

## CURRICULAR AFFAIRS COMMITTEE

**Minutes** for the fourth meeting of the 2008-2009 academic year.

- I. The meeting was called to order at 3:05 p.m. on Monday, December 15, 2008 in Library Conference Room A, Chairperson Mundorf presiding.

The following members were present: Professors Englander, Honhart, Knickle, Leo, Mahler, Misto, Mundorf and Robbins; Vice Provost Libutti; Dean Quina; Ms. Lyons represented University College and Special Academic Programs.

- II. The Minutes of Meeting #3, November 17, 2008 were approved.

III. REPORTS

A. Ms. Grubman reported that contrary to what she said previously, the Council of Deans had not reviewed the Proposal for a Bachelor of Science Degree in Biomedical and Pharmaceutical Sciences. She said she hoped that it would be on the Agenda for the January 26, 2009 meeting of the CAC.

B. Dean Libutti reported on the Pilot Faculty Fellows project on online courses. He said that the response to his call for proposals had been impressive and that he expected about fifteen proposals for teaching existing courses online should be forwarded to the CAC for summer offering.

It was agreed that the published deadline for submission of online course proposals of January 31, 2009 was too early for the proposals from the Faculty Fellows. It was suggested that the proposals might be considered by the CAC in March or April if they were submitted by the end of February.

C. Ms. Grubman reported that CMD 175, which had been lowered in level twice, from 475 to 275, and last year to 175, had retained its original prerequisite for the 400-level course. She requested and received permission to delete editorially the prerequisite for CMD 175.

IV. UNFINISHED BUSINESS

There was no unfinished business remaining from the November 17 meeting.

V. NEW BUSINESS

A. College of Arts and Sciences (Meeting #3, November 18, 2008)

1. Department of Art and Art History

The addition of new temporary course - ARH 361X was approved.

2. Department of History

The addition of HIS 342 was approved.

3. Department of Journalism

☉ The change in prerequisite for JOR 220 and JOR 230 was approved.

4. Department of Modern and Classical languages and Literatures

The addition of CLA 497 was approved with the clarification that the course was not for graduate credit.

5. Writing and Rhetoric Program

The change in requirements for the Undergraduate minor in Writing was approved as the minor in Writing and Rhetoric.

B. College of the Environment and Life Sciences

1. Department of Biological Sciences

The extension of temporary status for BIO 480X was approved.

2. Department of Cell and Molecular Biology

The addition of new temporary course - BCH 211X was approved effective January 12, 2009 pending no objection during the posting period following its publication in the December 31 edition of the *Temporary Course Newsletter*.

C. College of Human Science and Services

Department of Textiles, Fashion Merchandising and Design

☉ The change in prerequisite for TMD 461\*, 462\* was approved.

D. College of Arts and Sciences (Meeting #4, December 2, 2008)

1. Department of Computer Science & Statistics

a. The addition of a Minor in Digital Forensics was approved.

b. Consideration of the addition of CSC 414 was postponed pending further clarification of the prerequisite.

2. Department of History

The change in HIS 366 (or AAF 366) and HIS 367 (or AAF 367) by combining the two courses into HIS 366 (or AAF 366) and deleting HIS 367 (or AAF 367) was approved,

The meeting was adjourned at 3:56 p.m.

Respectfully submitted,

Sheila Black Grubman