

UNIVERSITY OF RHODE ISLAND
FACULTY SENATE

REPORT OF THE EXECUTIVE COMMITTEE
2006-07-4
February 1, 2007

ESTABLISHMENT OF THE JOINT CLASSROOM STEERING COMMITTEE

BACKGROUND

At the September 28 meeting of the Faculty Senate concerns about classrooms and responsibility for their equipment, design and maintenance were raised during the discussion of the spring 2006 faculty survey. Ms. Ann Morrissey, Director of Planning Services and Executive Assistant to the President, followed up immediately. She noted that there were a number of ad hoc and informal groups responsible for various aspects of classroom support and management but no formal committee on classrooms. Ms. Morrissey brought the appropriate ad hoc groups and interested parties together, including the Faculty Senate Chair and Coordinator, to work on classroom issues. In consultation with the President and the Provost, the Executive Committee proposes the establishment Joint classroom Steering Committee that will have Senate representation and will report regularly to the Faculty Senate.

RECOMMENDATION

That the Faculty Senate approve the following charge to and membership of the Joint Classroom Steering Committee to be included in the UNIVERSITY MANUAL:

5.85.10 The Joint Classroom Steering Committee (JCSC) shall serve as a steering group to the functional areas that manage and have responsibility for classroom upkeep and planning (IITS, Enrollment Services, and Facility Services). The committee shall be responsible for the development of plans for all aspects of classroom planning and management, including, but not limited to, the development and management of a single classroom data-base, the establishment and updating of design standards, scheduling and planning, assessment of needs for classroom refurbishments and setting priorities, maintenance and ongoing management of classrooms and the coordination of resources for classroom upkeep and improvement. This committee shall also monitor progress and the execution of these plans. This committee shall be comprised of representatives from enrollment services, instructional technology, space planning, business services, property, facilities, the university architect, the president, the provost, and at least three representative of the faculty, one of whom shall be an academic

department chair, appointed by the Faculty Senate. The chairperson shall be selected by the committee and confirmed by the Faculty Senate and the President.

5.85.11 The JCSC shall form appropriate subcommittees, chaired by the representatives of the offices and groups identified in 5.85.10. These subcommittees shall meet regularly and report to the JCSC at each of its meetings.

5.85.12 The JCSC shall meet at least twice each semester and shall report annually to the Faculty Senate on the status of classrooms at the University.