

Checklist for Final Submissions

All Documents

_____ One signed Approval Page.¹

_____ One signed Library Rights Statement

_____ Two hard copies in manila envelopes with the Short Title Page² taped to the outside of the original, and the Thesis/Major Paper Binding Form (next page) taped to the outside of the copy. On the Binding Form, you should fill out only the short title and your name.

_____ Uploaded PDF, accepted at www.etsadmin.com.³

Dissertations Only

_____ Survey of Earned Doctorates

Commencement Questionnaire :

_____ Confirmed by email

_____ Confirmed by hard copy

¹ If you want additional Approval Pages signed by the Dean, please make arrangements for retrieving them after they are signed.

² The Short Title Page contains only a short title (40 character strict maximum, including spaces and punctuation), your name, and your advisor's name. The short title will be the spine title on the bound document. It should be descriptive and "make sense". The format of this page is not important.

³ The paper and online versions must be identical except for the Approval Pages and the Library Rights Statement. The online version will have no Library Rights Statement. The online version will have an Approval Page with the typed names of the core committee plus the Dean of the Graduate School. The paper version will have their signatures.



UNIVERSITY OF RHODE ISLAND

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THESIS/MAJOR PAPER BINDING FORM

PO# _____

Binding Class: Thesis (014)

This thesis is part of a set containing ____ copies. Please pack sets of theses together in same carton.

Cover Color number: #3 RED(PHD) ____ #35 GREEN(MASTER)____ Print Color: Gold ____

Spine title (Author's last name, short title):
