



**Xiamen University**

**University Report**

**Presented by**

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## Review of XMU's cooperation with GU8 universities:

### Student Mobility:

|           | XMU to Inha | XMU to RMIT |
|-----------|-------------|-------------|
| 2003-2004 | 3           |             |
| 2004-2005 | 3           |             |
| 2005-2006 | 4           |             |
| 2006-2007 | 8           |             |
| 2007-2008 | 24          | 1           |
| Total     | 42          |             |
|           | Inha to XMU | RMIT to XMU |
| 2003-2004 | 10          |             |
| 2004-2005 | 10          |             |
| 2005-2006 | 10          |             |
| 2006-2007 | 10          |             |
| 2007-2008 | 19          | 1           |
| Total     | 59          |             |

(Figure 1)

#### Student Exchange with Inha University: (refer to Figure 1)

Since 2003, XMU has send 42 students to Inha and received 59 students from Inha for exchange. The Student Exchange MOU has been revised in June 2006 to increase the student exchange number by 10 each year to reach 50 per year in 2010. Basically students come for credits and have the right to choose to stay in host university for one semester or one year. The number is calculated in terms of "student semesters/terms" (e.g., one student for one academic year equals two student semesters/terms).

The recent years saw the increasing exchange students between the two universities, which are attracting more and more students to apply for exchange with U8 universities.

Other forms of student mobility: •

May 2006, five XMU students participated in the Summer School at INHA (2 weeks)

In 2006, one Inha student attended the Marco Polo-Zheng He Academy at Xiamen University (6 weeks)

#### Student Exchange with Meiji University:

Student Exchange Agreement has been signed on November 2006, accepting 1-2 undergraduate or graduate students to exchange in each university every year. Tuition and application fee are waived. Host University is obligated to help find accommodation for the exchange students and should try to provide scholarship for exchange students.

The student exchange program is to be launched this year.

**Student Exchange with RMIT University: (refer to Figure 1)**

The Australian Cheung Kong Student Exchange Programme subsidises the costs to RMIT students and the students from its partner universities with student exchange agreement of full-time study at the counterpart institution for at least one semester.

Under the scholarship, XMU and RMIT both selected one student for exchange from this autumn semester.

**Student Exchange with Le Havre University:**

Jan.-June, 2007, 2 students majored in Logistics and Supply Chain studied at Le Havre University, exempt from tuition fees. (Logistics and Scm Programme)

Jan.-June, 2008, 3-10 students are going to join the same programme. (Logistics and Scm Programme)

So far, a student majored in Law studied at Le Havre University (Erasmus Mundus Program)

**Faculty and Staff Exchange:**

**Annual Faculty Exchange Program with Inha:**

The annual faculty exchange program with Inha was launched together with student exchange program and was going on quite smoothly between two universities. The problem is that most exchange faculties from XMU are limited to Chinese Department. Proposed solution for both universities is to select more teachers from diversified fields and able to give lectures in English. Inha and XMU has agreed on Nov. 2007 during the "Korean-Chinese University Presidents' Forum" to increase the number of faculty exchange, but shorten the exchange period, which could promote mobility and involve in more people.

- |      |                                                                           |
|------|---------------------------------------------------------------------------|
| 2003 | Xiamen to Inha: 2 exchange professors (1 year) (Chinese)                  |
|      | Inha to Xiamen: 1 exchange professor (1 year) (Chinese)                   |
| 2004 | Xiamen to Inha: 2 exchange professors (1 year) (Chinese)                  |
|      | Inha to Xiamen: 1 exchange professor (1 year) (Economics)                 |
| 2005 | Xiamen to Inha: 2 exchange professors (1 year) (Chinese)                  |
| 2006 | Xiamen to Inha: 1 exchange professor (1 year) (Chinese)                   |
| 2007 | Inha to Xiamen: 1 exchange professor (1 semester) (Public Administration) |

In addition to that, since 2006, both universities began to exchange librarians:

- |      |                                                |
|------|------------------------------------------------|
| 2006 | Inha to Xiamen: 1 librarian (Jan 5 ~ Jan 19)   |
|      | Xiamen to Inha: 2 librarians (Aug 16 ~ Sep 1)  |
| 2007 | Inha to Xiamen: 1 librarian (Jan 16 ~ Jan 23)  |
|      | Xiamen to Inha: 2 librarians (August; 2 weeks) |

**Faculty and staff exchange with RMIT University:**

April 2005: Three senior representatives of Xiamen University visited to look at campus planning and RMIT facilities.

October 2005: Four senior staff from IT, electronic engineering and software engineering met with RMIT School of CS and IT and others. Xiamen was looking to run a software program with an Australian university.

One staff from RMIT also visited XMU in 2005 to deliver a full course on logistics risk management to the postgraduate logistics and project management students.

August 2006: A delegation of six persons headed by Prof. Wang Haojie, Chairman of XMU Council visited with the aim of developing further collaboration.

February 2007: A group of 30 staff from XMU completed an intensive English language and study tour with RMIT English Worldwide over a four week period.

Aug. 2007: Second English intensive for XMU staff with RMIT English Worldwide successfully concluded.

**Xiamen University Senior Visiting Fellowship Programme with Hull:**

The Programme was launched in 2007 by Vice-Chancellor of Hull University in recognition of the strong and developing relationship between the two universities. 3 scholars from Xiamen attended this programme from Feb. to August 2007.

The travel expenses and accommodation were offered to academic staff of Xiamen University to work at Hull University with academic colleagues. The duration of the Fellowship is 2 to 6 months.

**Faculty exchange with University of Washington:**

Xiamen University also sent, under the framework of GU8 Agreement, one faculty teacher in the field of Logistics and another one in Business Administration to UW(Seattle) for joint research in the year 2004 and 2005.

Prof. Jess Browning of UW is now applying for an APEC project in the field of Logistics together with Prof. Ji Guojun of Xiamen University and professors from a few other universities.

**Multilateral agreement on faculty and students exchange in the Master of Maine Affairs Program:**

Xiamen University, together with University of Rhode Island(URI), University of Washington(UW) in Seattle, Inha University and University of Delaware, reached a multilateral agreement on faculty and students exchange in the Master of Maine Affairs Program. So far, Xiamen University has sent one faculty teacher to URI for one-year

post-doctoral research and two to UW(Seattle) for three-month study. They all have returned to Xiamen now. It is expected that some students of Xiamen University will apply for the exchange program next year.

#### **Scientific Collaboration:**

##### **Joint Logistic Center with the University of Hull:**

On April 9th, 2007, Prof. David Drewry, the Vice-Chancellor of the University of Hull, led a 4-member delegation to Xiamen University, and signed a co-operative agreement on the establishment of a joint logistic centre with President Zhu Chongshi. The plaque unveiling ceremony was attended by Prof. Drewry and President Zhu.

The centre will be operated jointly by the School of Management of Xiamen University and the Logistics Institute of the University of Hull. The recently established Logistics Institute of the University of Hull, the only government-funded logistics institute at a British university, is becoming a key logistics research base.

Under the Agreement, the two sides will co-teach logistics course and carry out joint research, co-develop teaching programmes and train students, exchange students and teaching faculty, and provide services to local ports.

#### **Challenges and proposed improvements:**

XMU will be engaged in more multilateral agreement under the framework of GU8, rather than limit to one-to-one cooperation, no matter in personnel exchange or scientific collaboration

For faculty and students exchange, one of the major problems is language. XMU is working to provide more English courses for exchange students and organize more activities for them. The 5 new International Master Programs offers a series of courses taught in English. We welcome exchange students as well as degree students from GU8 universities. Moreover, it is our university's strategy to internationalize our students and faculty. We will continue to send more young faculty to partner universities for English training. We hope the faculty and staff selected for exchange, both in and out, can offer classes or do research in English, which will facilitate the mobility. In addition, we hope more graduate students can be involved under the framework.

Intensify and expand scientific research with GU8 universities.

### Contact Information for Student Exchange:

|                        |                  |                |                 |
|------------------------|------------------|----------------|-----------------|
| Lisa Yu                | America          | 86-592-2186237 | hbyu@xmu.edu.cn |
| Cathy Huang            | Asia and Oceania | 86-592-2187522 | ch@xmu.edu.cn   |
| Eileen He              | Europe           | 86-592-2186237 | dmhe@xmu.edu.cn |
| Student Affairs Office |                  | 86-592-2183606 | osao@xmu.edu.cn |



|                                                                                                |                                                                                                                                                                                                                                                                                                                                    |
|------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Any courses that will be conducted in English?</b>                                          | Courses conducted in English are various according to different course schedules of target colleges for non-graduating students. General information is available at <a href="http://admissions.xmu.edu.cn/website.aspx?website_id=44&amp;language=en">http://admissions.xmu.edu.cn/website.aspx?website_id=44&amp;language=en</a> |
| <b>Any special language courses for exchange students prior to the exchange program stint?</b> | No.<br>Exchange students can apply Chinese Language in Overseas Education College as an elective course.                                                                                                                                                                                                                           |

### Exchange-related Information

|                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                    |
|-------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|
| <b>Duration of exchange</b>                                                                           | 1 <sup>st</sup> semester: 16/9/2007-19/1/2008<br>2 <sup>nd</sup> semester: 17/2/2008-30/5/2008                                                                                                                                                                                                                                                                                                                                                                                       |                                    |
| <b>Can students extend their exchange stint?</b>                                                      | Students can submit their extension application forms to their home university 3 months before every exchange semester ends. It is the home university who receives and admits the extension application.                                                                                                                                                                                                                                                                            |                                    |
| <b>Restricted programs or courses (not open to exchange students).</b>                                | No. Courses are attainable once students submit their applications to associated offices. The formality procedures will be informed of during the orientation.                                                                                                                                                                                                                                                                                                                       |                                    |
| <b>Minimum and maximum number of modules to be taken for each semester/ year.</b>                     | There is no limit to the number of modules each semester. Students are supposed to choose courses in order to meet their credit requirement of their home departments.                                                                                                                                                                                                                                                                                                               |                                    |
| <b>Are students allowed to take cross-faculty modules?</b>                                            | Yes. Students should download the application form and gain the permit letter by two faculties. Details will be given during the registration and orientation.                                                                                                                                                                                                                                                                                                                       |                                    |
| <b>Can students take modules of a different level, eg. Students at Year 1 take Level 3 modules?</b>   | Yes. But application forms and permit notices are required .                                                                                                                                                                                                                                                                                                                                                                                                                         |                                    |
| <b>Services available to students (e.g. internet access, facilities, student organizations, etc.)</b> | Information is available at: <a href="http://www.xmuoec.com/oecen/">http://www.xmuoec.com/oecen/</a>                                                                                                                                                                                                                                                                                                                                                                                 |                                    |
| <b>Deadline(s) for nomination to reach the university</b>                                             | Semester 1:<br>3 months in advance                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Semester 2:<br>3 months in advance |
| <b>Are application materials available online?</b>                                                    | Yes. Download the forms at <a href="http://admissions.xmu.edu.cn/file/application.doc">http://admissions.xmu.edu.cn/file/application.doc</a>                                                                                                                                                                                                                                                                                                                                         |                                    |
| <b>Supporting documents required to be submitted with exchange application</b>                        | <p>Along with a printed copy of the application form (with an attached photograph), please send within 2 weeks the following documents, in English:</p> <ul style="list-style-type: none"> <li>a) Transcript of academic record at the home university;</li> <li>b) Certificate of studentship;</li> <li>c) Photocopy of passport;</li> <li>d) Letter of recommendation (Certificate of Enrolment)</li> </ul> <p>Note: Each supporting document should be a certified true copy.</p> |                                    |

### Visa Requirements

|                                                                 |                                                                                                                                                                                                                                                            |             |
|-----------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| <b>Are exchange students required to obtain a student visa?</b> | It depends on the duration of exchange semesters students apply for. Details are attainable at <a href="http://www.xmuoec.com/oecen/website.aspx?website_id=85&amp;language=en">http://www.xmuoec.com/oecen/website.aspx?website_id=85&amp;language=en</a> |             |
| <b>If yes, what are the procedures?</b>                         |                                                                                                                                                                                                                                                            |             |
| <b>Are exchange students allowed to work?</b>                   | On campus:                                                                                                                                                                                                                                                 | Off campus: |
|                                                                 | No                                                                                                                                                                                                                                                         | No          |
| <b>Is a special visa required for work?</b>                     | On campus:                                                                                                                                                                                                                                                 | Off campus: |
|                                                                 | NA                                                                                                                                                                                                                                                         | NA          |

### Medical insurance

|                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|----------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Are exchange students required to purchase a compulsory medical insurance plan?</b> | Yes.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>If yes, please provide details.</b>                                                 | As a part of the agreement between two universities, every exchange student is supposed to purchase a medical insurance either in Singapore or in China and the former one should be eligible in China. Students are also allowed to purchase Foreign Student Insurance offered by the Ping'An Insurance Company of China or other insurance companies, at a cost of 600 RMB for each student per year. This covers any expenses incurred for medical services, hospitalization and accidental injury. For more detailed information, students can contact the Ping'An Insurance Company of China on +86-10-66213388 ext 84053. |
| <b>If no, is purchase of medical insurance recommended?</b>                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |

### Registration/Orientation

|                                |                                                                                                                                                                  |                                                                                    |
|--------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------|
| <b>Registration dates</b>      | 1 <sup>st</sup> semester/term<br>(tentative dates):<br>Sep.16 <sup>th</sup> -17 <sup>th</sup> , 2007                                                             | 2 <sup>nd</sup> semester/term<br>(tentative dates):<br>Feb.16 <sup>th</sup> , 2008 |
|                                |                                                                                                                                                                  |                                                                                    |
| <b>Registration procedures</b> | First go to Overseas Student Service Center to finish most formalities; then have another registration in the immigrant departments which students are enrolled. |                                                                                    |
| <b>Office hour</b>             | 8:00-12:00<br>14:00-17:30                                                                                                                                        |                                                                                    |
| <b>OSAO registration place</b> | Overseas Student Service Center, 1 <sup>st</sup> Floor, Lianxing Building, the main campus of XMU                                                                |                                                                                    |
| <b>Requested materials</b>     | the Admission Notice or the Invitation Letter                                                                                                                    |                                                                                    |

|                                                |                                                                                                                                                             |                                                     |
|------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------|
| <b>Immigrant department registration place</b> | The teaching assistant offices in immigrant colleges. OSAO staff or volunteers will point out the colleges on the map delivered to every exchange students. |                                                     |
| <b>Requested materials</b>                     | the Admission Letter to Immigrant Department given by OSAO during registration.                                                                             |                                                     |
| <b>Is orientation program available?</b>       | 1 <sup>st</sup> semester/term<br>(tentative dates):                                                                                                         | 2 <sup>nd</sup> semester/term<br>(tentative dates): |
| <b>If yes, when will it be held?</b>           | Orientation is held in the first week of every new semester as routine.                                                                                     |                                                     |
| <b>Cost of orientation program (if any)</b>    | Free                                                                                                                                                        |                                                     |

### Pick-up Service /Accommodation

|                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Pick-up Service Arrangement</b> | <ul style="list-style-type: none"> <li>● The College will arrange to have students met at the airport if they fax the arrival date, time and flight number in advance. However, they must bear the cost of transport RMB80 themselves and pay it to the driver directly.</li> </ul> <p>Contact on:</p> <p>Fax: + 86 - 592 - 2183663    E-mail: <a href="mailto:osao@xmu.edu.cn">osao@xmu.edu.cn</a>.</p> <ul style="list-style-type: none"> <li>● Take a taxi from the airport to Caiqingjie Building cost about RMB60-70 in a 30 minutes' ride.</li> <li>● It is more recommendable to take a taxi if anyone would like to arrive by train. It costs RMB15-20 in a 20 minutes' ride. Show the driver your lodging address: 厦门大学蔡清洁楼.</li> </ul>                              |
| <b>On-campus Lodging</b>           | <ul style="list-style-type: none"> <li>● Exchange students can live in Nanguang 5 or Caiqingjie Building without any reservation application and fee. Normally, students are supposed to share their rooms with others.</li> <li>● Students can check in at the reception desk in Caiqingjie Building once they arrive even before the registration dates. Please tell the receptionists your name and your status as an exchange student or 交流学生 in Chinese.</li> <li>● Without accorded agreements, exchange students should pay for the rooms as requested. A room may cost you RMB90-150 per day. Please consult at the reception desk.</li> <li>● For the students who are exempted from the fees should still pay if arriving in advance before registration</li> </ul> |
| <b>Lodging Extension</b>           | The rooms are still available during semester break. Just go to the reception desk on 2 <sup>nd</sup> floor of Caiqingjie Building to have an extension formality.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>Off-campus lodging</b>          | The Housing office will provide students with information of estate agencies. OSAO may also assist to give some information.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |

### Estimated Expenses per Semester (in RMB)

| University-administered accommodation                                  | Hall lodging fees                                                                                                                                                                                                                                          | Compulsory hall meal charges (if any) |
|------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|
|                                                                        | For exchange students, only double room is attainable. Details can be found at <a href="http://www.xmuoec.com/oecen/website.aspx?language=en&amp;website_id=56">http://www.xmuoec.com/oecen/website.aspx?language=en&amp;website_id=56</a>                 | No                                    |
| Private accommodation                                                  | Type(s)                                                                                                                                                                                                                                                    | Rental charges                        |
|                                                                        | Living off-campus in Xiamen is cheap, with the monthly rent for a spacious and comfortable room of about RMB 1,200. Officers will assist students to complete the living off-campus procedure and the students are supposed to provide relative documents. |                                       |
| Food/Meals                                                             | There are 8 cafeterias on Xiamen Main Campus. Students can pay by their E-cards. On average, the cost of each meal in cafeterias is between RMB8 and 15.                                                                                                   |                                       |
| Personal expenses (such as laundry, sundries and local transportation) | The expense of laundry is about RMB20-30.<br>The in-city public bus service costs RMB1-2 per person each time. Taking a taxi costs RMB8 for the first 3km and RMB2 for every extra km.                                                                     |                                       |
| Academic expenses eg. books                                            | It varies according to the different target majors. Details are available from respective teaching assistants.                                                                                                                                             |                                       |