



**UCS Administrative Steering Committee
Meeting Summary: November 28, 2007**

Members Present: Charlie Schifino, Chair

Harry Amaral, Irene Azzinaro, Linda Barrett, Sharon Bell, Ron Bernier, Cindy Bonn, Garry Bozylinsky, Jim Cacciola, Anne Marie Coleman, Maria DiSano, Betty Gil, Dean Libutti, Sue Manning, Karen Markin, Mike Motta, Sanjay Mupparapu (Reasearch), Mary Lou Sevigny, Veronica Walsh

Members Absent:

Harold Bibb, Gil Oden, Judith Swift, Paul Witham, Chip Yensan

Those present reviewed the committee mission and conducted the following business:

1. MIR3 emergency alert system

System implementation is well underway. A total of about 3,700 University members have registered; 3,290 of those are students. Student registration information will be broken down by freshman, sophomore, etc.

A test of issuing an alert using MIR3 is imminent by Facilities and Campus Police.

2. Status of Admission priorities

Nolij has been problematic; service rep is on campus (11/28). Financials implementation is scheduled for February and is planned to be a separate instance from the Student-side Nolij system.

The admission Web application process has been extremely slow for about three weeks, both for students and staff in Newman Hall; over the weekend, however, it virtually ground to a halt. Possible reasons being investigated are the network (MTS), Web applications development, DBA/Tech, and identifying timeline of bottleneck(s). UCS will isolate a Web server dedicated to processing online student applications. December 17 is early application deadline - problems have to be resolved before that.

3. Status of Legacy Payroll HR Position Control conversion project

Project is proceeding under assumption that we will be taking over the payroll process.

A tentative 2-year timeline has been set to transfer payroll to URI.

The HR team is conducting fit/gap sessions. The HR team has completed all fixcycle testing and is ready to go with the install on Sunday.

4. Status of Legacy Transcript conversion project

Postponed to handle Admission. Scheduled to restart in January 2008.

5. Status of Imaging

Admission has a Savin machine that is presenting problems. The rollers need replacing after only 30,000 scans. University College purchased a different machine and should be in production shortly; testing is in progress. The Controller's office has equipment in place and is ready to start.

6. Review of outstanding projects revised by functional area

- e-Procurement is in line after Admission and legacy mainframe.
- Default for Dell machines on the MPA should be Silver not Gold (24 x 7).

- Purchasing reported that the designated purchasing dollars be raised to \$1,000,000 per purchase; this may still need legislative approval.
- MPA agreements expire 12/31 and are up for review.
- In view of current elimination of positions Statewide, is it prudent to send staff to PeopleSoft conference in Las Vegas, beneficial as it may be?

7. Review of proposed processing of our payroll and purchasing

The Board has asked for a steering committee to determine the possibility of a collective payroll system for the three State colleges.

A major issue in payroll processing is classified vs. non-classified employees; differences in unions within each category are minor.

8. Status of overall PeopleSoft environment

- Test machines need to be set up for various parts of P690 system testing.
- The P690 has been maxed out since the beginning of November.