

OFFICE OF HUMAN RESOURCE ADMINISTRATION

SPRING 2008

CAMPUS TRAINING

INCENTIVE CREDIT COURSE

ASSERTIVENESS TRAINING (1/2 credit) (KINGSTON CAMPUS) This course is designed to assist you in learning to deal with conflict decisively, yet diplomatically. This course will teach you techniques that will improve your ability to deal with confrontations, influence others, and cope with the demands placed upon you by supervisors, subordinates, and peers. You will discover how to say “no” when it is the only sensible answer, disagree without being threatening, respond to the feelings of others without giving up your own convictions, and recognize and modify ineffective behavior patterns. (If you have already taken an assertiveness training course for incentive credit, you may not take this course for incentive credit.) Wednesday, May 7th, Monday, May 12th, Monday, May 19th, Wednesday, May 28th, Monday, June 2nd, 2008 (1:00 p.m. – 4:00 p.m.) (Nancy Lee Devane)

Registration begins immediately for this course. To register, please contact Dawn Smith at 874-5567 or at [dawns@mail.uri.edu](mailto:dawns@mail.uri.edu). This course is open to all University employees. Those eligible for incentive credit (classified employees) must submit an application (available in Human Resources, 80 Lower College Road) to Dawn Smith, Human Resources, at least 10 days in advance of the course start date. Please note that completing an application for incentive credit does not automatically register you for these courses. Please address questions to Dawn Smith at 874-5567 or Laura Kenerson at 874-5271.

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