



UCS Administrative Steering Committee
Meeting Agenda: October 17, 2007
URI Library, Conference Room A
1 - 2:30 p.m.

To: UCS Administrative Steering Committee
From: Charlie Schifino
Subject: First UCS Administrative Steering Committee Meeting
Date: Tuesday, October 16, 2007

I have attached a series of documents that relate to the establishment of the UCS Administrative Steering Committee. Included are the minutes from the Information Technology Executive Steering Committee from their April, May, and June meetings, which established this committee; please note that the June minutes have not yet been approved and formally adopted by the Executive Committee. Included is the list of projects that UCS is currently working on. A discussion on the membership of this committee took place between Garry Bozylinsky, Bob Weygand and Charlie Schifino to form the final list.

Agenda for October 17th Meeting:

1. Introduction of members
2. Charge of the committee
3. Frequency of the meetings and scheduling these meetings
4. Review of the overall list of UCS projects in relation to IT Executive Steering Committee priorities.
5. Discussion on priorities as established by the IT Executive Steering Committee
6. Discussion on the process to review policies or procedures related to any project.
7. Current Issues:
 - a. Discussion on response time for the PeopleSoft environment
 - b. Identification of process for determining policies and procedural changes relating to implementation of various modules and make recommendations to the IT Executive Steering Committee for these changes.
 - c. Identification of software applications that are not included or any functions that need to be addressed. An example of this is the residential life assignment system.