

Instructions for PHETE Certification

Congratulations! After much hard work and dedication, you are on the verge of becoming a certified teacher. The following is provided to help you complete those final steps. . . .

- 1) Visit the Rhode Island Dept. of Education website (Educator Certification)
http://www.ride.ri.gov/EducatorQuality/Certification/Cert_Applications.aspx
- 2) On same page, select and print out first option: “Initial Certification Teacher Application” (Certificate of Eligibility for Employment—CEE).
- 3) Near top of page, select and print out “General Instructions”. Focus on numbers 1-4.
- 4) You will be sending in a packet that must include ALL of the following in order for it to be processed correctly!

- √ Completed Initial Certification Teacher Application (CEE)
- √ Check or money order for \$50 per certificate area payable to: *General Treasurer State of Rhode Island (you will have to pay for both PE and Health)*
- √ All transcripts (only official or student issued transcripts are acceptable) showing conferral of degree. Go to URI enrollment services online and fill out “Transcript Request form.” If you are graduating this May, check off “Hold for Degree Posting”. You may also order transcripts through e-Campus: Select “Degree Confer Date,” and then term (i.e. spring 10). Final transcript will not be posted until about 4 weeks after graduation w/ degree conferred and NCATE statement* posted; official transcript will be sent to address you provide.

**This student has completed a state-approved educator preparation program under the terms of the Interstate Agreement for the Qualifications of Educational Personnel. The education programs at the University of Rhode Island are accredited by NCATE.*

- √ A copy of Praxis II test (PLT) **and** PE Content test reports:
Principles of Learning & Teaching gr. K-6 (20522) – Passing Score 167
or
Principles of Learning & Teaching gr. 7-12 (20524) – Passing Score 167

PE Content Test-Passing Score 154
- √ A copy of the transcript of your Health courses (that Dr. Ciccomascolo will give to you once your transcript is made official)

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- √ A copy of the Adapted Education endorsement (that Dr. Clapham will sign off for you)

- √ After all information is in the envelope, make sure to write clearly on the envelope: **URI Program Completer**. This means you will be processed within 10 days. If you do not take this step, your application will be delayed!

Submit Complete Packets Only To:
Rhode Island Department of Education
OFFICE OF EDUCATOR QUALITY & CERTIFICATION
255 Westminster Street
Providence, RI 02903

How do I get certified in another state?

Good news!

Rhode Island has reciprocity with almost all of the states in the U.S. This means that you are considered a highly qualified teacher when you receive your RI certification. You will not be required to take other coursework.

You may, however, be required to take other standardized tests to be certified in another state. Visit the Dept. of Education website in the state of interest to find out accurate and up-to-date information.

Here are some Dept. of Education websites for states URI students frequently apply to:

Connecticut: <http://www.sde.ct.gov/sde/site/default.asp>

New Jersey: <http://www.state.nj.us/education/>

Massachusetts: <http://www.doe.mass.edu/>

New York: <http://www.nysed.gov/>

New Hampshire: <http://www.ed.state.nh.us/education/>

If you later have questions about any of the information on this sheet, feel free to contact the Office of Teacher Education:

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