

## Secondary Education Program Application Checklist

### Application Criteria

#### Can I apply to the School of Education this year?

No	Yes	Are you at least a sophomore at URI (40-45 credits by the end of F06) or are you applying to our MA/TCP program?
No	Yes	Do you have a GPA of 2.50 overall (UG & MA/TCP)? Education (UG)? Arts and Science major (UG)? <b>NOTE: Current URI undergraduates need all three.</b>
No	Yes	Do you have passing scores on the PRAXIS I (PPST-Math 171, Writing 171, Reading 172) <b>or</b> 1100 combined on SATs?
No	Yes	If a transfer student, will you have at least 12 credits completed at URI by Jan. 07? If yes, remember that you must complete 24 credits by the end of the spring semester in order to complete the program admission process.

If you answered **NO** to any of these questions, **STOP**.

*You can not apply this year.* Undergraduates, please contact your advisor if you have questions. MA/TCP applicants may contact any of the Secondary Education faculty. The main office phone is 874-2564 or 874-4068.

**WHEN IN DOUBT, ASK!**

If you answered **YES** to all the application criteria, **CONTINUE**.

Use the checklist below to make sure you have all the required information for your portfolio and are following the correct application procedure. Applications (the application, a full (**all four pages—front and back!**) copy of your test scores and an unofficial transcript) are due at the Office of Teacher Education (Chafee 701) between January 22 - February 2, 2007. Sign up for your interview at that time. Bring your portfolio to your interview.

#### √ **Application (checklist)**

	Have you <i>completely</i> filled out your application? Make sure to provide all <u>three</u> of your GPAs if you are an undergraduate (URI overall, Secondary Education, and your Arts and Science major). See the reverse side for examples on calculating GPA.
	Have you attached a copy of your transcripts to your application? Be sure to provide transcripts from all institutions you have attended.
	Have you attached a copy of your PPST scores or your SAT (over 1100) to your application?

#### √ **Portfolio (Checklist)**

You will have four (4) sections in your portfolio. Your portfolio is not considered complete unless you provide all required information. *Providing less than the required information results in a category score of 1 out of a possible 5 and will severely effect your chances of being admitted.*

<u>Interpersonal Communication Skills</u> (evidence of quality oral and written language skills and effective use of technology)	
	Copy of your application ( <b>required</b> )
	Applicant Overview Statement ( <b>required</b> )
	Evidence of the quality of your oral communication skills ( <b>required</b> )
	Evidence of the quality of your technological skills ( <b>required</b> )
<u>Academic Knowledge Base</u> (evidence of the quality of your academic preparation)	
	Copy of your transcript(s) (URI unofficial transcript is acceptable for work completed at URI.) ( <b>required</b> )
	Copy of Praxis I or SAT test scores ( <b>required</b> )
	Evidence of the quality of your understanding in your second major ( <b>required</b> ) or degree (MA/TCP candidates).

## ✓ Portfolio Checklist (continued)

Work Experience and Community Services with Children and Schools (evidence of the quality of your work with children and schools)

Letter(s) of recommendation (**required**)

Chronological list w/ description (**required**)

Multicultural/Diversity Awareness (evidence of the quality of your understanding relating to issues of diversity in our society)

Description of Experiences (**required**)

### Captions

No	Yes	
		<p>Have you captioned each piece of evidence with a reference to the RIBTS?            Captions are short statements that describe how the evidence is related to the RIBTS.            Example: This paper on autism spectrum disorders, addresses RIBTS 1 (content knowledge) and 10 (reflective practice) as it demonstrates my commitment to learning about issues of diversity and how these issues impact adolescents in schools.</p>

### Writing the Applicant Overview Statement (Interpersonal Communication Skills)

1. This statement, written by the applicants, is an opportunity to develop a clear well written statement in one or two pages about why they wish to become a teacher and to summarize their academic and life experiences related to this goal at this point in time.
2. Applicants should refer to the Rhode Island Beginning Teacher Standards and the URI School of Education Diversity Vision and attempt to relate their beliefs and experiences to these documents.
3. The overview statement is not only an opportunity for applicants to highlight strengths but also a chance to state how they might add to their portfolios in the future.

### Writing the Description of Experiences (Multicultural/Diversity Awareness)

1. This description, written by the applicant, is a chance to illustrate their current understanding of diversity and its impact on teaching and learning in our society.
2. Applicants should refer to the Rhode Island Beginning Teacher Standards and the URI School of Education Diversity Vision and attempt to relate their beliefs about diversity and their experiences with it to these documents.
3. The applicant should provide an introduction and conclusion to the description. Each paragraph should discuss a distinct experience. These experiences could be courses taken, travels, people, and work related (to name a few). The applicant should describe the experience, explain its relationship to diversity and reflect on what was learned.

**Calculating your GPA** Your overall GPA is on your transcript. To calculate your GPA for your two majors you need to know the point value for the grades and the number of credits you have taken. Examples are provided below.

Formula:  $\text{sum (units x grade point)}$  then divide by total number of credits.

#### Secondary Education (3.2 GPA)

EDC 250 (1) S (0 not calculated)

EDC 102 (3) \* A- (3.7) = **11.1**

EDC 312 (3) \* B- (2.7) = **8.1**

**6**

**19.2/6= 3.2 GPA**

#### Math (3.51 GPA)

MTH 141 (4) \* A- (3.7) = **14.8**

MTH 142 (4) \* A- (3.7) = **14.8**

MTH 243 (3) \* B (3.0) = **9.0**

**11**

**38.6/11=3.51 GPA**

#### English (2.87 GPA)

ENG 201 (3) \* C (2.0) = **6.0**

ENG 202 (3) \* B+ (3.3) = **9.9**

ENG 472 (3) \* B+ (3.3) = **9.9**

**9**

**35.8/9=2.87 GPA**

#### Biology (3.01 GPA)

BIO 101 (4) \* B (3.0) = **12.0**

CHM 103 (3) \* C+ (2.3) = **6.9**

CHM 105 (1) \* A (4.0) = **4.0**

BIO 102 (4) \* B+ (3.3) = **13.2**

**12**

**36.1 = 3.01 GPA**

#### Point Value

A, 4; A-, 3.7;

B+, 3.3; B, 3;

B-, 2.7; C+, 2.3;

C, 2; C-, 1.7;

D+, 1.3; D, 1; F

and U, 0. P, S

and NW are not

calculated.