of Computer Science's advice in defining "computery" and for the new list of computer requirements for Elementary and Secondary Schools in RI.
2. **Method of Instruction:** Chairperson Luebke distributed a draft policy on On-Line Instruction. After discussion, the policy was approved with the deletion of reference to transcripts. The approved policy reads as follows:

**CAC Policy on Online Instruction**

The CAC distinguishes between technology-enhanced courses and technology-based courses, particularly as instruction involves use of the Internet.

World Wide Web-*enhanced* courses combine traditional classroom and World Wide Web-*based* instruction. Courses that are web-enhanced require a classroom and are scheduled in the usual manner. When appropriate, proposals for new courses should address the extent to which and how the course is Web-enhanced.

Web-based courses are delivered entirely online. The CAC believes that this delivery method has a significant impact on learning and teaching and thus (a) a separate curricular approval process is required; and (b) Web-based courses should be designated as such in the catalog, and in scheduling materials.

The CAC also agreed that implementation of this policy will require

- a Deadline (beginning with courses to be taught summer 2007 is proposed)
- Description of expectations (see, for example, Portfolio Courses policy)
- Creation of a Web-based course-proposal form
- CAC review of existing courses that are Web-based

3. **Minors:**The committee discussed the report of Professor Peters' subcommittee and approved the subcommittee's recommendations. It was agreed to consider appropriate UNIVERSITY MANUAL language at their next meeting.

B. Chairperson Luebke and Ms. Grubman reported that the changes to the title and description for WMS 315 had been removed from the 441 Report of the CAC because there was some confusion about the course description as submitted for general education approval. The issue was subsequently resolved and WMS 315 will be included in the 442 Report of the CAC.

#### IV. UNFINISHED BUSINESS

A. College of Arts and Sciences (Series B. No. 8 - July 19, 2005)

1. Women's Studies Program

The addition of WMS 410 was approved.

B. College of the Environment and Life Sciences

Department of Environmental and Natural Resources Economics

Ms. Grubman reported that she had not received the proposals for changes in prerequisite for REN courses despite several requests.

C. College of Arts and Sciences (Report Series B. No. 4 January 17, 2006)

Department of Computer Science and Statistics

Consideration of the addition of CSC 485\* and CSC 486\* was postponed pending clarification of Lecture/Laboratory hours.

\*May require action by the Graduate Council.

V. NEW BUSINESS

A. College of Arts and Sciences - Temporary Course

Department of Economics

The addition of ECN 307X with a modified description was approved.

B. College of Arts and Sciences (Report Series B. No. 5 February 22, 2006)

1. Department of Economics

C The deletion of prerequisite for ECN 202 was approved.

2. Department of English

a. The addition of ENG 489\* was approved.

b. The change in requirements for the B.A. in English was approved.

3. English Language Studies

The addition of ELS 312 and ELS 322 was approved.

4. Department of Modern and Classical Languages and Literatures

Consideration of the addition of ARB 101, 102 and ARB 103, 104 was postponed pending receipt of more information, all syllabi and library impact statements.

5. College Writing Program

C The change in title and description for WRT 106 was approved.

At Chairperson Luebke's request, the committee moved to item E.

E. College of Human Science and Services

1. Department of Kinesiology

a. The proposal for early contingent admission to the DPT program was approved.

C b. The deletion of KIN courses and changes in title, and/or description and/or prerequisite for KIN courses was approved.

2. School of Education

C The change in description of the requirement for Elementary Education majors who also major in Biology (B.A.) was approved.

\*May require action by the Graduate Council.

3. Department of Communicative Disorders

- C The change in number of electives required for students to take 500-level courses in the accelerated program was approved.

C. College of Engineering

1. Department of Chemical Engineering

- C The change in curriculum for Chemical Engineering and for the Chemical Engineering Biotechnology Option was approved.

2. Department of Electrical and Computer Engineering

- a. The change in the name of the department to Department of Electrical, Computer and Biomedical Engineering was approved.
- b. The addition of ELE 307 was approved.
- c. The addition of ELE 438\* was approved.

D. College of the Environment and Life Sciences

1. Department of Fisheries, Animal and Veterinary Science

- a. The addition of AFS 300 was approved.
- b. The change in level and number for AFS 400\*, AFS 401\* and AFS 476\* was approved.

2. Department of Natural Resources Sciences

The change in credits, description and prerequisite for NRS 351 was approved.

F. Service Learning

The addition of the *service learning designation* for HPR 119 topic "Loss in the Lives of Children and Adolescents", CPL 523 and NFS 394 was approved.

The meeting was adjourned at 4:20 p.m.

Respectfully submitted,

Sheila Black Grubman

\*May require action by the Graduate Council.