

Name: _____

Address: _____

Telephone: _____

Date: _____

____ Staff ____ Faculty

E-mail Disk Quota Increase Request

*** Faculty and Staff ONLY! ***

Before requesting an increase in disk space, please check and remove any trash you may have in your DELETED mailbox to regain space. To do so, refer to <http://www.uri.edu/its/pdf/delete.email.pdf> for instructions.

mail.uri.edu ID: _____

RS/6000 - UNIX/AIX

ID: _____

	Soft	Hard	
What is your current RS/6000 disk allocation?	_____	_____	Megabytes
Additional RS/6000 disk space being requested?	_____	_____	Megabytes

Requests for disk allocation greater than 100 megabytes will be denied except under special circumstances. Anyone requiring more than 100 megabytes is asked to consult with the Internal Systems staff (4-2611) to discuss special needs. The form must then be approved by the Manager of Operations. The time limit for large increases in disk space is one month.

Reason for Increase: _____

Date increased limit can be reset, if applicable: _____
I understand that if operational considerations necessitate, this limit may be reset prior to the date specified.

Signature

Submit this request at the ITS Help Desk, URI Library, LL19

Office Use Only

Approved: Manager of Operations: _____

Date: _____

Limits Changed By: _____

Date: _____