

INSTRUCTIONS ON FILING FOR RHODE ISLAND RESIDENCY

1. On the front of the application is a copy the R.I. Board of Governors Instate Policy. Please read them carefully and make yourself aware of the stipulations involved.
2. Please complete the attached 3-page application.
3. Have the application notarized.
4. Along with the application, please include documentation to prove, not only that you have been a resident for a MINIMUM of one(1) year, but also that you are not here just for educational purposes. You need to prove that your "domicile" is in Rhode Island and that you plan to remain a permanent resident of Rhode Island. Below is a list of items that would help. Please provide COPIES of as many of the following items as possible. These items will remain in the Graduate School so please be sure you do not submit originals.

Deed or lease
Rhode Island driver's license
Marriage License if marrying a RI resident
Cancelled check on a RI bank (checking account)
United States Income Tax returns
Rhode Island Income Tax return
Voter Registration card
Letter from employer of applicable
(Letter should state when you began and what
their intensions are for keeping you on.)

If you are a legal alien, you must provide a copy of your green card. You are not eligible to apply for residency until you have the green card in hand.

5. Once completed, submit your application and documentation to the Graduate School. After being reviewed by the Graduate School Dean, a decision will be sent to you by mail. If the decision is in your favor, the Registrar and Bursar will also be notified by the Graduate School.