

## THE UNIVERSITY OF RHODE ISLAND 2010-2012 STUDENT HANDBOOK

The Student Handbook is produced by the Office of Student Life with the assistance of relevant departments and committees. Questions about the Handbook should be directed to the Office of Student Life, 330 Memorial Union, 401-874-2101 (TT 1-800-745-5555).

The Handbook is generally printed every two years and changes that occur between printings will be published in the campus newspaper, online, and distributed through residence halls and the commuter center. The most current version of the Student Handbook may be viewed at [www.uri.edu/judicial/](http://www.uri.edu/judicial/). Enrollment at this University is an agreement to comply with all rules, regulations, and policies and it is your responsibility to become familiar with these expectations. Ignorance of a policy or regulation is not an excuse for failure to observe it.

The Community Standards and Student Conduct system pertain to all part-time and full-time students; graduate and undergraduate; matriculating and non-matriculating; to newly admitted students; and to students participating in exchange programs or cooperative programs on University of Rhode Island campuses.

While these standards pertain primarily to the University campus, it should be noted that the University has the same high expectations of students' off campus activity. Off-campus conduct may also be subject to University jurisdiction (see Section 12). If there is debate as to the meaning of any Handbook regulations or procedures, the Vice President of Student Affairs will provide the final interpretation in consultation with the University Ombuds.

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# URI CORNERSTONES

THE UNIVERSITY OF RHODE ISLAND IS A PRINCIPLED COMMUNITY GUIDED BY VALUES. AS MEMBERS OF THIS COMMUNITY, WE SUBSCRIBE TO THE FOLLOWING PRINCIPLES WHICH FORM THE FOUNDATION OF OUR ENDEAVORS.

- WE PURSUE KNOWLEDGE WITH HONESTY, INTEGRITY, AND COURAGE.
- WE PROMOTE INDEPENDENT CHOICE, INTELLECTUAL CURIOSITY, OPEN-MINDEDNESS, AND FREE EXPRESSION.
- WE RESPECT THE RIGHTS AND DIGNITY OF EACH INDIVIDUAL AND GROUP, WE REJECT PREJUDICE AND INTOLERANCE, AND WE WORK TO UNDERSTAND DIFFERENCES.
- WE ACCEPT PERSONAL RESPONSIBILITY FOR OUR ACTIONS AND THEIR CONSEQUENCES.
- WE ACTIVELY COOPERATE TO IMPROVE THE UNIVERSITY, THE STATE OF RHODE ISLAND, AND THE GLOBAL COMMUNITY BEYOND OUR BORDERS.
- WE STRIVE TO BE A COMMUNITY WHERE THE ENVIRONMENT AND PROPERTY ARE TREATED RESPECTFULLY.
- WE SEEK TO CREATE AND MAINTAIN AN ENVIRONMENT CONDUCIVE TO PERSONAL HEALTH AND WELLNESS.
- WE WORK TO DEVELOP SKILLS WHICH PROMOTE LIFELONG LEARNING, LEADERSHIP AND SERVICE.

DEVELOPED BY THE  
QUALITY OF STUDENT LIFE COMMITTEE

## Statement of Students' Rights

Students have the right to freedom of expression, freedom of association, freedom of inquiry and peaceful assembly.

Students have the right to respect and human dignity, and to a learning environment free of disruption and intimidation.

Students have the right to freedom from harassment, hazing, and any form of illegal discrimination.

Students have the right to respect for their property.

Students have the right to redress through a grievance procedure.

Students have the right to personal privacy and protection against improper disclosure.

Students have the right to be represented in university decision-making and policy-forming bodies and the right to be duly informed of proposed changes to student responsibilities and academic policies.

Students have the right to know grading criteria and to know graduation rates.

Students have the right to know statistics concerning crime on and around campus.

Students have the right to consult with the attorney hired by the Student Senate to provide legal advice (but not legal representation).

## Community Standards of Behavior: University Policies and Regulations

These standards are written to give students general notice of expected and prohibited conduct. The regulations should be read broadly and are not designed to define misconduct in exhaustive terms. Making specific plans or arrangements to violate community standards may lead to charges whether or not the act is completed. Violation of federal, state or local law on University premises or at University sponsored or supervised activities are prohibited. Community standards and University policies are examined and revised yearly by a committee of students, staff, and faculty with input from the URI community and with administrative approval. Thus, the standards and policies in this handbook reflect current community norms. They apply to all students and to all student groups. Revisions to Community Standards that occur before handbook reprinting are published in the campus newspaper or otherwise distributed widely.

This handbook uses chapters 5, 6, 8, 9, and 10 in the *University Manual* as its source for the policies and procedures listed here. Should questions arise regarding the specific meaning or interpretation of these policies and procedures, the *University Manual* prevails. Reference copies of the *University Manual* may be found at [ww.uri.edu/facsen/](http://ww.uri.edu/facsen/).

**1. Honesty.** It is a URI CORNERSTONE that “we pursue knowledge with honesty, integrity, and courage.” Therefore, students are expected to be honest in all their interactions and academic work.

**1.1 Truthful Information.** Providing incorrect, untruthful or incomplete information in response to legitimate requests by University officials or conduct boards is prohibited.

**1.2 Truthful Access.** Seeking or obtaining University privileges or services to which you are not entitled is prohibited.

**1.3 Tampering with Information.** Destroying, altering, or concealing information of violations of community standards in an attempt to avoid consequences or to assist another to avoid consequences is prohibited.

**1.4 Academic Honesty.** Students are expected to be honest in all academic work. A student’s name on any written work including assignments, lab reports, internship reports, papers, or examinations, shall be regarded as assurance that the work is the result of the student’s own thought and study. Work should be stated in the student’s own words and produced without assistance or properly attributed to its source. When students are authorized to work jointly, group effort must be indicated on the work submitted.

Most academic work builds on the contributions of others. Students have an obligation to know how to quote, paraphrase, summarize, or reference the work of others with integrity. A source need not be given for common knowledge within a discipline. Students should seek guidance from instructors about the preferred citation style for each course. In addition, utilizing campus academic resources including the Academic Enhancement Center and the Writing Center are encouraged and not a violation of this policy. It is the student’s responsibility to become familiar with that style and utilize it in their work for that course.

While intent or negligence may affect the seriousness of the sanction, the following examples of academic dishonesty apply regardless.

- Using story material, wording or dialogue taken from published work, motion pictures, radio, television, lectures, websites or similar sources without appropriate quotation marks, citation or footnote reference
- Claiming disproportionate credit for work not done independently

- Submitting work without acknowledging aid received or claiming disproportionate credit for work done jointly
- Unauthorized possession or access to exams
- Unauthorized communication during exams
- Unauthorized use of another's work or preparing work for another student
- Taking an exam for another student
- Altering or attempting to alter grades
- The use of notes or electronic devices such as calculators, computers, or cell phones to gain an unauthorized advantage during exams
- Fabricating or falsifying facts, data or references
- Facilitating or aiding another's academic dishonesty
- Submitting the same paper for more than one course without prior approval from the instructors.

**1.5 Procedures.** The following procedures apply when there is an allegation of academic dishonesty.

- a. The instructor has the following options when dealing with a case of academic dishonesty (a-d):
  - i. may fail the student for the assignment;
  - ii. may fail the student for the course, with authorization from the instructor's dean; and/or
  - iii. may request conduct action. This request may be made in lieu of or in addition to a grade adjustment.
- b. The instructor is required to:
  - i. notify the student of the allegations; and,
  - ii. send written notice to the instructor's dean, the student's academic dean and the dean of students.
- c. The dean of students notifies the student in writing of the academic dishonesty violation. If it is a first offense and no conduct action is requested, students are sent an official warning letter. Repeat infractions will have conduct action initiated against the student. Conduct action on an allegation of academic dishonesty may be requested by the instructor's dean or by the instructor with a statement of position from the instructor's dean. Appeals for conduct action will be followed in accordance with Section 26 of this handbook.
- d. Students accused of academic dishonesty within the drop period may be denied the opportunity to drop the course. This requires authorization from the instructor's academic dean. If the accusation is not upheld in an academic appeal, the student will be given the same options available before the end of the drop period without penalty.

- e. The student may appeal the allegation of academic dishonesty to the instructor's dean. The student or instructor may appeal the dean's decision to the Provost and Vice President for Academic Affairs whose decision on the appeal shall be final. For further academic appeal options students may consult the University Manual.

**1.6 Records.** A cumulative file on student violations will be maintained in the Office of Student Life.

## **2. Respect for Health, Safety, and Rights of Self and Others.**

The University of Rhode Island expects its students to treat other persons with respect and human dignity. All members of the community share the responsibility for protecting and maintaining community health, safety, and the rights of other persons. Because of the University's concentrated housing, varied activities, and the individual needs of students and faculty to pursue their work free from hazards and intrusions on their privacy, the cooperation of all is needed in order to maintain these standards.

**2.1 Harassment.** Repeated unwanted contact or communication by any means and behavior or verbal abuse that threatens to injure or endangers the health, safety, or welfare of oneself or another person is unacceptable. Harassment is conduct that has the purpose or effect of unreasonably interfering with an individual's performance or creating an intimidating, hostile, or offensive environment. (See also Sections 2.10 Hate Crimes and 2.11 Bias-Based Incidents.)

**2.2 Stalking.** Stalking includes repeated or cumulative behaviors that serve no purpose other than to annoy, threaten, or cause fear for another individual. Common stalking acts include, but are not limited to, harassing, threatening or obscene phone calls, emails, instant messages or notes, following, vandalism of personal property and/or leaving unwanted gifts or objects. Stalking is unacceptable as well as unlawful under State Law.

**2.3 Privacy.** Privacy violations such as video or audio taping in private space without permission, voyeurism, or watching others from a place of concealment are prohibited. Examples of private space would include but are not limited to sleeping areas, bathrooms, locker rooms. Publicizing or threatening to publicize sensitive personal material (e.g., photos, videos, etc.) is prohibited.

**2.4 Threats.** Physical or verbal threats which endanger the health, safety or welfare of oneself or another person are unacceptable.

**2.5 Physical Actions.** Physical abuse or other inappropriate physical action that injures, threatens or endangers the health, safety, or welfare of oneself or another person is unacceptable.

- a. Actions which require medical attention for substance abuse.
- b. Suicide threats or attempts.
- c. Driving while under the influence of drugs or alcohol.

**2.6 Information About Sexual Harassment and Assault.** Sexual harassment is sex discrimination and is unlawful under State and Federal laws and University of Rhode Island policy. Sexual harassment includes verbal and physical behaviors that range from sexual gestures or teasing to sexual assault.

Verbal sexual harassment may include, but is not limited to sexual remarks, comments, jokes and innuendoes, whistles and cat calls, crude and offensive language, comments on physical attributes, use of demeaning or inappropriate terms, discussion of sexual activities, the posing of personal questions, the spreading of stories about someone's social or sexual life, and propositions or pressure for social or sexual contact.

Physical sexual harassment may include but is not limited to, unwanted touching, patting, grabbing, pinching, or hugging, stares, leers or sexual gestures, following someone or blocking their path, the display of sexually explicit or suggestive picture(s), sexual assault and rape.

Peer sexual harassment is a form of prohibited sex discrimination where the harassing conduct creates a hostile environment when it is unwelcome and when the conduct is sufficiently severe, persistent, or pervasive to limit a student's ability to participate in or benefit from the educational program, or to create a hostile or abusive educational environment.

**a. Welcomeness.** In order to be actionable as harassment, sexual conduct must be unwelcome. Conduct is unwelcome when the student being harassed did not solicit or incite it and regarded the conduct as undesirable or offensive. Mere acquiescence in the conduct or the failure to complain does not always mean that the conduct was welcome. The fact that a student may have accepted the conduct does not mean that he or she

welcomed it. Also, the fact that a student willingly participated in conduct on one occasion does not prevent him or her from indicating that the same conduct has become unwelcome on a subsequent occasion.

**b. Acquaintance Rape.** Acquaintance rape is rape by a date, boyfriend, girlfriend, casual friend or acquaintance. Regardless of the relationship between a perpetrator and victim, acquaintance rape is the same crime as stranger rape and the same criminal laws and penalties apply to both. Date rape often occurs following some level of mutually acceptable intimate activity. At some point the victim has stopped *consenting*.

**c. Consent.** Consent is an informed agreement to participate in specific sexual acts that is not achieved through manipulation, force or coercion of any kind, and requires having cognitive and emotional ability to agree to participate. Impairment due to alcohol and drug use, permanent/temporary psychological or physical disability, and being below the age of consent (age 16) are factors which detract from or make consent impossible. Consent may be withdrawn at any time.

**d. Rhode Island Sexual Assault Law.** In Rhode Island, sexual assault is defined legally in three degrees:

**1st degree** - any forced or coerced penetration of the vagina, anus or mouth, by any part of another person's body or by an object.

**2nd degree** - any forced or coerced contact with a person's genital area, inner thighs, buttocks, or the breast of a female.

**3rd degree** - penetration when one person is age 18 or older and the other is over the age of 14 but under the age of consent (age 16).

The state of Rhode Island does not recognize the ability of people under the age of 16 to give informed consent to sexual intercourse with an adult.

**e. The Role of Alcohol.** In many cases of campus acquaintance rape, alcohol is involved. Alcohol use may impair judgment or lessen the victim's ability to resist. In some cases the victim is incapacitated, or has passed out, and usually is isolated. It is important to note that alcohol is not the direct cause of sexual assault, but it is an exacerbating factor. Alcohol frequently contributes to the social conditions that lead to acquaintance rape. "On average, at least 50% of college students' sexual assaults are associated with alcohol use. Koss (1988) reported that 74% of

the perpetrators and 55% of the victims of rape in a nationally representative sample had been drinking alcohol before the assault.”

Source: Abbey, A. (2002). Alcohol-related sexual assault: A common problem among college students. *Journal of Studies on Alcohol*, Supplement No. 14, p. 118-128.

**f. Impact of Sexual Assault.** Sexual assault victims experience profound emotional trauma. Although victims react in different ways, common responses include initial feelings of shock and disbelief; intense fears about personal safety; preoccupation with recurrent, intrusive thoughts about the assault; sleep disturbances; anxiety; impaired concentration; mood swings; depression; and feelings of anger, shame and self-blame. These reactions are called “post-traumatic stress disorders” or “rape trauma syndrome.”

Victims of acquaintance rape often experience especially intense feelings of shame and self-blame. Many also feel betrayed because they have been violated by someone they initially trusted. Some victims lose confidence in their own judgment and find it hard to learn to trust again. In order to facilitate the healing process, it is important for victims to seek services from appropriate departments or agencies.

**g. What to Do Following a Sexual Assault.** Get the victim to a safe place: her/his home, a friend’s house, or a place where there are several people.

Seek medical attention as soon as possible. It is extremely important to be examined for physical injury as well as to discuss the options for prevention of disease and pregnancy. Even if the incident was not recent, you should still consider a medical discussion (and perhaps examination) about the possible physical consequences of the event.

If the assault has taken place within 72 hours, it is recommended that a “rape kit” be performed in order to gather possible physical and medical evidence for immediate or later legal action. To facilitate the gathering of evidence, victims should not bathe; change their clothing, douche, etc. However, if these have been done, a “rape kit” may still be performed. If the victim changes clothing, those items worn at the time of the assault should be collected and placed in individual paper bags. It is important to note that the police will not be notified of a sexual assault without the victim’s consent.

Medical services are available at Health Services until 8:00 p.m. After that time, transportation is provided to South County Hospital. It is

recommended that you call Health Services as the initial step in getting the proper medical attention. All medical information will remain confidential unless you choose to take formal action and give permission for the information to be released.

**h. Options for Victims of Sexual Assault and Harassment.** For emotional support the Violence Prevention and Advocacy Services Program and the URI Counseling Center are available for students and Day One operates a 24-hour hotline statewide. Advocates are available 24 hours a day, statewide, to provide this essential service. Ongoing support is crucial to the emotional recovery of victims. Many sexual assault cases go unreported because the victim fears retaliation or possible humiliation if word gets around that she/he has been the victim of a sex offense. Victims tend to feel guilty, as though they did something to bring it on themselves, and often keep the incident to themselves or share some of the incident with a close friend. Students who have been raped or sexually assaulted in any way have been victimized. Their assailants are at fault and the behavior is not acceptable. In order to stop this type of criminal activity, we encourage victims to help start the healing process by reporting what has happened to them. Recognizing the different needs of victims, there is a range of ways to report the perpetrator's behavior. A student may pursue any or all of these options. At no time should any victim of sexual assault be advised or counseled not to pursue legal action.

The incident may be reported to the police, whether or not criminal prosecution is desired. A police report does not require a victim to prosecute, that decision can be made later. If the incident occurs on campus, Campus Police have jurisdiction and can be of help in exploring this option. The victim may bring an advocate and a female victim will almost always be able to talk with a female Campus Police officer.

If the offender is a University of Rhode Island student and the incident happened on campus or if University jurisdiction applies to the off campus incident (see Section 12), the University is obliged to take action. To initiate conduct action, the student contacts the Office of Student Life. Please consult the URI Student Handbook Section 10 through 30 or call the Office of Student Life, Student Conduct. In addition, a student may initiate criminal action by contacting the Campus Police.

**2.7 Information about Domestic Violence.** Domestic violence is the use of emotional, physical and/or sexual attacks by an individual against

his/her intimate partner in order to maintain power and control in the relationship. Threats and/or physical actions which endanger the health, safety, or welfare of an individual are unacceptable (refer to Section 2.4 and 2.5) regardless of the relationship between the parties. As in sexual assault, victims are often reluctant to report or prosecute incidents of domestic or dating abuse.

**Options for Victims of Domestic Violence.** For emotional support and advocacy, the Violence Prevention and Advocacy Services Program and the URI Counseling Center are available. Assistance is also available through the 24-hour hotline at the Domestic Violence Resource Center of South County.

**2.8 Sexual Actions.** Behavior that results in the sexual abuse, harassment, or intimidation of another person, or any unwanted sexual attention toward another person, is unacceptable. Forced or coerced contact with intimate body parts is prohibited. If the individual to whom it is directed does not give consent or is physically or mentally unable to give consent, sexual attention is considered unwanted.

**2.9 Information About Harassment Based on Personal Attributes.**

Harassment on the basis of one's race, sex, religion, age, color, creed, national origin, disability, sexual orientation, gender identity or expression, or disabled and/or Vietnam era veteran status, is considered to be discrimination. Because some students may be reticent to initiate complaints based on this type of harassment, specialized advice is available. For example, women students may feel more comfortable speaking to another woman about a particularly sensitive grievance. Seeking information and advice from a staff member does not obligate the student to file a formal complaint. Lists of staff who can provide such advice are available in the following offices:

504/ADA Coordinator, AAEOD Office, Carlotti Administration Building  
AAEOD Officer, Carlotti Administration Building  
Counseling Center, Roosevelt Hall  
Office of Student Life, Memorial Union  
Title IX Coordinator, Athletics  
University Ombud, Crawford Hall

**2.10 Violations Motivated by Hate, Bigotry, and/or Bias.** Behavior that results in the abuse, harassment, or intimidation of another person based on religion, ethnicity, race, nationality, gender or sexual orientation, or disability is prohibited.

“A hate crime is any crime motivated by bigotry and bias, including, but not limited to threatened, attempted, or completed acts that appear after investigation to have been motivated by racial, religious, ethnic, sexual orientation, gender or disability prejudice.” (Section 42-28-46 of the General RI Laws).

**2.11 Bias-Based Incidents.** A bias-based incident is one which has a negative effect on an individual or group and which is based on or motivated by bias against race, sex, religion, age, color, creed, national origin, disability, sexual orientation, gender identity or expression, or disabled and/or Vietnam era veteran status. The incident is experienced as hurtful by one or many and may involve harassment, the creation of a hostile environment, property damage, verbal threats of violence, or physical violence. The incident may or may not involve breaches of University Policies or state or federal law.

When you report a bias-based incident, you can expect

- respectful listening
- confidentiality (rare exceptions to confidentiality will be explained to you)
- a timely response
- reasonable protection against retaliation
- established procedures will be followed
- there will be a defined conclusion to the process

In response to such incidents, the University may plan campus programs or enhance educational efforts to help prevent future incidents. If the perpetrator of the incident can be identified and if established policies or laws are violated, conduct or criminal action will be taken.

Student complaints regarding students are generally directed to the Office of Student Life. Student or faculty complaints regarding faculty or classroom concerns are generally directed to the chair of the department or to the dean of the college in which the class is taught. In any case, complaints may be directed to the Office of Affirmative Action, Equal Opportunity and Diversity (AAEOD).

Lists of staff who can provide such advice are available in the following offices:

a. If you want support or simply to tell your story either confidentially or for the record:

**Campus Resources for students:**

AAEOD Office

Campus Police

Counseling Center

Disability Services for Students

GLBT Center

Health Services

Housing and Residential Life, Residential Education

Multicultural Center, Assistant Director

Office of Student Life, Dean of Students

Ombudsperson

Student Senate

Talent Development

University Chaplains: Catholic, Jewish, Protestant

Violence Prevention and Advocacy Services

Women's Center

**Off-campus resources for students:**

Day One

NAACP, Providence Chapter

Urban League

US Office of Civil Rights

Victims of Crime Help Line

Women's Resource Center of South County

b. If you want educational, conduct or criminal action:

If the alleged perpetrator is a student, go to the Office of Student Life; if the perpetrator is a Faculty, go to the Department Chair, Dean or Provost. If the perpetrator is a non-faculty staff member, go to the Department Director or to the AAEOD Office. When in doubt, contact the AAEOD Office and ask for someone who can help you understand your options. (Please note this is a general guideline.)

**Campus resources for students:**

AAEOD Office

Campus Police

Housing and Residential Life, Residential Education

Office of Student Life, Student Conduct

**2.12 Discrimination and Equal Opportunity.** It is the policy of the University of Rhode Island not to discriminate on the basis of race, sex, religion, age, color, creed, national origin, disability, sexual orientation, gender identity or expression, or disabled and/or Vietnam era veteran status in the recruitment, admission or treatment of students, the recruitment, hiring, or treatment of faculty and staff, and in the operation of its activities and programs, as specified by State and Federal laws, including the Equal Pay Act of 1963, Titles VI and VII of the Civil Rights Act of 1964 as amended, the Age Discrimination in Employment Act of 1967, Title IX of 1972 Educational Amendments to the Higher Education Act, Executive Order 11246, as amended, Sections 503/504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, and all other laws which pertain to access and equality.

The AAEOD Office handles all complaints on discrimination and sexual harassment. Any member of the University community (e.g., faculty, staff, or student) may file a discrimination complaint or a sexual harassment complaint with the AAEOD Office. The University of Rhode Island Sexual Harassment Policy and the Discrimination Complaint Process for the University of Rhode Island are both available at the AAEOD Office. Seeking information and advice from the AAEOD Office does not obligate the campus community member to file a formal complaint.

**2.13 Discrimination based on Disability.** The person designated to coordinate the University's efforts to comply with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act as they pertain to students and staff is AAEOD Officer.

**2.14 Discrimination Complaint Process.** The University is obligated to take action when incidents of discrimination are reported. If you believe you have been discriminated against as an employee or student on the grounds of race, sex, religion, age, color, creed, national origin, disability, sexual orientation, gender identity or expression, or disabled and/or Vietnam era veteran status you may lodge a complaint by following the steps specified below. The AAEOD Office and the Office of Student Life will make a preliminary investigation and attempt to resolve the complaint through informal means. The AAEOD Officer and the Office of Student Life may also refer the complainant to the appropriate body for further action.

a. As an employee, you may discuss the complaint with your immediate supervisor and/or consult with the AAEOD Officer or designee.

b. As a student employee with a complaint about a supervisor, discuss the complaint with the supervisor of the alleged offender in the department or office where the alleged discrimination occurred and/or with the AAEOOD Officer or designee.

c. As a student with a complaint against another student, discuss the complaint with the Office of Student Life and/or with the AAEOOD Officer or designee.

d. Prospective employees and students who believe they have been discriminated against may register their complaints directly with the AAEOOD Officer who will make a thorough review of the facts in the case and report these along with recommendations, to the appropriate office or supervisor. Where necessary, the AAEOOD Officer will bring the report to the attention of the President.

**2.15 AIDS.** URI students, faculty, and staff are expected to provide the compassion, understanding, and support necessary to help individuals with AIDS and HIV infection. As part of this responsibility, the University will vigorously enforce individual rights of confidentiality and freedom from discrimination as outlined in two existing policies: "Reasonable Accommodation for Employees with Disabilities" and "Life Threatening Illness." Copies of these policies may be obtained at the Office of Human Resources Administration, the front desk at Health Services, and Disability Services for Students at the Office of Student Life.

**2.16 Hazing.** Hazing is prohibited. Hazing is any action taken or situation created (the willingness of an individual to participate notwithstanding) upon which initiation, admission into, or affiliation with an organization is directly or indirectly conditioned and which produces mental or physical discomfort, embarrassment, harassment, or ridicule. Such activities and situations may include, but are not limited to, paddling in any form, infliction of excessive fatigue, exposure to the elements, consumption of any substance, physical and psychological shocks, quests, treasure hunts, scavenger hunts, road trips, or any other such activities, engaging in public stunts and buffoonery, morally degrading or humiliating games and activities, late work sessions which interfere with scholastic activities.

**2.17 Animals.** The physical abuse of animals (pets, laboratory subjects, wild animals such as ducks, squirrels, etc.) is prohibited.

**2.18 Smoking.** Smoking is prohibited in all University buildings and in all University owned or operated residences. Smoking is prohibited within 20 feet of all University controlled residences. For smoking cessation information, contact Health Services or see [www.uri.edu/smokefree](http://www.uri.edu/smokefree).

**2.19 Weapons.** On-campus possession of firearms (including blank pistols, replicas, pellet guns and BB guns), ammunition, explosives, knives, fireworks, and other articles or substances recognized as weapons is prohibited. The only possible exceptions are some non-hazardous martial arts devices designed for practice, and weapons used in authorized ROTC activities, or weapons used for police science or crime lab activities.

**2.20 Safety Equipment.** Safety equipment such as exit lights, fire alarms, sprinkler systems, smoke alarms, or other safety or fire fighting equipment must not be used inappropriately or rendered inoperable. Emergency exit charts cannot be removed or covered. Sprinkler heads cannot be obstructed and sprinkler system piping may not be used to hang personal property. Nothing may be attached, taped, or tacked to any and all electrical, Fire Alarm, sprinkler piping or devices on the walls or ceilings. Self-closing mechanisms on interior doors cannot be disabled and interior doors cannot be propped open. **Responsibility for a false fire alarm, where there is no reasonable belief there is a fire, will result in the minimum sanction of removal from campus residence.** Tampering with or damaging other fire safety equipment may also result in sanctions of residence removal or worse. Students may also be billed by the Kingston Fire Department for the cost of responding to a false alarm. Deliberate tampering with any part of a fire alarm system is a criminal offense and may be adjudicated in the state court.

**2.21 Drugs.**

**a. Illegal use or possession of drugs.** The use, possession, sale or distribution of narcotics, steroids, stimulants, depressants, hallucinogens, marijuana and its derivative, or any other controlled substance or paraphernalia without a prescription is prohibited. Being in an on-campus room where illegal drugs are knowingly used or negligently being allowed may result in conduct charges. Drug paraphernalia such as, but not limited to bongs, is prohibited on campus and may be subject to investigations for drug presence. Students may be subject to random drug testing as part of a sanction for a drug-related offense. The U.S. Department of Education has recently required students receiving federal financial aid to sign a no-drug use oath. Students should be aware of

Department of Education regulations stipulating that those “who engage in the unlawful manufacture, distribution, dispensation, or use of any controlled substance” may lose their federal financial aid, and/or be prosecuted for fraud. Students who voluntarily take illegal drugs or drugs not prescribed for them assume the risk associated with such use and cannot hold the school responsible for any consequences. See Sections 2.35-2.39.

**b. Proximity to drugs.** Students cannot be in an on-campus room or location where drugs are being consumed or possessed. A second proximity will result in a \$25 fine and an educational sanction. Sanctions for a third proximity will be the same as for alcohol and other drug violations, see Section 2.34.

## **2.22 The University of Rhode Island Drug and Alcohol Free Campus Statement.**

The University of Rhode Island supports students in demonstrating responsible conduct in the best interest of their personal health and well being, the community's general welfare, and the rights of others. Students are expected to assume responsibility for their behavior and must understand that being under the influence of drugs/alcohol in no way lessens their accountability.

Although alcohol is a drug socially accepted by many, it can be used abusively. Misuse of alcohol may damage physical, mental, and emotional health. It may produce mild symptoms such as stomach upset, frequent colds, or mild depression, ulcers, malnutrition. Emotional and behavioral problems such as depression, poor social interactions and low achievement levels are all compounded by alcohol or other drug use. Information about alcohol and its effects is available through the Office of Student Life Substance Abuse Services. Students whose consumption is abusive to themselves or to others should seek supportive services through the University's Counseling Center or the Office of Student Life. Members of the University community will be held accountable for inappropriate behavior while under the influence of alcohol. *Neither the Office of Student Life's Substance Abuse Education Program, Health Services or the Counseling Center issue alcohol citations when students seek assistance. All substance abuse treatment services are confidential.*

The policies listed below are to be followed for the consumption and use of alcohol and other drugs at the University of Rhode Island. The described

consequences of substance abuse are not totally inclusive and do not cover all possible legal implications of the possession, consumption, manufacture or sale of alcohol and other drugs. Students will obey all state laws pertaining to the possession, consumption, manufacture, and sale of alcoholic beverages as defined in Title 3 of the General Laws of Rhode Island and in Town Ordinances. These statutes are available in the Reference Section of the University Library.

### **2.23 Alcohol.**

**a. Illegal consumption and possession of alcohol.** Possession and/or consumption of alcoholic beverages is limited to individuals who are 21 years of age or older. Students under 21 cannot transport alcohol in their cars nor have it in their possession while on campus. The University prohibits the advertising of alcohol and tobacco products at University activities. Empty alcohol containers randomly located in a room of someone under 21 may result in charges.

**b. Proximity to alcohol.** Students under 21 cannot be in an on-campus room or location where alcohol is being consumed or possessed. A second proximity will result in a \$25 fine and an educational sanction. Sanctions for a third proximity will be the same as for alcohol and other drug violations (see Section 2.34).

**c. Students over 21 years of age.** Only a small percentage of students are of legal drinking age. Therefore, it is expected that most socializing will be alcohol-free. Residents of legal age are asked to act responsibly and not to have excessive amounts of alcohol in their rooms. If a student over 21 years of age has excessive quantities of alcohol in his or her room or on his or her person, he or she may be asked to remove it from the residence or dispose of it. Excessive shall be defined as a quantity greater than twelve 12-oz. cans or bottles of malted alcoholic beverage or one liter of distilled alcohol beverage. Individuals 21 years and older may not bring alcohol into a University residence unless it is to the room of a student who is 21 or older and in that case, no more than one six-pack or its equivalent may be brought. See Sections 2.21-2.39 of this handbook for a more complete list of regulations and guidelines concerning alcohol & other drugs.

**2.24 Advertising.** The University prohibits the advertising of alcohol and tobacco products at University activities.

**2.25 Grain Alcohol.** Grain alcohol is prohibited on campus except for laboratory use.

**2.26 Serving or Providing Alcohol.** Serving alcoholic beverages to an individual under 21 years of age, purchasing alcoholic beverages for an individual less than 21 years of age, or negligently allowing a minor to consume alcoholic beverages is prohibited. Serving alcoholic beverages to someone who is visibly intoxicated is prohibited.

**2.27 Public Consumption.** Public consumption of alcoholic beverages on University grounds is prohibited. The consumption of alcohol or possession of an open container of alcohol is prohibited in public areas. A public area is any area outside of a student's room, such as, but not limited to corridors, stairways, bathrooms, lounges and balconies, or any other public areas in or around the residence halls, fraternity/sorority houses, and on-campus apartments. Students 21 and older who publicly consume alcohol or have an open container in public are in violation of this policy and are also subject to the mandatory minimum sanctions.

**2.28 Locations for Consumption.** The sale and/or service of alcohol is permitted on the Kingston Campus in the following locations: University Club, President's House, Ryan Center, Alumni Center and the Foundation Building. The sale or service of alcohol at the Providence Campus and the Narragansett Bay Campus, and locations not listed above, require the written approval of the President or designee. Generally, requests to serve alcohol at on-campus functions will be denied if students are in attendance. Possession and consumption in all other non-residential University buildings is prohibited.

**2.29 Alcohol Purchase.** No alcohol may be purchased with student organization funds, including fraternity and sorority dues and other sources of chapter income.

**2.30 Tap Systems.** No permanent tap systems, whose use is to distribute alcoholic beverages, may be owned or operated by a student organization, including fraternities and sororities. Drinking games are prohibited.

**2.31 Common Source Containers.** Common source alcohol containers (e.g., beer kegs, punch bowls) are prohibited. Paraphernalia for drinking games or quantity consumption (funnels, beer bong, etc.) are prohibited.

**2.32 Off-campus Functions.** If a student organization plans an off-campus function at an establishment where alcohol is served, and if the establishment accepts any remuneration from student organizations, there must be a contract establishing that the license holder is responsible and liable for all carding, security, and handling of alcohol. The Director of the Memorial Union and Student Involvement can assist with this contract.

**2.33 Minimum Mandatory Sanctions for Alcohol and Other Drug**

**Violations: Groups.** The sanctions set forth in this policy are minimum sanctions and do not limit or restrict the imposition of additional or other sanctions. Any URI student organization or recognized student group that sponsors, permits, allows a social event with alcohol and/or fails to prevent the consumption of alcohol will be sanctioned as follows.

a. A minimum mandatory sanction of a \$500 fine and two semesters probation will be applied to a student group which fails to prevent alcohol consumption by minors, or which sponsors, permits or fails to prevent gatherings where alcohol is consumed.

b. If it is the second offense within a period of three semesters, the mandatory sanction will be a \$1,000 fine and probation for three semesters. Responsible members of the organization must be trained to issue citations and actively monitor policy compliance. Educational sanctions and work service may also be assigned.

c. If it is the third offense within a period of three semesters, the mandatory sanction will be suspension of the organization from the URI campus for a minimum of two semesters.

d. For a group with a Student Senate budget, the fine is taken out of the group's current or future budget and put in the Student Senate Alcohol-Free Contingency Grant Fund.

**2.34 Minimum Recommended Sanctions for Alcohol and Other Drug**

**Violations: Individual Students.** The sanctions set forth in this policy are minimum sanctions and do not limit or restrict the imposition of additional or other sanctions. Individuals may be sanctioned personally as well as members of a group. Parents/guardians of students under 21 years of age are routinely notified concerning violations of policies concerning alcohol and other drugs after the second violation. Parents may be notified after the first violation if it involves the violation of more than one policy or if it is a serious incident.

a. Any student under the age of 21 who consumes and/or possesses alcohol in violation of Rhode Island law will be sanctioned as follows. The same minimum recommended sanctions for alcohol violations apply to marijuana violations. Drug violations may also carry additional serious consequences (e.g., criminal charges, suspension or dismissal for selling or intent to sell, and so forth).

- If two drugs (e.g., alcohol and marijuana) are involved in one incident, it will be treated as one incident but the fine will be increased by \$50.
- Disciplinary probation is imposed for all alcohol and drug violations and lasts for the duration of the semester in which the violation occurred plus two additional semesters after the last violation (i.e., three violations within three consecutive semesters results in suspension).
- If it is the first offense, the recommended minimum sanction will be completion of a self-assessment survey, and/or education session and a minimum fine of \$50.
- If it is the second offense, within 3 semesters, the recommended minimum sanction will be mandatory education and evaluation and a minimum fine of \$100, parental notification and 3 semesters of probation.
- If it is the third offense within three semesters, the recommended minimum sanction will be suspension from the University for two semesters with readmission possible on presentation of proof of treatment.

b. Any URI student who provides any person under 21 years of age with alcohol or drugs or aids or abets any such person in violation of Rhode Island law will be sanctioned as follows:

- If it is the first offense, the recommended minimum sanction will be disciplinary probation for one semester and a fine of \$100. The student will also be required to perform a minimum of 20 hours of work service.
- If it is not the first offense, the recommended minimum sanction will be suspension from the University for two semesters and a fine of \$200.

c. Medical Amnesty. Actions taken to preserve life and/or safety of students in emergency situations shall not expose students to conduct charges regarding alcohol or drug consumption if that student's role in the situation is to call for help or emergency services.

**2.35 Legal Sanctions for Alcohol and Other Drugs.** Rhode Island penalties for driving while impaired are as follows.

a. Section 3-8-6(d) of the Rhode Island statute states that it is unlawful for a minor (under the age of 21) to purchase, or attempt to purchase, or to make a false statement or misrepresent his or her age through the presentation of a false document in connection with the attempted purchase of alcohol. The sanction is a minimum fine of \$100-\$500 and the possibility of up to 30 hours of community service and suspension of his or her driver's license for up to three months for a first offense.

b. Section 3-8-10 states that possession of alcohol by a minor is illegal. The fine ranges from \$150-\$750 for a first offense. In addition, violators may be required to perform community service and shall be subject to a minimum sixty (60) day suspension of his or her driver's license, and upon a second offense or subsequent offense may be ordered to undergo substance abuse assessment.

c. In Rhode Island, driving while having a blood alcohol concentration of .08% and above is a crime. Some of the Rhode Island penalties for driving while under the influence of alcohol or other intoxicating drugs include fines starting at \$100, community service, license suspension, and/or imprisonment.

d. In Rhode Island, persons at least eighteen (18) years old but less than twenty-one (21) years of age driving with a blood alcohol concentration greater than .02 but less than .10 are considered to be driving while impaired. The sanctions for driving while impaired include a fine of up to \$250, up to 30 hours of community restitution, suspension of driver's license for a minimum of one month up to three months and attendance at an alcohol or drug treatment program.

e. Persons arrested for the sale of illegal drugs may be subject to being held in jail without bail until a hearing and are subject to forfeiting any money or vehicles associated with the sale of those illegal drugs.

**2.36 Legal Sanctions for Illegal Drugs.** Rhode Island statutes cover a wide range of drug offenses, including the use, possession, sale, distribution, transportation and manufacture of various types of drugs (21-28-4 Rhode Island General Legislation). Among other provisions the State law creates the following mandatory minimum prison sentences for first-

time offenders who are not “drug dependent” persons. Actual sentences depend on the severity and the circumstances of the offense, and the character and background of the offender.

- a. Imprisonment of not less than ten years for possession of enumerated quantities of controlled substances: heroin, coca leaves, cocaine, ecgonine, phencyclidine (PCP), Lysergic acid diethylamide (LSD), and marijuana plus fine.
- b. Possession of larger enumerated quantities results in a minimum prison sentence of not less than twenty years plus fine.
- c. Distribution of a controlled substance to persons under age 18 is penalized by imprisonment for not less than 15 years.
- d. Education and counseling may be required.

### **2.37 Health Risks Associated with Use of Alcohol and Other Drugs.**

Many people are unaware of the potential physical and psychological consequences of their drug use. Not everyone who uses drugs becomes addicted. The vast majority of Americans who drink alcohol, for example, do so without any serious problems. However, it is important to remember that alcohol is a powerful drug – and like marijuana, cocaine, or heroin, it can pose certain risks to your health and well being. Alcohol abuse is responsible for an average 200,000 deaths annually in the United States. Half of all accidental deaths, suicides, and homicides in the United States are estimated to be alcohol-related. In addition, alcohol use is implicated in many cases of sexual assault (see Section 2.6e).

**a. Personal Risk Factors.** Frequently, people who drink abusively do not consider themselves to be problem drinkers. Certain factors pose an increased risk for developing a serious alcohol problem. These are: 1) having one or more blood relatives with a history of alcohol or other drug problems; 2) growing up in a family in which alcohol was associated with family dysfunction; 3) drinking to get drunk; 4) being able to “hold your liquor” – seeming to be less affected by alcohol than most people; 5) excessive drinking at a young age and/or having a history of other drug abuse; 6) having one or more memory “blackouts” due to drinking; 7) drinking to relieve bad feelings or to escape from problems; 8) having friends who are heavy drinkers; 9) a history of impulsivity and/or behavioral problems, such as conduct disorder; 10) using other drugs which, when combined with alcohol, increase the effects and dangers of drinking.

Sources: Miller, William R., *Alcohol and You*. Prepared for Project MATCH by the Center on Alcoholism, Substance Abuse, and Addictions (CASAA). The University of New Mexico, Albuquerque, NM 87131. Also Marlatt, G.A., Baer, J.S. & Larimer, M.E. (1995). Preventing alcohol abuse in college students: A harm reduction approach. In G.M. Boyd, J. Howard, & R.A. Zucker (Eds.), *Alcohol problems among adolescents: Current directions in prevention research* (pp. 147-172). Northvale, NJ: Lawrence Erlbaum & Associates, Inc.

**b. Birth Defects.** Fetal Alcohol Syndrome is among the three leading causes of birth defects. FAS refers to a pattern of physical and mental defects that may occur in infants whose mothers drink during pregnancy. Currently, 1 to 3 per 100,000 live births suffers from FAS.

Experts estimate that by the year 2000 there will be more than 4 million cocaine-addicted babies born in this country. The cost of this epidemic is approximately 100 billion dollars. In the past few years, New York City has seen a 200% increase in the incidents of drug addicted babies.

**c. Acute Alcohol Poisoning.** Certain high-risk practices – drinking games, drinking grain alcohol punch for example, involve the quick ingestion of large amounts of alcohol that can shut down breathing and heart functioning. This can be fatal. Chronic alcohol abuse has also been linked to liver disease, gastrointestinal disorders, birth defects, depression, impotence, and malnutrition. Alcohol and other drug use can impair judgment, reasoning, communication, and perception. In addition, it may lead to risky sexual encounters such as unprotected sex and sexual assault. Alcohol may be a contributing factor in cases of acquaintance rape. Alcohol does not cause a person to commit sexual assault. Furthermore, drunkenness does not absolve a guilty party from the act of rape. Drunk or sober, sexual assault is a crime.

**d. Signs & Symptoms of Alcohol Poisoning.**

The person is unconscious or semi-conscious and cannot be roused.

The person has cold, clammy, pale or bluish skin.

The person's breathing is slow or irregular.

The person vomits while passed out and is not waking up after vomiting.

If someone you know has any of these symptoms after drinking alcohol, it is possible that he/she is suffering from acute alcohol poisoning. Do not leave the person alone. Do not let them "sleep it off." Turn the person on their side to prevent choking should vomiting occur. Call the police for immediate medical attention. If in a residence hall, get a Resident Assistant or Hall Director.

### **2.38 University of Rhode Island Resources for Substance Abuse**

**Prevention.** If you have ever wondered whether your use of alcohol or other drugs is causing problems for you, it might be helpful to speak with someone who can give you specific information about your particular patterns of use and the associated risks. Confidential assistance is available at the following locations on campus:

**a. Substance Abuse Services.** This comprehensive outreach program sponsors a range of activities aimed at reducing the risks and consequences associated with alcohol and other drug abuse. Consultation, peer education, in-service training, early intervention programs, and referral information are among the services offered to the university community. Under the sponsorship of various academic departments, students frequently complete internships in Substance Abuse Services, incorporating their interests in college student development, psychology, marketing, nursing, journalism, fine arts, public relations, multimedia technology, pharmacy, and research. The JADE program (Judicial Alcohol and Drug Education) balances enforcement with education when students are referred through the conduct system for violations of campus drug policies.

**b. Counseling Center.** Confidential counseling and mental health services are offered through individual and group sessions. Specialized treatment and education is provided by a substance abuse specialist.

**c. Psychological Consultation Center.** Assessments, individual, couple, and family counseling. Sliding fee available based on need.

**d. Health Services.** On-going programs for students include physician/nurse practitioner services; nursing services; specialists' physicians clinics (dermatology, gynecology, internal medicine, orthopedic, psychiatry, surgical); health screening; women's clinic; counseling services; and health education.

### **2.39 Off-Campus Resources for Substance Abuse Prevention.**

Al-anon & Alateen

Alcoholics Anonymous

Driver Re-Training at the Dept. of Motor Vehicles

Meadows Edge Recovery Center

Narcotics Anonymous

Rhode Island Council on Alcoholism and Other Drug Dependence

### **3. Respect for University Property and Property of Others.**

Maintaining and preserving University grounds, academic buildings, residence and dining facilities, and associated structures is an obligation of all members of the community. Similarly, maintaining and preserving personal property is an obligation of all members of the community.

**3.1 Fliers.** Students must obtain permission from building managers to post fliers inside any building on campus. Posting of posters, handbills, fliers or notices on walls, trees, buildings, lawns, sidewalks, lampposts, electrical posts, trash containers, motor vehicles or anywhere other than an official bulletin board is strictly prohibited. The use of duct tape on sidewalks, roads, or buildings is prohibited. Delivery of fliers to individual residence rooms or to individual rooms in a fraternity or sorority is prohibited.

**3.2 Property.** Students must respect, maintain and care for property belonging to others.

**a. Vandalism.** Vandalism, destruction of, damage to, or inappropriate use of property belonging to others is prohibited.

**b. Theft.** Theft, attempted theft, or unauthorized possession of property belonging to others is prohibited.

**3.3 Academic Materials and Equipment.** Students must respect, maintain, and care for books, magazines, library materials, or other academic materials or equipment. Destruction, mutilation, defacement, or tampering with any of the above is prohibited.

**3.4 Unauthorized Occupancy.** Students must observe University guidelines and policies regarding the occupancy and use of University property and facilities. Unauthorized occupancy of or trespassing on University property or University facilities is prohibited.

**3.5 Trash, Recycling, and Litter.** Students must dispose of trash and recyclable materials only in the proper receptacles provided indoors and outdoors around campus. Littering on campus grounds is strictly prohibited. Contaminating recycling receptacles by putting in items not designated for that container is prohibited.

**3.6 Motorized Vehicles.** No motor vehicles may park on campus property without displaying a proper permit. Check the Parking Services web page at [www.uri.edu/parking](http://www.uri.edu/parking) for the most recent information. All motor vehicles must be properly registered. Students may operate or park a bicycle, motorcycle, automobile and any other manual or powered vehicle (except disability aids) only on established, authorized marked roadways and parking areas.

**3.7 Rollerblading, Skateboarding, Scooters.** Rollerblading, skateboarding, and scooters are prohibited within 30 feet of any University building. Skateboards, rollerblades, roller skates, and scooters are prohibited from roadways on campus.

#### **4. Respect for University Process and Functions.**

The University community believes in the right, and is committed to the protection of, all peaceful forms of protest including mass demonstrations, pickets, and rallies. The campus must be open to a free exchange of ideas; therefore, all members of the community are expected to conduct dialogues with dignity and courtesy.

**4.1 Responding.** Students must appear before a University official when properly notified to appear and must be informed of the reason for which they have been summoned.

**4.2 Obstruction.** Students must recognize and respect the legitimate functions of the University. Obstructing or disrupting or interfering with teaching, research, administrative, service and other functions of the University is prohibited. Making noise or causing noise to be made with objects or instruments which disturbs any of the above is prohibited.

**4.3 Freedom of Movement.** Students must allow other students, school officials, employees, and invited guests of the University lawful freedom of movement on the campus, lawful use of the property of the University, and the right of lawful entrance to and exit from any of the University's physical facilities.

**4.4 Impeding Activities.** Students must recognize and allow the staff or faculty of the University to engage in the lawful performance of their duties, or for students to pursue their educational activities. Impeding or restricting these activities through the use of restraint, abduction, coercion,

or intimidation, or when force and violence are present or threatened, is prohibited.

**4.5 Public Speaking.** Visitors to the campus, students, staff, or faculty wishing to publicly address the University community at other than a University-sponsored event must first check with the Memorial Union scheduling office to insure that the time, place, and manner of the address does not interfere with normal University functioning.

**4.6 Vacating Facilities.** Students must vacate a building, street, sidewalk, driveway, or other facility of the University when directed to do so by an authorized official of the University, or during a fire alarm.

**4.7 Identification.** A student is expected and required to carry his or her University identification card at all times. Students must identify himself or herself to an authorized University official having just cause to issue the order. The official must provide identification as the student requests it.

**4.8 False Identification.** The University identification card is to be used exclusively by the student to whom it belongs. Possession of and/or manufacture of any form of false identification is prohibited.

**4.9 Student Addresses and Phones.** Students must provide the University with his or her correct current home and local mailing address by notifying Enrollment Services. Students are expected to initialize their residence hall voice mail systems and to empty voice mailboxes on a regular basis.

**4.10 Encouraging Violations.** To encourage, entice, influence, or enlist another person to violate any of the University rules, regulations, or policies listed in this handbook is prohibited.

**4.11 Complying with Instructions.** Students must comply with instructions of University or town officials (e.g., faculty, staff, police, safety and fire officials) when they have just cause to issue these instructions.

**4.12 University Grievance Procedures.** These procedures for students are designed to handle complaints and grievances concerning the actions, decisions, or inaction of faculty and/or staff members. A student should initiate an attempt to resolve the problem with the individual whose action

or decision is being questioned. If satisfaction is not reached at this level, the student should proceed up the normal administrative hierarchy.

For example, in academic matters such as a grade complaint, the student should first speak with his or her professor. The normal hierarchy then leads to the department chairperson, dean of the college, and provost.

Similarly, complaints regarding administrative actions and decisions should first be addressed to the individual whose action or decision is being questioned. The normal hierarchy then leads to the appropriate dean, director, or department head, and then to the vice president or provost of the division in question. In the event of a complaint alleging discrimination, the student may choose to have his or her complaint heard under the procedures listed in Section 2.14.

The following offices are available to advise and inform students concerning such complaints:

AAEOD Office, Carlotti Administration Building  
Counseling Center, Roosevelt Hall  
Office of Student Life, Memorial Union

In addition to consulting with these individuals, a student may ask the Ombud to review a complaint or grievance for the purpose of attempting an informal resolution. In most cases the Ombud or student assistant to the Ombud will not become actively involved until the student has personally exhausted the normal grievance procedures. In situations where a formal appeal mechanism already exists, the University Grievance Procedure may be used only after the specific appeal procedures are exhausted.

**4.13 Computing Facilities.** The computing and networking resources provided by the University of Rhode Island are to be used responsibly in an efficient, ethical and legal manner consistent with the objectives of the University. All users of information technology resources must comply with all federal, Rhode Island and other applicable law, and University policies. Inappropriate activities may jeopardize a user's continued access to University's computing and networking facilities. Users who violate this policy may be denied access to University information technology resources and may be subject to other penalties and criminal or conduct action. The University may temporarily suspend or block access to an account, prior to the initiation or completion of such procedures, when it

appears necessary to do so in order to protect the integrity, security, or functionality of University or other computing resources or to protect the University from liability. Computing privileges may be withdrawn when violations have occurred.

**4.14 Computer/Network Accounts and Use.** No one shall use another individual's computer user ID unless explicitly permitted to do so by the authorized user of that ID.

**4.15 Files and Programs.** Information integrity must be protected on all systems. Users shall not intentionally seek information on, obtain copies of, or modify files, tapes, diskettes, passwords or any type of data belonging to other users unless specifically authorized to do so. Similarly, individuals shall not use University computing and networking resources to develop or execute programs that could harass others, deny service to other users, infiltrate computing or network systems, gather unauthorized information or damage or alter any software components.

**4.16 Resource Use.** Respect the finite capacity of technological resources and avoid excessive use of resources. Users shall not use the network and computing resources to harass others, violate others' privacy, tamper with security provisions, attempt entry to non-public hosts or perform illegal acts. Attempts to impersonate others or commit fraudulent acts such as altering the "From:" line or disguising or hiding the origin of electronic messages is prohibited. Other violations include the creation and dissemination of computer "worms" and "viruses," the sending of electronic chain mail, the inappropriate sending of "broadcast" messages, and excessive use of printers and other resources. The unauthorized use of programs that scan networks for vulnerabilities and/or alter network security are prohibited.

**4.17 Proprietary Software and Copyrighted Materials.** Software programs are protected by Section 117 of the 1976 Copyright Act. Software may not be used without a documented license. Users do not have the right to make and distribute copies of programs without specific permission of the copyright holder. Unauthorized copying and use of copyrighted material is specifically prohibited. This prohibition extends to using a single-licensed copy on more than one computer system or willfully exceeding the number of permitted simultaneous users on a multi-user license unless specifically permitted in the software copyright agreement. The use of copyrighted materials on the network, systems,

web pages, etc. is prohibited unless such use is covered by federal fair use guidelines or has the permission of the copyright owner.

**4.18 Personal Use.** Information technology resources and services are provided to students for educational use. Personal use is permitted when it does not interfere with normal University activities and when it otherwise complies with this policy. Personal use must not involve solicitation, personal financial gain, outside business activities, or political campaigning.

**4.19 Security and Privacy.** Unauthorized access to systems and data is prohibited. Attempts to breach the security of systems and data may result in conduct action and possible criminal prosecution.

**4.20 Web Page Content.** The following must not be included in official, research/instruction, or personal Web pages themselves or in Web pages accessed via direct links from University Web pages:

- copyrightable or licensed materials for which the necessary permissions for use have not been obtained
- material for commercial gain unrelated to the University
- material or speech that is unlawful or illegal unless with disclaimer for illustrative academic purposes only
- material that is intended to damage, to interfere with, or place an excessive load on a computer system or network

**4.21 Policies for Dining Services.** Provisions contained in the Dining Services contract are reprinted here and are considered to be official rules and regulations. Specifics on Dining Services procedures may be obtained at the Campus Access Office located in the Memorial Union.

**4.22 Dining Contracts.** In accordance with the existing covenants and University loan agreements, all students who elect to reside in any University residence, except apartments with kitchens, are required to participate in the University sponsored meal program. They must purchase one of the different resident meal plans to suit their eating, study, and work habits. Students should consult the dining services website for plan details.

**4.23 Special Diets.** The University is a non-sectarian institution and resources are not available to construct special diet kitchens for religious, health, or personal reasons.

All variance requests must be submitted and approved prior to the first day of class in order to obtain a full refund.

Extreme medical problems are reviewed by a staff nutritionist along with consultation from URI Health Services. Some medical problems may be able to be accommodated. Those students requesting a variance from the meal plans for medical reason must submit a medical variance request form to Dining Services. These forms are available at the campus Access Office in the Memorial Union.

**4.24 Dining Refunds.** Only students who officially withdraw from the University will receive Dining Services refunds for amounts due. The refund policy is posted in the campus Access Office located in the Memorial Union.

**4.25 Access to Dining Halls.** Access to meals is gained through the use of Biometric Hand Recognition and Student ID cards. Students are required to enroll their hand geometry readings at the Campus Access Office. Hand Recognition data will not be shared with anyone outside the University. Students are required to bring their ID cards to all meals. Lost cards should be reported during working hours to the campus Access Office located in the Memorial Union. Temporary meal passes valid for a 24-hour period are issued at the campus Access Office for students on a Board Plan. Students with a Points Plan are not eligible for temporary ID cards. Students who are not able to find their card during a 24-hour period must obtain a duplicate card at the campus Access Office. A fee will be charged for the replacement of lost ID cards, as well as for the replacement of damaged ID cards.

Meal plan members who do not bring their ID cards to meals and are not registered in the Hand Recognition database will be required to pay cash for the meal. A refund will be provided if the student brings his or her ID card to the campus Access Office within three working days, and it can be determined from a computer printout that the student's ID was not used to obtain a meal. No refunds will be provided after three working days.

**4.26 Misuse of Dining Privileges.** Improper use of the Dining Services meal plan by trying to procure additional portions for others, improper use of ID cards, or removal of food or food service equipment is prohibited, and offenders will be referred to the University Student Conduct System for formal action. Persons attempting to use meal plan authorizations not

belonging to them may be billed for a full semester meal plan and/or other sanctions imposed as a result of formal action. Eating food before payment in the Rams Den is prohibited.

**4.27 Loud or Abusive Action.** Loud and abusive actions (including participation in “food fights”) which disturb or threaten the peaceful assembly of the students in the dining rooms will be grounds for referral to the University Student Conduct System. In addition refer to Sections 2.5, 4.4, and 6.3.

**4.28 Health Services.** Provisions contained in Health Services brochures and insurance policies are reprinted below and are official University policy. Specifics on Health Services procedures may be obtained in Health Services at the reception desk or from the web at [www.health.uri.edu](http://www.health.uri.edu).

**4.29 Health Services Fee.** The health fee is mandatory for all full-time undergraduate and graduate students and all international students. Part-time students who choose to receive their health care at URI Health Services can be assessed this fee upon request. The health fee covers the cost of the following:

- routine office visits with URI staff providers (the full cost of visits if insurance does not cover the cost and/or co-pay expenses in situations where insurance covers a portion)
- ambulance/emergency transport services (by URI EMS)
- pharmacy (all over-the-counter medicines, there is a co-pay for some prescriptions for acute care, and medications for chronic conditions are billed at 50% of cost)
- administrative and clinical services provided at health services not covered by third party insurance
- health education

**4.30 Accident/Sickness Insurance.** It is the policy of the University of Rhode Island that all full-time students have current health insurance to provide coverage for unexpected, extended, and expensive care resulting from accidents and illnesses that are not covered by the Student Health Services fee. All full-time students and all international students and their dependents are required to purchase school health insurance unless evidence of comparable coverage in another plan is provided to the University through a completed waiver form. Waiver forms are accepted on the web at [www.health.uri.edu](http://www.health.uri.edu).

To waive the Accident Sickness Insurance, a student must complete and submit the waiver to Health Services each year, prior to the end of the add period (the first two weeks of classes). Unless the waiver is received, the student will be responsible for the insurance fee. The Accident/Sickness Insurance is optional for non-international part-time students. Students who elect insurance coverage through the University are also required to pay the Health Services fee each semester they are registered students regardless of the number of credits they are carrying.

Insurance questions should be addressed to the Health Services Insurance Coordinator.

#### **4.31 Immunization Requirements.**

a. In accordance with Section 23-1-18(9) of the general laws of Rhode Island, each entering student must provide a certificate signed by a licensed health care provider giving the dates of immunization to protect against Rubella (German Measles), Rubeola (Measles), and mumps in addition to Hepatitis B, varicella, and a tetanus, diphtheria (TD) booster within ten years. Proof of immunity through a blood test will be accepted in lieu of the shots. Students who do not provide Health Services with this completed certificate within 30 days of the request will be sanctioned and that may delay registration for the upcoming semester.

b. If an outbreak of vaccine-preventable disease should occur, and exempt/unvaccinated student shall be excluded from school for a period of time as determined by the Rhode Island Health Department based on a case-by-case analysis of public health risk.

c. Vaccines for Influenza and Meningococcal Meningitis are strongly recommended. Tuberculosis (TB) Skin Test is required for Health Science programs and/or if the student has traveled to certain parts of the world. These and other immunizations are available at Health Services. There may be a minimal cost to cover selected vaccines. There is no cost to the student for the administration of the vaccine.

## **5. University Activities**

**5.1 Student Senate.** The Student Senate acts as the representative of the student body in all matters pertaining to student affairs and academic affairs and serves as the governing body for all recognized student organizations.

**5.2 Eligibility for Student Activities.** Any currently registered student is eligible to participate in student activities. Certain privileges and admission fees may pertain only to those undergraduates paying the student activities fee. Accommodations for disabilities are available with 72-hour advance notice by contacting the sponsoring organization.

**5.3 New Organizations.** Recognition of student organizations shall be the responsibility of and be coordinated by the Director of the Memorial Union and Student Involvement, in cooperation with the Student Senate for undergraduate students, and Graduate Student Association for graduate students. Students interested in forming a new organization should consult with the Director of the Memorial Union and Student Involvement and appropriate Student Senate or Graduate Student Association committees to determine the proper procedures for requesting University recognition. Meeting facilities and booth space will be provided for one month or until recognition is denied (whichever comes first) for purposes of organizing prior to recognition.

Students are free to organize and join educational, political, social, religious, or cultural associations. No student group shall be barred from recognition as a legitimate campus organization or from the use of University facilities, because of its open affiliation with any association, national organization, or political party. However, no body of students shall organize and act as representative of the University in outside activities unless approved and authorized by the University authorities.

**5.4 Student Events Contracts.** Contracts are required when Student Senate organizations sponsor programs or events involving speakers or performers, regardless of whether or not a fee is charged. Contracts are also required when fraternities, sororities, or residence halls sponsor events in a non-residential University facility. Individual students cannot personally sign contracts on behalf of organizations or residence halls. The Director of the Memorial Union and Student Involvement or the Associate Director of Residential Life or Residence Hall Coordinator must approve and sign all such contracts respectively. Individual fraternities and sororities shall establish policies for contract commitments within their houses and the Vice President for Student Affairs or his/her designee will sign contracts for events in University buildings after review by Student Involvement staff.

**5.5 Guest Speakers and Controversial Persons.** Student organizations on the campus may freely select persons they wish to invite as guest speakers for their programs. There will be no restriction to control the point of view expressed by speakers other than those imposed by state and national law. Students will have the same right as other citizens to hear different points of view and to draw their own conclusions. The University will not be responsible for the views expressed or entertained by either the speakers or the groups. It will not approve or disapprove such views, whatever their nature, rather, it will be concerned exclusively with discharging its educational duty to facilitate free discussion of all points of view, to the extent guaranteed by the Constitutions of the United States and of the State of Rhode Island.

**5.6 Controversial Persons.** In all circumstances, the civil rights and liberties of every person involved will be fully respected and protected from any abridgment whatsoever. There will be no infringement upon the right of the speaker to present his or her views or to perform his or her intended service. Members of the University community have the right to hear the presentation or benefit from the performance of the intended service. There will be no infringement upon the right of any persons to conduct orderly picketing or make other lawful forms of protest.

**5.7 Preparation for Speakers.** Routine procedures required by the University in connection with the appearance of a guest speaker will be designed only to ensure that there is orderly scheduling of facilities, that adequate preparation for the event, and that the affair is conducted in a manner appropriate to an academic community. University control of campus facilities will not be used as a device of censorship.

When it is known that a potentially controversial person is expected on the campus, with the likelihood of generating some form of protest or demonstration, the President of the University or his designated representative will make every effort to arrange prior discussion with the probable protesting group or groups. The only purpose of such meetings will be to establish mutually agreeable arrangements. In no case should such discussion be construed as implying University endorsement of the protesters' position.

**5.8 Protests and Demonstrations.** If a formal protest or demonstration is held, it will not be confined to a specified area, but persons, or signs of other devices used to express the protest will not block sight, hearing,

access or egress, or otherwise interfere with the orderly conduct of the event being protested or of normal University activities. In order to attain the latter objective, certain areas in which protest activity is to be prohibited may be defined in advance by mutual agreement between the University and the protesting parties.

**5.9 Security for Speakers.** In the event of a visit to the University by a highly placed government official or a highly controversial person, special arrangements for the visit may be required. Such arrangements will be made by the University. Special rules and procedures will be devised and promulgated by a special University committee representing the University administration (including the campus police), the faculty, and the student body. Representatives of outside agencies may be invited either to advise or to serve on the committee. In all such cases, the University will maintain final control over arrangements, consistent with the University rules and regulations.

If any special rules are adopted, they will be given wide publicity well before the event to which they apply. It is expected that every person on the campus will act in a lawful manner and observe general and special University regulations. The Vice President for Student Affairs or a designated representative will be present at all occasions when controversy is likely to arise and will request persons acting in an unseemly manner to desist from such action. Members of the campus community are subject to conduct procedures.

The campus police will normally handle such routine matters as traffic regulations in accordance with established procedures and policies. In the event of violence, or of clear, unmistakable indications of probable violence, the responsible University official in attendance may authorize a call for additional assistance.

**5.10 Registration of On-Campus Social Events.**

a. Events scheduled through the Memorial Union are automatically registered. All other on-campus social events including 75 or more in attendance, whether open to the public or private, must be registered through the Scheduling Office of the Memorial Union three full business days before the event. Exceptions to the three-day advance notice may be granted for extraordinary circumstances (e.g., staff unavailability, confusion caused by holidays, etc.).

b. In the case of Student Senate organizations or fraternities and sororities, events may be registered only by the organization's president or social chairperson who will oversee the organization's responsibility for compliance with community standards during the event. A designated responsible member of the University community who will be present at the event must register social events for all other non-residence hall groups. No student organization may register a social function that is sanctioned for a public health or safety code violation.

c. If more than 75 people show up and the event is not registered, notify the campus police immediately. If the event is registered, but attendance is greater than indicated on the event registration, notify the campus police immediately.

**5.11 Security for On-Campus Social Events.** Social events for more than 100 individuals may require security coverage that will be arranged through the Memorial Union Scheduling Office.

**5.12 Guests at Social Events.** Students are responsible for the conduct of their guests at all on-campus social events. Guests are subject to the social regulations and other rules of the University while on campus. The student(s) and/or the sponsoring organization may face conduct action for the behavior of their guest(s). The party registrant may be responsible for the conduct of all uninvited visitors at all on-campus social events.

**5.13 Guest Registration on the Kingston Campus.** Social events on campus are organized primarily for URI students and their guests. Guest registration described here is required to enhance security during events. The sponsoring group or the individual who hosts guests may be held responsible for guest misconduct occurring during or outside the function.

This registration policy applies to social events such as dances, parties, etc., which include between 75 and 450 people and occur in locations such as the Memorial Union, Multicultural Center, and other on-campus facilities.

- Advertising for all social events described in 5.13 above must state "Open to college students with valid college ID's only."
- Any pre-event ticket sales must go through the Memorial Union Box Office.

**5.14 Outdoor Functions Using Amplified Sound Equipment.** The use of amplified sound is permitted only between the hours of 5 p.m. and

midnight on Fridays, between noon and midnight on Saturdays, and between noon and 10:00 p.m. on Sundays, not on Monday through Thursday, except by variance). Complaints will be directed to the campus police. An excessive number of complaints (as judged by the shift commander in consultation with the sponsoring organization) will be cause to order the sound discontinued after one warning.

A variance as to the day of the week and/or hours may be requested in writing from the Director of the Memorial Union and Student Involvement for Student Senate organizations, from the Director of Residential Life for residence halls, and from the Vice President for Student Affairs or designee for fraternities or sororities. The request should include a careful analysis of the sound system's impact and all measures affected to reduce its infringement on the community. Copies of written releases will be required when the outdoor location abuts private property.

**5.15 Services Offered by Memorial Union and Student Involvement Office.** In addition to services related to registration, scheduling and security coverage, the staff of the Student Involvement Office is prepared to assist any organization or individual in the following areas of social event preparation: planning, standard band contracts, audiovisual aids and technical personnel, selection of performing artists, and standard agreement forms of renting off-campus establishment.

**5.16 Policy on Religious Expression.** The University encourages the expression of religious ideas within the context of academic freedom. Rights of all religious groups are to be respected by individuals and by other groups. Religious groups should represent themselves clearly, honestly, and openly.

Students must be free to join and free to leave religious groups. There must be no use of coercive measures to recruit or retain members.

**5.17 Fundraising, Sales, Solicitation, Proselytizing, Petitioning.** Under no circumstances are door-to-door activities or systematic phone use permitted to sell, proselytize or collect petition names on campus. All individuals or groups need permission to sell or display products on campus. Individuals or groups operating with approval must produce on demand a copy of the written authorization for purposes of identification and verification. Administrative authorization does not in any way constitute an endorsement of proselytizing or product, or guarantee of

legitimacy, product reliability or safety, or company/ organization history or existence. The individual or group is responsible for compliance with all state and local laws including tax number and product liability insurance.

**a. Students and Student Groups.** Administrative approval in writing from the office or department having jurisdiction is required of any and all students or student groups wishing to conduct sales to benefit campus or community welfare projects, sell products or services, or proselytize. Normally, students or student groups will not be given permission to sell products or services otherwise available on campus. (See 5.17c for appeal process.)

- In or around Residence Halls and University Apartments, from the Director of Residential Life
- In the Memorial Union and outside between the Union and its sidewalks, from the Director of the Memorial Union and Student Involvement
- In the Bookstore from the Director of the Bookstore
- In or around dining centers, from the Director of Dining Services
- In or around fraternities and sororities, from the Vice President for Student Affairs or designee
- In or around the athletic complex, from the Director of Athletics
- In all other areas of the campus, from the Dean of Students. The Dean of Students will coordinate use with the Director of Lands and Grounds and the Director of Public Safety
- College of Continuing Education, from Associate Dean
- Narragansett Bay Campus, from the Coordinator, Narragansett Bay Campus Administration

**b. Non-affiliated University Groups or Individuals.** Permission to sell products or to solicit on campus by non-affiliated groups or individuals will be denied if the product is otherwise available on campus. (See Section 5.17c regarding appeal.) Off-campus vendors may enter a bid process for space should the University determine this service to be needed. The advertising of available space and the product(s) to be sold will be in local newspapers allowing all interested vendors the opportunity to submit proposals. Off-campus vendors may participate in special University and student organizational events at the invitation of the University or student groups following established policies and procedures. (See Section 5.17a for the appropriate departments having jurisdiction.)

**c. Appeal.** All student and non-student vendors have the right to appeal to the supervisor of the individual denying the request. All solicitation permits must be in writing, may not be given for more than one year, and a copy must be forwarded to the Vice President for Student Affairs or designee.

**d. Complaints.** All complaints will be forwarded to the Vice President for Student Affairs or designee.

## **6. Policies for All Resident Students.**

Community standards set forth in this handbook pertain to all students; the following policies pertain especially to students living in or visiting residence halls, on-campus apartments or other University controlled housing, fraternities and sororities. The following definitions pertain.

a. Eligibility for University-operated Undergraduate Housing. Any currently accepted and/or currently registered University of Rhode Island student is eligible to apply for University operated housing located on the Kingston Campus. Certain deposit and billing requirements may exist. Housing accommodations are based upon availability of bed spaces or apartment vacancies.

b. Student Residence/residential building: A room, suite, or apartment occupied by a student or students, and owned by the University or located on University property or contractually related to the University.

c. Period of Occupancy: The period of time during which a student has been permitted to reside in a student residence by written agreement with the University or the fraternity or sorority, specifically excluding designated University holidays or between semester breaks during which the residence hall, apartment, suite, or fraternity or sorority house is officially closed.

d. HRL. Department of Housing and Residential Life.

e. Greek Houses. Fraternities and Sororities.

**6.1 Fire Alarm.** Every resident must immediately vacate a building when a fire alarm sounds.

**6.2 Guests and Room Use Policy.** Individuals in a student residence or Greek house who are not residents of that hall or house and are not the guest of a resident of that hall or house will be considered a trespasser.

a. Residents are responsible for their guests' conduct and will also be held accountable for any violations of University rules and regulations, damages and/or loss of property caused by their guests.

b. Whether or not they are present, students are responsible for the use of their room by guests or others.

c. **Overnight Guests.** Residents may have an overnight guest in a student residence or Greek house provided permission from the roommate(s), suitemate(s), and/or apartment mate(s) is received and the laws of the state of Rhode Island and all University regulations are observed in all cases. Any one guest cannot stay in a student residence or Greek house longer than 4 nights within a month without the explicit written consent of the roommate(s), suitemates, and/or apartment mates as well as approval from the Hall Director, Site Manager, or House President. Any documented guest visitations beyond 4 nights within a month that do not meet the above consent/approval requirements shall be determined as unauthorized residency and may result in eviction and/or student conduct action.

**6.3 Noise.** The University has established guidelines, which allows all students to live on campus without being subjected to disturbing sounds. A disturbing sound is defined as noise that interferes with study, sleep, or any other legitimate educational or residential activity regardless of the time. If, in the judgment of a University staff member, the noise level has the potential to interfere with any educational or residential activity and/or is inconsistent with stated noise policies established for the residential unit(s), those responsible for the noise will be held in violation of the noise policy. This includes any noise outside of a residential building that may be heard inside the building.

**6.4 Pets.** Animals are not allowed in residential buildings with the exception of fish, and animals trained and used as disability aids. Fish are permitted in properly maintained aquariums of 20 gallons or less which must have noise-free compressors for the filters. Any and all damage caused by the fish or the aquarium is the financial responsibility of the owner of the fish or aquarium.

**6.5 Combustible Materials.** All gas and charcoal grills, fluids, charcoal, and gas containers are not permitted in student residences/residential buildings or balconies. Gasoline operated machinery, such as motorcycles or mopeds, and any other combustible items including combustible engines (regardless of their state of dismantlement), non-electric lanterns, and large combustible decorations including live Christmas trees or any part of them, are not permitted in student residences/residential buildings. All candles including decorative and/or incense are prohibited from all campus residences. The burning of any and all substances is prohibited. Violation of this policy can result in the confiscation of such materials by Campus Police or through administrative search.

**6.6 Smoking.** Smoking is prohibited in all public and private areas within University owned or operated residence halls, houses, and apartments. Smoking is prohibited within 20 feet of all University controlled residences. Tobacco use is permitted in fraternities and sororities according to policies set by individual organizations. For smoking cessation information, contact Health Services or see [www.uri.edu/smokefree](http://www.uri.edu/smokefree).

**6.7 Emergency Exits.** Stairways, corridors, and doors are emergency exits, and objects of any type cannot be kept in these areas at any time. Objects of any type, including bicycles, left in these areas will be confiscated at the owner's risk and expense.

**6.8 Posting.** The posting of any paper, cardboard, poster, or other flammable material is prohibited in all common areas in residential buildings, except as otherwise designated by appropriate university officials. Posting in individual residential buildings can be done only with the approval of the residence Hall Director or Apartment Site Manager. Memo boards, pads and pictures on interior student residence doors are also prohibited.

**6.9 Social Events.** Socializing is an important part of the university experience. To ensure that all social events do not infringe upon the rights of others, and comply with state laws, students must adhere to the following guidelines and regulations and to those appearing elsewhere in this handbook.

a. While impromptu socializing in residence rooms is encouraged, at any given time, occupancy may not exceed more than 7 individuals per room

or 10 visitors per apartment or suite. Larger gatherings should use the residence hall lounge.

b. A social event is described as any planned gathering involving more than seven people and when food and/or beverages are purchased in advance of the event. All social events on campus must be alcohol-free.

c. Social events held in locations other than residence halls must comply with event registration as described in Section 5.13.

#### **6.10 Appliances.**

a. An electric blanket, curling iron, clock, computer, small fan, hair dryer, printer, game systems, razor, stereo, television (27" or smaller), are the only appliances allowed to be in residential rooms. Each room may also have one refrigerator not to exceed 3 cu. ft. capacity. Air conditioners and any other appliance with a rating of 1,000 watts or higher and all cooking appliances except approved microwave ovens are prohibited. All quartz halogen lights are prohibited. See the Housing Rental Agreement for the most current regulations on appliances in residence halls.

b. Improper extension cords and improper adaptors are not allowed. This includes two-wire cords, extensions cords, and non-surged protected cords of any kind. All appliances must be plugged directly into the outlet or an approved surge protected power strip.

**6.11 Cleanliness.** Residents must clean their student residence regularly and maintain reasonable sanitation and safety standards. Students living in residential buildings with suites and/or apartments are responsible for cleaning their semi-private bathroom and their private, semi/private and community kitchens.

**6.12 Trash and recycling.** Students must remove trash and recyclable materials from their student residences and place it into dumpsters and recycling containers located outside each building or within each apartment complex. Recycling instructions are located on the back of each room door.

**6.13 Balconies and Porches.** Balconies and porches may not be used as storage areas for personal and/or University belongings. Only furniture designed for outdoor use is permitted. University issued furniture is not

permitted on balconies and porches. Climbing between and throwing items from balconies and porches is strictly prohibited.

**6.14 Damage Billing.** Students who are identified as being responsible for damages to student residences/residential buildings or Greek house furnishings, structures or equipment will be charged by HRL, or in the case of Greek houses by the house corporation or by the Office of Student Life for the labor, materials, and administrative costs necessary to complete the repair. When the damage or loss is caused by a student(s) within the living unit but that student(s) cannot be identified, as a last resort, the cost of repair will be charged to all members of the appropriate residential unit (building, floor, or suite). The students in question will be notified in writing when community billing is to occur and may appeal that billing through the established grievance process. In cases of malicious damage or other violations of community standards within a residential community, conduct action may be taken against the student(s) in addition to their being billed.

Bills must be paid promptly, and excessive or repeated damages will result in warnings and/or termination of the student(s) HRL housing or fraternity or sorority contract. While repairs will be made as soon as possible, the damage billing process operates separately from the repair/replacement process. HRL residents may contact their RHC/HD or the HRL for a price list of standard charges and Greek residents may contact the Fraternity Managers Association.

**6.15 Roof.** Students are not allowed on roofs of any building on University owned or managed property.

**6.16 Waterbeds and Lofts.** Waterbeds are not permitted in students' rooms. Lofts or any bed support systems of any kind are prohibited in residence halls and Greek houses except those provided by HRL or in the case of Greek houses, those which meet fire safety guidelines available through the Fraternity Managers Association.

**6.17 Bicycles.** In buildings where bicycle racks are available, bicycles may not be kept in rooms or apartments.

**6.18 Entry and Search Procedures.** University officials and employees are not permitted to enter or search private student residence during the period of occupancy except in accordance with the following procedures.

### **6.19 Entry and Search With Consent of the Student.**

a. Any authorized University employee may enter a student residence if a student who is a resident gives voluntary consent. The student's consent must be freely given and must not be based on coercion, false pretenses, or threats, and must not be occasioned by the student's fear of reprisal for failure to give consent. In situations where the student refuses consent search procedures described below may be implemented (Section 6.22a-c).

b. University employees shall not seek consent to search without concrete information (see Section 6.22) that the search will produce information of a violation of community standards or of local, state or federal law.

c. The intrusion by the employee must be limited to the scope of the consent given by the student. For example, if the student consents to entry by the employee, the employee is not entitled to search the student's belongings without obtaining further consent to do so.

d. A resident student can give consent to an authorized University employee to enter his/her room, apartment or shared bathroom. The resident student can give consent only to the search of his/her belongings, and of shared areas that are not under the primary control of another student. For example a student may give consent to a search of a shared refrigerator but not to any closed containers therein that are the property of another student. No student may consent to the search of another student's bedroom, closets, locker, suitcases, backpacks, or other areas under the primary control of another student.

**6.20 Entry Without Consent in a Health or Safety Emergency.** The Director of Security, the Director of Safety and Risk Management or his/her designee, the Director or Assistant Director of Housing and Residential Life, a Hall Director or Assistant Hall Director, or a Security Officer may enter a student residence without consent when the employee believes such entry is necessary on an emergency basis (when time is not afforded to make alternative arrangements; i.e. during assault, fire, building damage, etc.) to protect the health and/or safety of persons or to make emergency repairs to University facilities to avoid damage to University or student property.

**6.21 Entry for Routine Inspections and Scheduled Repairs.** The Director of Housing and Residential Life and the Director of Safety and Risk Management or their designees may enter residence hall rooms or on-

campus apartments and the Vice President for Student Affairs and the Director of Safety and Risk Management or their designees may enter fraternity or sorority rooms without student consent to conduct general and requested inspections/repairs for health, safety, and building maintenance purposes. Such inspections/repairs may be conducted only after the University has posted a notice indicating the purpose of inspection/repairs and stating that the inspection/repairs will take place no sooner than 24 and no later than 72 hours after the notice is posted. The employee authorized to conduct the inspection/repairs may enter whether or not the resident is present; however, he or she may not enter the room without first knocking on the door and announcing the purpose for entry.

Scheduled renovation projects in residence halls sometimes require quick access to student rooms. Any renovation project requiring room access will be posted no less than 24 hours in advance.

a. Building repairs and/or custodial services, as requested by an on-campus resident or by a University staff member on behalf of a resident, shall signal resident consent to enter the student room for the specific and sole purpose of conducting said requested repair. Repair personnel may not enter the room without first knocking on the door and announcing the purpose for entry.

b. Verification of Vacancy – The Director of Housing and Residential Life, or his/her designee through delegated authority, may enter a specific student room and/or apartment for the purpose of conducting an official verification of a student bed space vacancy. When conducting vacancy verification, the staff member will first knock on the room door and announce the purpose for entry. If there is no response, notice will be left that there will be an entry in 24 hours for vacancy verification.

## **6.22 Entry Without Consent on Suspicion of Violation of University Regulations or Federal or State Law.**

In the following section, “concrete information” is something known from direct observation or information from a reliable source. For example, a resident assistant reports hearing a drinking game; a resident assistant sees alcohol being brought into the room of an underage student; there is the smell of marijuana, a towel under the door, the window is open and a fan is on; a credible message is received about a suicide threat.

A Hall Director or Assistant Hall Director or someone of higher authority may use master keys for entry only under the following circumstances.

-health and safety crisis (6.20)

-search warrant from court (6.22c)

-verbal permission has been given for a limited administrative search (6.22a)

-written permission has been given for a full administrative search (6.22b)

**a. Limited Administrative Search.** A Hall Director or Assistant Hall Director who has concrete information of a violation of community standards must get verbal permission from a Director or Assistant Director of Housing and Residential Life to open the door of a non-responsive student. The resulting search will be hands-off and limited to what is in plain sight, refrigerator contents and a quick look under and around surfaces. Any information found in a limited administrative search may be used for campus conduct procedures.

**b. Full Administrative Search.** If federal, state, or local law enforcement officers (including URI campus police) are not involved in an investigation of possible criminal activity, and if a staff or student provides concrete information that the search of a particular room will yield information of a serious violation of community standards by a particular student, the Director of Housing and Residential Life, the Dean of Students, or the Vice President for Student Affairs or his/her designee may issue a written administrative search warrant. Once the administrative warrant has been granted, the Director of Housing and Residential Life, or his/her designee will conduct the search. Any information found in the administrative search may be used for campus conduct procedures.

**c. Other Searches.** When federal, state, or local law enforcement officers, including URI campus police, are involved in an investigation of a possible violation of state or federal law, any search of a student residence will be conducted only in accordance with legal standards applicable to police searches of private residences. While law enforcement officers are conducting an authorized search, University staff may accompany them. Information found may be used in criminal proceedings and/or in campus conduct proceedings.

**6.23 Emergency Removal from On-Campus Residence.** Pending final student conduct action on violation of University regulations, the privilege of a student to live in or visit residence halls, on-campus apartments, fraternities, or sororities may be withdrawn for reasons of imminent danger to his/her physical or emotional safety or well-being, or for reasons which seriously jeopardize the safety, well-being, or rights of other

residents or staff. The decision to remove a student from residence halls or on-campus apartments will be made only by the Director of Housing and Residential Life or designee who may consult with the Office of Student Life and other University officials as necessary. The decision to remove a student from sororities or fraternities will be made by the Office of Student Affairs in consultation with the Office of Student Life. When a student is removed from on-campus housing under these circumstances and is subsequently charged in writing with violation of University regulations, the rights and responsibilities of the University Student Conduct System will apply. A Hearing or Administrative Action must be scheduled within 15 workdays of the emergency removal. The student may request a hearing delay in writing. If a student is separated from campus by this authority, the student must remain separated until the hearing is held.

**6.24 Enforced Reassignment and Removal.** If, in the judgment of the Director of Housing and Residential Life or his/her designee, reassignment is necessary to protect the community, ensure the rights of other residents, or for reasons of health and safety, enforced reassignment may be initiated prior to formal action through the University Student Conduct System.

Any student removed from an on-campus residence unit for conduct reasons may not live in another on-campus residence unit without advance permission from the Dean of Students. This includes, but is not limited to, fraternities, sororities, on-campus apartments and residence halls.

## **7. Policies for Residence Halls and On-Campus Apartments.**

Although living on campus proves to be beneficial and enriching to most students, it is not for everyone. Sharing space with others requires patience, flexibility, and a certain amount of give and take. For those who are willing to make the necessary adjustments, living on campus can make the college experience much more memorable.

An important mission of the Department of Housing and Residential Life (HRL) is to maintain an environment conducive to community living and academic pursuits, in which the needs and rights of individual residents and those of the community as a whole are equally protected. We are also aware of the importance of a diverse community and therefore of an environment which respects varying lifestyles, backgrounds, and orientations. All residents will be responsible for abiding by all regulations and stipulations contained within this handbook and the HRL

Housing Contract. All residents and their guests are expected to cooperate with HRL staff.

Within our on-campus living communities, residents are afforded certain rights and responsibilities. Personal rights will be balanced with responsibilities to the community. Each resident is entitled to sleep, study and pursue interests without the undue influence of others.

**7.1 Bathrooms and Kitchens.** Entering a bathroom facility designated for members of the opposite sex is prohibited. Students living in residence halls with suites and/or in apartments are also responsible for the regular cleaning of their semi-private and private bathrooms, as well as their semi-private, private and/or community kitchens. Residents will refrain from using community bathrooms while scheduled cleaning is being performed by University custodial personnel.

**7.2 Athletic Equipment and Activities.** Athletic equipment is to be used only in areas specifically designed for that equipment. Examples of unacceptable activities are: frisbees, ball-playing, darts, hockey, rollerblading, racquetball, tennis, squash, weight-lifting, bicycling or other disruptive behaviors in corridors, lounges, rooms and/or apartments.

**7.3 Use of Residential Building Lounges, Study and Recreation Rooms.** These areas are designed for use by residents, and their related functions will have priority. Any request for use of these areas beyond their intended function must be cleared through the residence Hall Director (HD), Site Manager or hall council.

**7.4 Safety.** All residents are responsible for taking reasonable measures to protect their own person and property and also that of their roommate(s) by routinely locking the door to their private student residence, by exclusively retaining their assigned key or lock combination, and by supporting and cooperating with efforts of University security personnel to provide a safe and secure residential hall community.

**7.5 Unauthorized Entry.** Unauthorized entry by any means into a student residence/residential building is strictly prohibited. Allowing anyone entry during those hours when the exit doors where applicable are locked for security purposes, either directly or through negligence (including propping doors), is strictly prohibited. During the times when the doors are locked, all residents must use their access card to unlock the main

entrances of buildings equipped with the card access system. If students do not have their room key or access card on their person, they must go to the Access Office located in Adams Hall to borrow a key. Residents of University Terrace, North Village, University Gateway and University Village Apartment complexes must contact their Site Manager to gain access. No student may enter or exit a magnetically locked door.

**7.6 Keys and Combinations.** Only residents and authorized staff are permitted to have access cards, room combinations (combos) and keys to their student residence/residential building. Altering a door lock, unauthorized use of access cards and room and room combinations (combos), having additional keys made or installing locks is prohibited. Due to safety and security needs, any missing, lost or stolen keys will require a lock change at the resident's expense.

**7.7 Window, Wall and Carpet Coverings.** Regulation window coverings have been provided in all student residences and all common areas. These may not be replaced except by HRL. All carpets, flags, and tapestries provided by students must have a "fire spread" rating below 25 and a "low smoke generation." A certificate from the manufacturer, adhering to the above, must be available to the HRL on request.

**7.8 Check-In and Check-Out.** Each resident must officially check into and out of his or her student residence/residential building with the RHC/HD, Site Manager or designated staff. Undergraduate residential buildings have their check out schedules posted. In the checkout process, each resident is responsible for turning in his or her key and having their student residence inspected before departure. Upon checkout, a student residence must be left in the same condition as at the time of check-in. If a student residence is left in unsatisfactory condition, the resident will be billed for restoration charges. If a semi-private or private bathroom, or semi-private, private or community kitchen is left in unsatisfactory condition, the assigned resident(s) will be billed for any related restoration charges for the facility.

**7.9 Modification of Student's Room or Furnishings.** Occupants may not dismantle, refinish, paint, dye, or alter in any way the furniture or furnishings in the student residence without permission from HRL. Lofts or any bed support systems of any kind (except those provided by HRL) are prohibited. Repair or renovations of a student residence by any external source is not permitted without the expressed approval of HRL.

Residents are not allowed to have any University furnishings in their student residence except those present at check-in. With the exclusion of beds, students may add their own furnishings to the student residence. Undergraduate residents are not allowed to relocate their beds to any room other than that to which the student is registered without the hall director's approval. Residents must never block the egress from their rooms at any time. Room doors must be allowed to open to full swing of the door. Egress from the door to the inside of the room must be kept clear at all times. This area must not be blocked with baskets, furniture, beds or bed frames encroaching in this area.

**7.10 Room/Apartment Painting.** Students are not allowed to paint their rooms or apartments unless approved by the Hall Director. In many residence hall locations, students may paint their rooms or apartments by completing a Paint Authorization Form, which is available through their Hall Director or Site Manager. **University provided paint must be used.**

**7.11 Changes.** Undergraduate students will not be allowed to initiate any room changes during the first three weeks of the start of a semester unless there is a problem of a serious nature that can only be alleviated by changing rooms. Prospective roommates are not subject to any preconditions or approval that would deny them access to any room, and students may not refuse prospective roommates. If, at the end of the fall semester, a student wishes to move, then that move must occur before the intercession, or by the date and time specified by HRL during the spring semester opening period.

**7.12 Banners.** Resident students may not hang, drape, or display any banner or object from or on the outside of balconies or windows at any time except for the purposes of official University business with prior approval from HRL.

**8. Fraternity and Sorority Chapters.** All policies in Section 1 through 6 apply to students living in fraternities and sororities. Greek letter organizations at the University of Rhode Island are a component of the institution's total educational program. As such they are partners with the University in a mutually supportive educational endeavor. Therefore, Greek letter organizations share a responsibility for strengthening the total quality of student life, by making a significant positive contribution to present and future students.

Because of their importance to their own members and to the educational quality of the URI campus, fraternity and sorority chapters have specific rights and responsibilities within this community.

**8.1 Rights.** Among their rights are 1) choosing their members; 2) participating as a unit in campus group activities; 3) receiving assistance from the University in leadership development activities; 4) having a University advisor who will assist them in their chapter development and who will serve as a liaison between them and other parts of the University; 5) participating in self-governing activities through the Interfraternity Council or Panhellenic Association; 6) providing the opportunity for participation in educational experiences; and 7) the right not to be discriminated against because of Greek membership.

**8.2 Responsibilities.** Their responsibilities are 1) to conduct all of their activities in accordance with regulations and policies of the University of Rhode Island and their general fraternity, including policies on hazing (see Section 2.16) and rights of individual members and policies on nondiscrimination on the basis of race, sex, religion, age, color, creed, national origin, disability, sexual orientation, gender identity or expression, or disabled and/or Vietnam era veterans; (see also Section 2.9-2.14); 2) to prohibit alcohol availability during all on-campus events; 3) to comply with their chapter and by-laws developed in consultation with and approved by their general fraternity; 4) to operate their chapter affairs in a businesslike manner consistent with their constitution and University policies; 5) to maintain an atmosphere within their chapter and its activities supportive of high academic standards, establishing general goals and specific objectives periodically in consultation with Greek Affairs in the Office of Student Life and representatives of the general fraternity; 6) to strive toward the achievement of these goals and objectives in consultation with University and general fraternity advisors; and 7) to employ a full-time live-in educational advisor.

Social fraternities and sororities exist at the University as residential units or groups under policies established by the Office of Student Affairs. Fraternities and sororities exist at the University of Rhode Island only at the invitation of the University. This invitation is formally extended by the Vice President for Student Affairs and can be withdrawn if a fraternity or a sorority fails to comply with University policies. Specific policies are found in the Interfraternity Council, Panhellenic Association, President's Manual and in this handbook.

## **9. Other Policies and Important Information.**

**9.1 Gambling.** Any gambling not licensed by the state is prohibited. Prohibited activity includes, but is not limited to, such activities as sports betting pools, parlay cards, pyramid schemes, card games with money bets.

**9.2 Name of the University.** No group of students will use the name of the University in outside activities, thereby representing the University, unless approved and authorized by the Director of the Memorial Union and Student Involvement and the Student Senate (Graduate Student Association for graduate students).

**9.3 University Trademark.** The University has registered its name and its various associated symbols and emblems with the U.S. Patent and Trademark Office. Consequently, all persons and organizations, both on and off campus, are required to obtain a written license from the URI Foundation if they wish to use the University's name or symbols on any items *for sale*. Organizations and units that are officially part of the University will pay a lesser fee than external organizations. The signing of such a license does not grant the right to sell such items on campus. This activity is controlled by other policies.

**9.4 Copyrights and Patents.** All members of the University community, including faculty, pre and postdoctoral fellows, research associates, staff, and students, including graduate assistants and research assistants in any combination of study, research, and teaching, will be subject to the University's Intellectual Property Policies. These policies, which relate to patents, copyrights, and other forms of intellectual property, are contained in the *University Manual* and are subject to interpretation and implementation by the University's Intellectual Property Committee, with the approval of the President of the University.

**9.5 Policies on Motor Vehicles.** All vehicles parked on university grounds must display a valid parking permit. All permits are issued through Parking Services. Check the Parking Services web site at [www.uri.edu/parking](http://www.uri.edu/parking) for the latest on-line registration information and complete University parking regulations. All traffic tickets issued on the campus are State tickets processed by the Rhode Island Traffic Tribunal and are not University controlled. Failure to comply with University regulations and Rhode Island State laws governing traffic and parking may result in fines and towing. Parking violations in handicap zones and fire lanes will be strictly enforced. Student vehicles are prohibited from construction areas and violators will be towed.

**9.6 Release and Disclosure of Information from Student Records.**

Procedures for the release and disclosure of student records maintained by the University are in large measure governed by state and federal laws. Where the law is silent, the University is guided by the principle that the privacy of an individual is of great importance and that as much information in a student's file as possible should be disclosed to the student on request. A current or former student has the right to inspect and review official records, files, and data directly related to that student. This right does not extend to applicants, those denied admission to the University, or those who were admitted but did not enroll. Students should be aware that in accordance with federal law, the University may, without consent, release information from conduct records if the record contains violations involving violence or issues of safety and well-being.

**9.7 Public Records.** Public information may be released or published without the student's consent. Currently enrolled students may inform the appropriate office that public records should not be released or published (forms for this purpose are available at designated offices or on e-Campus).

Information confirming the following items about individual students is public and available from the offices listed below:

- |   |   |
|---|---|
| • full name   | Enrollment Services                       |
| • campus, local, home address, e-mail address       | Enrollment Services                       |
| • telephone listings (campus, local and home)       | Enrollment Services                       |
| • website address                                   | Enrollment Services                       |
| • date and place of birth                           | Enrollment Services                       |
| • major field of study                              | Enrollment Services                       |
| • full/part-time student status                     | Enrollment Services                       |
| • participation in officially recognized activities | Memorial Union/Student Involvement Office |
| • sports participation                              | Sports Information Office                 |
| • weight and height of members of athletic teams    | Sports Information Office                 |
| • dates of attendance                               | Enrollment Services                       |
| • degrees and awards received                       | Enrollment Services                       |
| • most recent previous educational institution      | Enrollment Services                       |
| • class year  | Enrollment Services                       |
| • graduation dates                                  | Enrollment Services                       |

**9.8 Confidential Records.** All personal information relating to a particular student other than public records as defined above is considered confidential information. This information includes but is not necessarily limited to:

- academic evaluations
- general counseling and advising records
- conduct records
- financial aid records
- letters of recommendation
- medical or health records
- clinical counseling and psychiatric records
- transcripts, test scores, and other academic records

Third parties, including the URI campus police, do not have access to personally identifiable records or information pertaining to students without the written consent of the student who specifies that the records be released. Parents are considered third parties. Detailed guidelines for the release and disclosure of information from the student records are available from the Office of Student Life. These guidelines comply with

the legal requirements of the Family Educational Rights and Privacy Act (FERPA) of 1974 as amended.

For purposes of this section, the term “official records, files, and data” means material on students pertaining to their status as students, held by any unit or department of the University and intended for University use or to be available to parties outside the University. It does not include:

- Personally signed letters of recommendation to which students have waived their right of access
- Campus law enforcement records held in the campus police station
- Clinical, medical, counseling, or psychiatric records
- Financial records of the parents of the student or any information contained therein
- Private records kept by individual faculty or administrators possibly used as memory aids

### 9.9 List of records maintained.

Type of record	Location	Individual Responsible
Academic records and related correspondence	Enrollment Services Dean's Office	Director Academic Dean
Conduct records	Office of Student Life	AVP/Dean
Health Records	Student Health Services	Director
Counseling records	Counseling Center	Director
Career records	Career Services	Director
Financial aid records	Enrollment Services	Director
International Student Records	International Student Services	Director
Talent Development student records	Talent Development	Director
Tuition, fees, and debts to the University records	Enrollment Services	Director
Athletic records	Athletic Department	Director
Meal plan information and dining records	Dining Services	Director
Residence hall records	Housing & Res. Life	AVP/Director

**9.10 Indebtedness to the University.** Failure to make full payment of all required fees or to resolve other debts to the University (for example, unreturned athletic equipment, overdue short-term or emergency loans, lost library books, debts to Housing and Residential Life for damages, obligations required by the University Student Conduct System) may result in the denial of registration until the payment is made, and/or disenrollment. Appropriate University departments will provide the student with notice of the debt and reason for it and a review, if requested. A student must fulfill all financial obligations to the University before receiving transcripts or a diploma.

# The University Student Conduct System

**10. Introduction.** The purpose of the University Student Conduct System is to promote student growth and to preserve the atmosphere of learning necessary to the well being of all students. The Office of Student Life is responsible for administering all aspects of the University Student Conduct System. Conduct action may be implemented only through referral of violations to the Offices of Student Life, Office of Student Affairs or Housing and Residential Life. Complaints and reports of violations may be submitted to the Office of Student Life or the Department of Housing and Residential Life from the campus police or local police departments, from other students, and from faculty and staff.

As members of both the University community and the outside community, students may be held responsible for incidents in more than one arena. Thus, if the campus police receive a complaint, as a fully empowered police department, they may bring criminal charges against you. If the same incident is also a violation of the University's community standards and falls within jurisdiction of the student conduct system, campus proceedings may proceed independently, concurrently, and according to the University's timetable. Any questions about concurrent charges should be addressed to the Office of Student Life.

Cases of academic dishonesty that receive grade sanctions but not conduct action are governed by Student Handbook Sections 1.

The University Student Conduct System applies primarily to individual students. Fraternity and sorority cases are adjudicated by the Office of Student Life and occasionally by the Office of Student Affairs using these same general guidelines with an option for using Fraternity and Sorority Hearing Panels as described in Section 22.

Both alleged victims and charged students have rights that the University is committed to maintaining and protecting. All policies, procedures, and practices of the University Student Conduct System will therefore be administered in a manner that reflects and preserves a balance, and does not favor the rights of one side to the detriment of the other. Errors in

charge letters, decision letters, or other official communication should be brought to the attention of the charging official within 3 business days of receipt. Substantive errors may necessitate extension of the student's deadlines. Questions about the conduct system should be addressed to the Office of Student Life, 330 Memorial Union, 874-2098.

## **11. Definitions.**

- a. "University community" includes staff and faculty and students and visitors to the University of Rhode Island campuses, including the University Police Department.
- b. "Conduct administrators" are staff members from the following departments charged with conduct responsibilities: Office of Student Life, Housing and Residential Life, Office of Student Affairs.
- c. "Academic cases" are those which involve cheating, plagiarism or falsification of course requirements.
- d. "Non-academic cases" involve all other alleged violations of university policies and regulations, and of state or federal law when university jurisdiction applies.
- e. "Student" means all persons accepted to the University of Rhode Island for matriculation and/or all individuals registered in or auditing any course or program at the University of Rhode Island. Individuals not currently enrolled but intending to return are also considered students (e.g., those on leave of absence).
- f. "Character witnesses" are those who are not speaking about the facts of the case but about the reputation and character of the charged student.

**12. Jurisdiction for Off-Campus Conduct.** Off-campus conduct can be subject to jurisdiction of the Student Conduct System if one of the following conditions is met: 1) an infraction of a community standard of behavior as listed in the student handbook occurs at: an official University event, such as a field trip; at a University-sanctioned event as defined in Section 8.51.12 of the *University Manual*; or at an event sponsored by a recognized student organization, fraternity or sorority; or 2) an off-campus action, performed by a person while he or she is a student, is of such a nature that it would be subject to the Student Conduct System had it occurred on-campus, and the nature and circumstances of the infraction

provides reasonable grounds for believing that the alleged offender poses a threat to the safety of self or others or if the alleged offender is repeatedly arrested or cited for violating local, state or federal laws. The decision to apply jurisdiction to off-campus conduct shall be made by the Dean of Students.

The following are examples of conduct in which the University may apply jurisdiction:

- Action causing injury to self or others, including harassment (see Section 2.1)
- Felony arrests
- Riotous behavior and/or inciting violence toward people or property

**12.1 Appeal on the Issue of Off-Campus Jurisdiction.** If a student is accused of an off-campus offense, and if the conduct administrator determines that there is cause for referring the matter to the University Student Conduct System, the student shall have the right to dispute the jurisdiction of the University Student Conduct System. Such an appeal must be filed in writing with the Office of Student Life not later than three days after notice of the Office of Student Life decision to charge the student. The appeal shall be presented to the Vice President for Student Affairs for disposition of the issue of jurisdiction. The decision on jurisdiction arrived at by the Vice President for Student Affairs shall be final.

**13. Incident or Complaint Review.** The available facts shall be gathered from the complainant or the reporting agency and a careful evaluation of these facts, as well as the reliability of information shall be made. If corroboration of the information presented is deemed necessary, further inquiry and investigation shall be undertaken. If, at this point, in the judgment of the conduct administrator, there is insufficient information of a violation, or the case lacks merit, a decision not to refer the matter to the student conduct system may be made. Generally, a complaint or incident report is acted on within 30 business days after the information is known. In unusual cases, conduct action may occur after a longer period of time.

**14. Conduct Advisors.** The University student conduct system is not an adversarial process, but an impartial inquiry into student conduct and the facts of the case. Students involved in the process as complainants, victims or charged parties are entitled to request advice from anyone they wish,

including attorneys. However, the presence of anyone with a law degree or a licensed attorney in a hearing will not be permitted except in rare cases.

A student may have present at his/her hearing an advisor who is a student, staff, or faculty member of the University and who is not a licensed attorney and who does not have a law degree. The advisor's participation, even where an attorney is allowed, is passive; i.e. the advisor may consult with the charged student, but may not ask questions of witnesses or make arguments to the hearing panel or administrative hearing officer. The advisor may not serve as a witness or be a party to the case.

**15. Deferral of Proceedings.** The Office of Student Life may defer action at any stage of the process for a period not to exceed 90 calendar days when school is in session. Pending charges may be discontinued thereafter, depending upon the good conduct of the charged student.

**16. Mediation.** When there is an apparent violation of community standards, the incident may be adjudicated through a formal mediation process if formal mediation is the unanimous choice of three parties: (1) the individual(s) allegedly responsible for the violation, (2) the student, staff, or department reporting or referring the violation, and (3) the Office of Student Life. Mediation may be initiated at any point in the process when the three parties agree to mediate. Trained University mediators approved by the Office of Student Life conduct the mediation. Mediation requires the cooperation of all parties to work out a resolution to the problem. The mediation process results in a written document agreed to by all parties. The written agreement is kept on file in the Office of Student Life. Should mediation not be completed or should a party fail to abide by the written agreement, formal conduct charges may be initiated.

**17. Charges.** When the conduct administrator decides that there is information of a violation that warrants referral to the conduct system, the student shall be notified in writing of the charges. This written notification will include the date, location, description of the alleged violation, reference to the handbook section allegedly violated, and a potential sanction will be given. If a student withdraws or is academically dismissed while charges are pending, conduct procedures may continue or be delayed upon the student's return to the University at the discretion of the Dean of Students. If a student completing degree requirements is accused of a suspendable or dismissible offense, his or her diploma may be

held pending resolution of student conduct action. A student has 3 business days to point out errors in charge letters and when a corrected letter is issued, a student will have at minimum an additional 3 business days to choose action.

**18. Response to Conduct Charge.** Formally charged students may admit or deny responsibility for the charges. Students will have a minimum of three business days upon receipt to respond to a charge letter.

- a. If the student accepts responsibility for the charges and the recommended sanction, the case is resolved and a decision letter will confirm the resolution.
- b. If the student accepts responsibility for the charges but does not accept the recommended sanction, the case will be referred to a hearing before an administrative officer. The exception to this rule is when the sanction for a violation is described in this handbook as mandatory. There is no option for a hearing regarding sanction when the sanction is mandatory.
- c. If the student denies responsibility for the charges, the case will be referred to a hearing.

**19. Hearings.** The purpose of a hearing is to evaluate information relevant to the responsibility of the charged student, and to evaluate information relevant to appropriate sanctioning. Concerns, challenges, or objections regarding the prehearing process are not part of the hearing but must be raised with the Office of Student Life no later than 3 business days in advance of the hearing. Because the University believes in the value of peer review, hearings are before a hearing panel, except where described in Section 22. All hearings follow procedures outlined in Sections 24 and 25 whether they are before a conduct administrator or before a hearing panel; whether they are academic or non-academic.

**20. Composition of Conduct Board.** The conduct board consists of six or more student members and six faculty or staff members. Every effort will be made to have Board representation from the following groups: graduate students, fraternities and sororities, residence hall students, and commuters. Every effort will be made to recruit and select students from diverse backgrounds. Only full-time students who do not have current conduct sanctions are allowed to serve. Following a community-wide nomination process, selection of new board members will be conducted by

a committee of at minimum one Office of Student Life staff member, one student board member, and one Student Senate representative.

**21. Hearing Panels.** A hearing panel selected from the current conduct board hears cases of alleged violations of community standards or University policies as referred to it by the Office of Student Life. Past board members may serve if current board members are not available. In non-academic cases, the hearing panel consists of four students and one faculty selected from the board as described in Section 20. The panel chairperson shall be selected from the student board members.

**22. Other Types of Hearings.**

**a. Administrative Hearings.** Administrative hearings are those heard before a conduct administrator other than the person who conducted the investigation.

- Administrative hearings will be held for both academic and non-academic cases if a charged student fails to respond to a charge letter within 3 business days.
- In non-academic cases, Administrative hearings will be held if the hearing is in regard to the sanction only.
- Administrative hearings may be held if a charged student requests an administrative hearing.
- Administrative hearings may be held if the Office of Student Life determines an administrative hearing is necessary to insure that a hearing occurs in a timely fashion, to insure the health and safety of any of the participants or to insure an unbiased hearing.

**b. Special Hearing Panels.** To insure that the hearing panel is unbiased and appropriately representative, the Office of Student Life may appoint a special hearing panel instead of one drawn from present or past board as described in Section 21.

**c. Fraternity and Sorority Hearing Panels.** Greek chapter hearing panels or hearing officers may be appointed for hearing cases involving infractions charged to an entire chapter only. Action taken within a chapter does not preclude the University conduct process. Hearings concerning Greek houses also follow procedures outlined in Sections 24 and 25.

**d. Academic Cases.** In hearing academic cases, the hearing panel consists of four faculty members and three student members. A graduate student

will be a member of the hearing panel if the charged student is a graduate student.

**23. The University Appeals Board on Student Conduct.** The appeals board hears appeals of decisions made by administrative action, administrative hearing, or by hearing panels. The appeals board consists of one full-time student appointed by the president of the Student Senate, one member of the teaching faculty appointed by the chairperson of the Faculty Senate, and a chairperson holding the rank of assistant professor or above, appointed by the President of the University. For a graduate student's appeal, the Graduate Student Association shall appoint the student member. Students appointed to the Appeals Board cannot have current conduct sanctions. Past board members who are conversant with the current system may serve if current members are not available.

**24. Procedures for Hearings.**

**24.1** Every effort will be made to hold a hearing within 20 class days from the date the student completes the Choice of Action form.

**24.2** If a student withdraws or is academically dismissed while charges are pending, conduct procedures may continue at the discretion of the Dean of Students. If a student completing degree requirements is accused of a suspendable or dismissible offense, his or her diploma may be held pending resolution of student conduct action or as a result of such action.

**24.3** Notice in writing of the hearing will be delivered to the charged student at least 3 business days in advance of the hearing.

**24.4** Hearings are closed.

**24.5** The charged student is furnished the names of the board members in the hearing notification letter. The charged student may challenge the participation of a particular board member or hearing officer for good cause. The challenge must be delivered in writing to the Office of Student Life at least 3 business days in advance of the hearing. Each hearing panel member will be informed of the charged student's name and the charges at the time of the hearing. Any panel member may disqualify himself or herself, and either party to the case may be permitted to disqualify a member if he or she can satisfy the remaining members of the panel that there is "good cause" for disqualification. If alternates for disqualified

panel members are available, these alternates take the place of the disqualified members. If it is not possible to replace a sufficient number of disqualified members to maintain a panel composition, the hearing may proceed only with the agreement of the charged student.

**24.6** A student has the right to one rescheduled hearing if the scheduled time causes undue hardship. The request should be made to the advisor of the board at least 3 business days prior to the hearing and the student may be asked for documentation. A student is required to appear for a scheduled hearing; failure to do so normally results in the case being heard in the student's absence.

**24.7** No oaths are requested or allowed, and the technical rules of evidence applicable to civil and criminal cases shall not apply. The charging official and the chair of the panel will work to eliminate prejudicial and irrelevant information. If the charged student feels that this has not been done, he/she can add a written complaint or correction to the materials that are given to the hearing panel or officer.

**24.8** During hearings, information supporting charges is presented through witness testimony. In instances where policy or regulations set or monitored by a particular department are allegedly violated, staff from that department may appear as witnesses. In particularly sensitive cases, a counselor or support person may accompany a witness and/or a witness may participate in the hearing via videotape from another room. This can be arranged in consultation with the conduct administrator handling the case.

**24.9** Except for character witnesses (see Section 11f), witnesses for the charged individual(s) may not be permitted to appear at a hearing unless they have already provided the investigating administrator with the substance of their contribution of the facts of the case, either in person or in writing, at least two working days prior to the hearing.

**24.10** Except when written testimony is allowed (see Section 24.11) the charged student has the right to question all witnesses. The hearing officer or chair has the right to rule on admissibility or manner of questioning.

**24.11** Written testimony from absentee witnesses must be certified by a notary public. Written statements from character witnesses are generally approved for use but only in the sanction part of the hearing. The hearing

officer or the hearing panel advisor and its chair determine the appropriateness of the use of written statements regarding the facts of the case. If the statements are admitted and prove to be pivotal to the case, the hearing should be adjourned until the absent witness can be present or further questioned.

**24.12** When the student denies the allegation, the burden of proof rests on the information and witnesses brought forward by the investigating administrator.

**24.13** All hearing panels have an advisor appointed by the Dean of Students who is present during all stages of the process including hearings and deliberations except during the closed board deliberation on responsibility. Responsibilities of the conduct board advisor shall include: (1) advising the hearing panel regarding the requirements and provisions of due process, (2) providing the hearing panel with the past conduct history of a responsible student during the sanction part of the hearing, (3) providing continuity in board operations and procedures, (4) facilitating the implementation of conduct procedures at all levels of the student conduct system, (5) acting as a liaison between boards and the University community, (6) assisting the board in fulfilling its educational responsibility, and (7) preparing a written record of each hearing which includes a summary of the statements and information and the decision reached. The individual who serves as advisor to the board shall not be the person who conducted the original investigation.

**24.14** The hearing panel or hearing officer makes one of the following decisions upon completion of the hearing: (1) a finding of not responsible, (2) a finding of responsible based on preponderance of information and a determination of the sanctions, (3) dismissal of the charges due to lack of information or (4) continuance of the case for the purpose of obtaining additional information or for further consideration. Decisions are based only upon information introduced at the hearing. All decisions shall be made by a majority vote, except deliberations on responsibility, which shall require unanimity. The chairperson has the right to vote in all matters.

**24.15** Students who obtain information at the hearing which might lead to new information must ask for a continuance of the case at the time rather than wait to raise the matter for the first time as the basis for an appeal request.

**24.16** When information comes up in a hearing indicating the charged student or witnesses may be responsible for violations not yet charged but related to the same incident, with the agreement of the charged student, the board may consider these additional violations against the student(s) when making sanction recommendations at the hearing. Without this agreement, the board may recommend that additional charges be brought against the student later. The board may recommend to the advisor that charges be brought against a witness when information about violations related to the same incident comes up in a hearing.

## **25. Order of Events for Hearings.**

**25.1** The panel/hearing officer examines documents prepared by the charging official (e.g., summaries of incident, chronology, charge letter, witness statements, police reports, etc.). Charged student is brought into the hearing room. A complaining witness who wants to be present throughout the hearing enters the hearing room. A digital voice recording of the hearing will be made to help in the preparation of a hearing report and appeal.

- a. Introduction of panel members and advisor or hearing officer.
- b. Explanation of confidentiality.
- c. Statement of student's rights to fairness and due process:
  1. To be assisted by one advisor who is not a party in the case and who does not have legal training.
  2. To present witnesses appearing in his or her behalf.
  3. To question witnesses appearing against him or her.
  4. To submit oral or written statements.
  5. To remain silent and not testify against himself or herself.

Students should remember that if they remain silent, the board is compelled to hear the case and render a decision based upon the information presented.

**25.2** Statement of charges by the chairperson of the board/hearing officer.

- a. Charged student is asked if he or she understands the charges.
- b. Charged student accepts or denies responsibility for the charges.

**25.3** Charged student gives his or her description of the incident.

a. If there is more than one charged student, the hearing panel will determine the order in which the students give their description of the incident. This system shall prevail throughout the remainder of the hearing procedures.

b. Panel members/hearing officer ask questions.

c. Complaining witness may ask questions via the board chair.

**25.4** At the request of the panel/hearing officer, the charging official may appear at the hearing to answer questions about case materials. The panel/hearing officer asks questions, then the charged and complaining student(s) asks questions.

**25.5** Character witnesses participate in hearings only after a decision regarding responsibility and only in regard to sanctions. Witnesses speaking to the facts of the incident are escorted to the hearing room one at a time. The panel/hearing officer determines order of appearance.

a. Witness describes his/her knowledge of the incident.

b. Panel members ask questions.

c. Charged student may pose questions for witnesses.

d. Complaining student may pose questions for witnesses.

**25.6** Charged student, complaining student, and panel members/hearing officer may recall witnesses or re-question participants.

**25.7** Final discussion between panel/hearing officer, charged student, and complaining student prior to deliberation.

**25.8** Charged student, complaining student, and advisor(s) leave the hearing room.

**25.9** Panel/hearing officer deliberate and make a decision as described in Section 24.13.

**25.10** Advisor and charged student reconvene with the panel/hearing officer to hear the decision. Proceed with sanction portion of the hearing if the board finds the student responsible.

- a. Past student conduct system involvement described.
- b. Recommended sanctions from charging official are read.
- c. Charged student responds to recommended sanctions.
- d. Panel/hearing officer may question the charged student.
- e. If relevant, witnesses recommended by the charging official may give victim impact statements.
  1. Panel/hearing officer may question witnesses.
  2. Charged student may pose questions to witnesses.
- f. Charged student may present witnesses at this point to speak solely in regard to recommended sanctions and the student's character. Parents and other relatives are generally not permitted to be character witnesses.
  1. Panel/hearing officer may question witnesses.
  2. Charged student may question witnesses.

**25.11** Panel/hearing officer discusses sanctions and impact with the charged student.

**25.12** Hearing is concluded. Charged student and advisor leave the room. Panel discusses whether they wish to forward input or suggestions regarding the sanction to the charging official.

**25.13** The panel advisor/hearing officer consults with the charging official regarding any sanction recommendations resulting from the hearing. The charging official decides whether or not to alter the original sanction recommendation. The panel advisor/hearing officer gives the decision letter and the final decision regarding sanction to the student as soon as reasonably possible after the decision is reached. At this time the appeal process is explained.

## **26. Appeal Procedures and Sanction Approval.**

**26.1** Following a hearing, a charged student has the right to submit an appeal request to the University Appeals Board on Student Conduct. Such appeal requests are based on specific information, presented in writing, of one or more of the four grounds: fraud, denial of rights, procedural error, or new information that was previously unavailable. The written appeal must explain how any of these four appeal grounds would have materially affected the decision of the hearing panel or officer. Following a hearing, a complainant has the right to submit an appeal within one week to the University Appeals Board based on new information. Appeal requests must be filed within one week of receipt of the decision letter. The Dean of Students may grant extensions to the deadline for filing appeal requests for good and sufficient reason.

**26.2** Upon receipt of a written request for appeal, a meeting of the University Appeals Board on Student Conduct will be scheduled. The board will be provided with a report of the hearing or administrative action, the appeal request, and an administrative response (from either the panel advisor or the hearing officer) to the appeal request. A copy of the report of the hearing or administrative action and the administrative response may be obtained by the student from the Office of Student Life. If the appellant wants the Appeals Board to have his or her reactions to the administrative response, it must be put in writing and delivered to the Office of Student Life at least one hour before the Appeals Board meets. To help prepare the appeal, the charged student may listen to any available recording of the hearing in the Office of Student Life.

**26.3** The student (and advisor) and hearing officer or panel advisor may be invited to appear before the Appeals Board for the sole purpose of responding to questions from the board members about the written appeal material. This meeting is not a hearing and will remain closed to the public.

**26.4** If the University Appeals Board on Student Conduct determines that a written request for an appeal demonstrates one or more appeal ground(s), and that the written appeal demonstrates that the ground(s) has materially affected the hearing outcome, it refers the case back to the original hearing panel or to a new hearing panel. The new hearing panel is composed of three board members including at least one student and one faculty member all of whom are new to the case. The new hearing panel

may either uphold the original decision and sanction imposed, or adjust the original decision and/or sanction.

**26.5** Approval of the sanction by the University President or Vice President for Student Affairs (for cases of suspension or dismissal) or Dean of Students (for all other cases) shall take place after the appeal process is completed. If the President or the Dean does not approve the sanction, they have the authority to change it.

**27. Conduct Records.** All conduct records, such as complaint reports, correspondence, charge letters, decision letters, hearing summaries, are maintained by the Office of Student Life for six years after the date of action. Records of an unresolved behavioral situation (as when a student withdraws prior to charging or disposition) shall be reviewed annually starting with the six-year anniversary to determine if they should be kept. Records of permanent dismissal shall be retained permanently. These records are confidential and educational in nature and are kept separate from the academic record. Access to such records is governed by the University Policies for the Release and Disclosure of Information from Student Records (see Sections 9.6 – 9.8).

**28. Range of Sanctions.** The actions that may be taken as a consequence of violating the community standards of behavior range from the traditional sanctions of no further action to dismissal. In addition, situational conditions can be attached depending upon, and appropriate to the severity of the violation, the degree to which the individual has participated or been involved, his or her motivations and intent in connection with the infraction, and any record of past violations as well as a consideration of all facets of the specific individual situation. Sanctions may be more severe when the charging official determines the violations can be considered “hate crimes” (see Section 2.10).

**28.1** Situational Conditions. These include, but are not limited to:

- a. Restitution to the University or an individual for any damage committed or cost incurred
- b. Contribution to a University department to use for unmet student needs
- c. Prohibition from all or from a specific location

- d. Suspension of a student's right to represent the University at University-sponsored or related events
- e. No-contact orders regarding specific University community members
- f. A move from one on-campus residence location to another on-campus residence location or removal from on-campus residence
- g. Specific hours of unpaid work service
- h. Referral to the Counseling Center
- i. Referral to the Judicial Alcohol and Drug Education program (JADE)
- j. Fines for alcohol/drug violations
- k. Random drug testing (to be used only if students are held responsible for drug violations)
- l. Grade sanction imposed by faculty in cases of academic dishonesty (see Sections 1.4 – 1.6)

For those conditions which suspend privileges, a specific time period will be set, indicating when the student may regain the privilege(s), if at all.

**28.2 *No Further Action.*** In cases where the discussion with the administrative officer or the hearing before the appropriate student conduct board has been sufficient, the student will be notified that there is no further action necessary.

**28.3 *Warning.*** In instances of minor violations the student may be warned in writing of the possible consequences of continuing such behavior. Additional conditions may be applied as appropriate.

**28.4 *Residence Probation.*** A student who is placed on residence probation is not in good standing with his or her living unit for a specified period of time and conditions may be placed on his or her actions. The status of residence probation reminds the student that his or her infraction has become part of his or her record and that repetition of similar or other unacceptable behavior may be cause for removal from the living unit.

**28.5 *Removal from Living Unit.*** This action precludes either the student's continued residence in a particular living unit or in any campus living unit. Such action would normally be taken after one serious violation or repeated violations related to the living unit environment.

**28.6 *Disciplinary Probation.*** The probation usually extends over a stated period, during which it is clearly understood that the student is subject to further conduct action, including suspension or dismissal, if he or she violates the terms of the probation or abide by community standards as described in this handbook.

**28.7 *Suspension*** is an involuntary separation of the student from the institution. Suspension differs from dismissal because it implies and states a time limit when return will be possible. Suspension may extend for a semester, for a specified period, until a specifically designated date, or until a stated condition is met. Such action does not take effect until approved by the University President or the Vice President for Student Affairs.

**28.8 *Dismissal*** is the permanent, involuntary enforced separation of the student from the institution. Such action does not take effect until approved by the University President or the Vice President for Student Affairs.

**29. *Emergency Suspension.*** Pending formal action on a violation of University regulations, the status of a student shall not be altered or the right to be present on the campus and to attend classes suspended, except for reasons of imminent danger to his or her physical or emotional safety or well-being or for reasons of imminent danger to the safety or well-being of the University community. The decisions to separate a student from the campus under these conditions shall be made only with the approval of the University President or the Vice President for Student Affairs. If a student is separated from the campus by this authority, the procedures outlined in Sections 24-25 shall be implemented only if requested in writing by the separated student. If requested, every effort will be made to offer a hearing within 15 class days after the separation. A student separated from campus by this authority must remain separated until the hearing is held. If more than one semester elapses from the time of the Emergency Suspension to the time the student requests a hearing, the hearing will always be an administrative hearing.

### **30. Rights and Responsibilities in the Conduct System.**

#### **30.1 Rights and Responsibilities of an individual with a Complaint.**

- a. An individual from the University community with a complaint against another student should bring the issue to a conduct administrator within 30 days of the incident. In extenuating and serious circumstances, time extensions may be made by the Dean of Students.
- b. A student has the right to request mediation but the charged student and the University must agree to this resolution.
- c. A student with a complaint who is a victim of violence has the right to know the outcome of the case.
- d. A student with a complaint or a witness has the right to have the hearing process explained by a conduct administrator.
- e. In cases of a particularly sensitive nature, a student or student with a complaint may have an advisor or counselor with him/her when in the hearing room. The advisor must be a member of the University community and is there to give personal support but does not participate in the hearing.
- f. A student with a complaint has the right to submit a victim impact statement, verbally or in writing, to the hearing panel or hearing officer determining the sanction.
- g. A student or student with a complaint has the right to have his or her past, unrelated behavior excluded from the hearing on the facts of the case.
- h. The student with a complaint has the right to request a change of on-campus residence, if needed.
- i. The student with a complaint has the right to present witnesses to the hearing panel or hearing officer.
- j. A student with a complaint has the responsibility to be cooperative, polite and truthful in all interactions with hearing panel or hearing officer.

k. A student with a complaint has the responsibility to provide the hearing officer or board advisor with the names of witnesses and any documentation necessary to the case.

l. A student with a complaint has the right to request to participate in a hearing from another room via live video feed.

### 30.2 Rights and Responsibilities of a Charged Student.

a. Charged students have the right to have complaints brought against them within 30 days of the incident. Time extensions may be made by the Dean of Students.

b. Charged students have the right to procedural due process; that is the procedures outlined in the *Student Handbook* must be followed.

c. A charged student has the right to request mediation but the student with a complaint and the University must agree to this resolution.

d. A student has the right to be notified in writing of all charges.

e. A charged student has the right to accept or deny responsibility.

f. A charged student has the right to request a hearing option according to the student handbook guidelines.

g. A charged student has the right to present witnesses as described in the preceding handbook sections.

h. A charged student has the right to submit oral or written statements on his/her behalf.

i. A charged student has the right to question witnesses except when written statements are permitted (see Section 24.11).

j. A student who is or may be facing conduct charges has the right to have an advisor present at any stage of the conduct process (see Section 14).

k. A charged student has the right to have the hearing process explained by a conduct administrator.

- l. A charged student has the responsibility to get a list of witnesses to the hearing advisor at least 48 hours before the hearing (24 hours for character witnesses).
  
- m. A charged student has the responsibility to be cooperative, polite and truthful in all interactions with the hearing officer or the hearing panel.
  
- n. A charged student has the right to appeal the decision of the hearing panel or hearing officer as explained in the student handbook.
  
- o. A charged student has the right to be informed of the outcome of the hearing.

## Student Lifesaver: Frequently Used Phone Numbers

### HAVE AN EMERGENCY?

On Campus including fraternities & sororities	Campus Police	874-2121
Off Campus Emergencies Only	Campus Police	TTY 874-2013 911
Dating or Domestic Violence, Sexual Abuse or Assault		
Violence Prevention & Advocacy Services	Women's Center	874-9131
Day One		1-800-494-8100
Domestic Violence Resource Center of South County	www.dvrcsc.org	782-3990, 1-866-782-3990

Counseling Center	217 Roosevelt Hall	874-2288
GLBT Center	111 Adams Hall	874-2894
Office of Student Life	330 Memorial Union	874-2101
<u>Women's Resource Center</u>	<u>Wakefield</u>	<u>782-3990</u>

### NOT FEELING WELL?

Counseling Center	217 Roosevelt Hall	874-2288
Health Services	Potter Building	874-2246
South County Hospital Express Care	Wakefield	782-8000 x1323
<u>Speech and Hearing Clinic</u>	<u>Independence Square</u>	<u>874-5969</u>

### NEED INFORMATION OR HELP?

Al-anon & Alateen		401-781-0044
Alcohol 24-Hour Helpline (AA)	Providence	1-800-439-8860 (in RI)
Alcoholics Anonymous		1-800-439-8860
Counseling Center	217 Roosevelt Hall	874-2288
Victims of Crime Helpline	RI Network	800-494-8100
Crime Prevention/ Community Programs	85 Briar Lane	874-5256
Driver Re-Training at the Dept. of Motor Vehicles		401-462-0826
Health Services	Potter Building	874-2246
Health Education	Potter Building	874-5954
Meadows Edge Recovery Center		401-294-6170
Motorists Assistance on Campus	Parking Services	874-9281
Narcotics Anonymous		401-461-1110
Office of Student Life	330 Memorial Union	874-2101
Office of Student Involvement	210 Memorial Union	874-2726
Ombudsperson	Roosevelt Hall	874-2863
Phoenix House (Crisis Intervention)		783-0650
Psychological Consultation Center	150 Chafee Social Science Center	874-4263
RI Council on Alcoholism and Other Drug Dependence		1-866-252-3784
Violence Prevention & Advocacy Services	Women's Center	874-9131
<u>Women's Resource Center</u>	<u>Wakefield</u>	<u>782-3990</u>

### WANT HELP WITH SEXUALITY AND PREGNANCY RELATED PROBLEMS?

Counseling Center	217 Roosevelt Hall	874-2288
Planned Parenthood of RI	Providence	421-9620
SpeakEasy	135 Memorial Union	874-5964
<u>Women's Clinic</u>	<u>Potter Building</u>	<u>874-5151</u>

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**NEED A JOB OR INTERNSHIP?**

Career Services	228 Roosevelt Hall	874-2311
Website- <a href="http://career.uri.edu/">http://career.uri.edu/</a>		
RhodyNet – <a href="http://career.uri.edu/">http://career.uri.edu/</a>		
Student Financial Aid	Green Hall	874-2314
Student Programming & Experiential Education	206 Memorial Union 135 Roosevelt Hall	874-2160

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**NEED SOMEBODY TO TALK TO?**

## Chaplains

Catholic (Catholic Center)	90 Chapel Way	874-2324
Hillel Foundation	6 Fraternity Circle	874-2740
Episcopal (St. Augustine's)	33 Lower College Rd	783-2153
Counseling Center	217 Roosevelt Hall	874-2288
Gay Help Line		751-3322
Gay-Lesbian Alliance		521-4297
GLBT Center	111 Adams Hall	874-2894
Health Services	Potter Building	874-2246
Office of Student Life	330 Memorial Union	874-2101
Phoenix House	Wakefield, RI	783-0772
Women's Center	22 Upper College Rd.	874-2097

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**GETTING ORIENTED?**

## Academic Advising for

Freshmen & Sophomores	Roosevelt Hall	874-2993
Rhode Assistance	129 Roosevelt Hall	874-4076

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**HARASSMENT OR DISCRIMINATION BASED ON PERSONAL ATTRIBUTES:**

504/ADA Coordinator, AAEOOD Office	201 Carlotti Adm. Bldg.	874-2442
Counseling Center	Roosevelt Hall	874-2288
Office of Student Life	330 Memorial Union	874-2101
Title IX Coordinator, Athletics	Mackel Field House	874-2233
University Ombud		874-5924
Violence Prevention & Advocacy Services	Women's Center	874-9131
Women's Center	22 Upper College Rd	874-2097

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**NEED INFORMATION ABOUT SEXUAL ASSAULT, STALKING, VIOLENCE PREVENTION?**

## Violence Prevention &amp;

Advocacy Services	Women's Center	874-9293
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**WANT SOME LEGAL ADVICE?**

Student Senate Attorney	201 Memorial Union	874-2261
Phoenix House	Wakefield, RI	783-0772

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**MULTICULTURAL ISSUES & SUPPORT?**

Multicultural Center	74 Lower College Road	874-2851
Talent Development	Taft Hall	874-2901
Multicultural Student Organizations		874-2261

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**ARE YOU AN ON-CAMPUS RESIDENT?**

## Housing &amp; Residential Life,

Central Office	Roger Williams	874-5374
Room Assignment Office	Roger Williams	874-4151

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**ARE YOU A COMMUTER STUDENT?**

Commuter Housing Office	316 Memorial Union	874-2828
Commuter Hotline	316 Memorial Union	874-5393

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**ARE YOU A VETERAN?**

Army Reserve Officer Training Corps	Keaney Gym	874-2385
Office of Student Life	330 Memorial Union	874-2101
Registrar's Office	Green Hall	874-2816
Student Veteran Affairs Office	CCE 225	277-5417
Veteran's Affairs Regional Office	Providence	1-800-827-1000

**NEED SOME HELP STUDYING?**

Academic Enhancement Center	Roosevelt Hall	874-2367
Rhode Assistance	Roosevelt Hall	874-4076
Academic Advising	Roosevelt Hall	874-2993
Writing Center	Roosevelt Hall	874-4690

**NEED INFORMATION ABOUT UNIVERSITY CONDUCT SYSTEM?**

Office of Student Life	330 Memorial Union	874-2101
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**WANT INTERNATIONAL STUDENT INFORMATION?**

International Student Center	37 Lower College Road	874-2395
Study Abroad	Taft Hall	874-5546

**ARE YOU A STUDENT WITH A DISABILITY?**

Disability Services	330 Memorial Union	V/TT874-2098
Learning Assistance Center	Roosevelt Hall	874-2367
Relay Rhode Island	TT1-800-745-5555/Voice1-800-745-6575	
Speech and Hearing Clinic	Independence Square	874-5969

**ODDS & ENDS YOU COULD NOT FIND?**

Admissions - Undergraduate	21 Upper College Rd	874-7100
Athletic Ticket Office	Ryan Center Box Office	788-3250
Banking-RI Credit Union	Memorial Union	789-0253
Bookstore	Memorial Union	874-5218
Boss Ice Arena	Boss Arena	874-5480
Center for Student Leadership	Memorial Union	874-2726
Clearinghouse for Volunteers	108 Roosevelt Hall	874-2568
Dining Services/Ram Card	Memorial Union	874-2055
Emergency Medical Services (EMS)	6 Butterfield Road	874-5255
Enrollment Services	Green Hall	874-9500
Good 5Cents Cigar	Memorial Union	874-2914
Graduate Student Association	Memorial Union	874-2339
Greek Affairs	Christopher House	874-2883
Human Resources (Personnel)	Lower College Road	874-2416
Memorial Union Information	Memorial Union	874-2056
National Student Exchange	Taft Hall	874-5546
Premedical Advisory Committee	Bisc	874-2670
Recreational Services	Keaney Gym	874-2029
Student Entertainment Committee	Memorial Union	874-5298
Student Involvement	210 Memorial Union	874-2726
Student Senate	Memorial Union	874-2261
Study Abroad	Taft Hall	874-5546
Talent Development	Taft Hall	874-2901
Theater Box Office	Fine Arts Center	874-5843
University Police	85 Briar Lane	874-2121
URI Foundation	Foundation Building	874-5273
Withdrawal from School	Registrar-Green Hall	874-9500
WRIU Radio Station	Memorial Union	874-4949

## ACADEMIC INFORMATION

### UNIVERSITY COLLEGE

Advisors and Deans	Roosevelt Hall	874-2993
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### ARTS & SCIENCES

Dean	Chafee Social Science Center	874-2566
African/American Studies	Davis Hall	874-2536
Art and Art History	Fine Arts Center	874-5821
Chemistry	Pastore Hall	874-2318
Communication Studies	Davis Hall	874-2552
Computer Science/Statistics	Tyler Hall	874-2701
Economics	Chafee Social Science Center	874-2212
English	Swan Hall	874-5931
Film Media	Swan Hall	874-9014
History	Washburn Hall	874-2528
Journalism	Chafee Social Science Center	874-2195
Languages	Swan Hall	874-5911
Library & Info Studies	Rodman Hall	874-2947
Mathematics	Lippitt Hall	874-2709
Military Science	Keaney Gym	874-2385
Music	Fine Arts Center	874-2431
Philosophy	Chafee Social Science Center	874-2418
Physics	East Hall	874-2633
Political Science	Washburn Hall	874-2183
Psychology	Chafee Social Science Center	874-2193
Sociology/Anthropology	Chafee Social Science Center	874-2587
Theatre	Fine Arts Center	874-5921
Women's Studies	Roosevelt Hall	874-5150
Writing and Rhetoric	Roosevelt Hall	874-5932

### BUSINESS ADMINISTRATION

Dean	Ballentine Hall	874-4348
Accounting	Ballantine Hall	874-2073
Entrepreneurial Management	Ballentine Hall	874-2068
Finance	Ballentine Hall	874-2086
General Business	Ballentine Hall	874-2337
Global Business	Ballentine Hall	874-2337
Graduate Programs Office	Ballentine Hall	874-5000
Marketing	Ballentine Hall	874-2083
Supply Chain Management	Ballentine Hall	874-2337

### CONTINUING EDUCATION

URI Providence	277-5000
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### ENGINEERING

Dean	Bliss Hall	874-2186
Chemical	Crawford Hall	874-2655
Civil and Environmental	Bliss Hall	874-2692
Electrical, Computer, & Biomedical	Kelley Hall	874-2506
Industrial & Systems	Gilbreth Hall	874-2655
Mechanical	Wales Hall	874-2524
Ocean	Sheets Bldg/Bay Campus	874-6139

**ENVIRONMENT AND LIFE SCIENCES**

Dean	Woodward Hall	874-2957
Biological Sciences	Biological Science Bldg.	874-2372
Cell & Molecular Biology	Morrill Hall	874-2201
Geosciences	Woodward Hall	874-2265
Fisheries, Animal & Vet Science	Woodward Hall	874-2477
Landscape Architecture	Rodman Hall	874-2983
Nutrition & Food Science	Ranger Hall	874-2253
Marine Affairs	Washburn Hall	874-2596
Natural Resources Science	Coastal Institute	874-2986
Plant Sciences	Woodward Hall	874-2928
Environmental & Nat. Res. Econ	Coastal Institute	874-2471

**HUMAN SCIENCE AND SERVICES**

Dean	Quinn Hall	874-2125
Communicative Disorders	Fernwood Building	874-5969
Human Development & Family Studies	Transition Center	874-2150
Education	Chafee Social Science Center	874-2564
Kinesiology	Independence Square	874-2976
Physical Therapy	Independence Square	874-5001
Textiles, Fashion Merchandising & Design	Quinn Hall	874-4574

**NURSING**

Dean	White Hall	874-2766
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**PHARMACY**

Dean	Fogarty Hall	874-2761
Biomedical Pharmaceutical Sciences	Fogarty Hall	874-2362
Pharmacy Practice	Fogarty Hall	874-2734

Updated 5/10

# ACADEMIC CALENDAR

For updates to the academic calendar, visit Enrollment Services online website at [www.uri.edu/es/calexams/detailedcalendar.pdf](http://www.uri.edu/es/calexams/detailedcalendar.pdf)

FALL	2010-2011	2011-12
	Fall 2010	Fall 2011
Labor Day, classes do not meet, offices are closed	Sep. 6	Sep. 5
Advising Day	Sep. 7	Sep. 6
Classes begin ( <i>pro-rata billing period begins</i> )	Sep. 8	Sep. 7
e-Campus Open Add Period	Sep. 8 - 14	Sep. 7-13
e-Campus Permission Number Late Add Period	Sep. 15-21	Sep. 14 - 20
Last day to ADD any course via eCampus/Permission Number and to ADD Pass/Fail Option ( <i>Last day to drop with any pro-rata billing adjustment</i> )	Sep. 21	Sep. 20
Columbus Day	Oct. 11 Classes do not meet offices closed	Oct. 10 Classes do not meet offices closed
Monday classes meet	Tues. Oct. 12	Wed. Oct. 12
Mid-semester	Oct. 25	Oct. 21
Last day to CHANGE from Pass/Fail Option	Oct. 25	Nov. 1
Midterm grades for freshmen due in e-Campus by 12:00 PM	Oct. 26	Oct. 25
Last day for students to DROP courses ( <i>pro-rata billing adjustment not applicable after add period</i> )	Nov. 3	Nov. 1
Election Day	Nov. 2 Classes Meet, offices are closed	Nov. 8 Classes Meet
Thursday classes meet	Wed. Nov. 10	NA
Veteran's Day	Thur. Nov. 11 Classes do not meet, offices are closed	Fri. Nov. 11 Classes do not meet, offices are closed
Tuesday classes meet	NA	NA
Thanksgiving Recess, classes do not meet	Nov 25-28	Nov 24-27
Friday classes meet	NA	Mon. Dec. 12
Classes end	Dec. 9	Dec. 12
Reading day(s)	Dec. 10, 13	Dec. 13
Final Examinations	Dec. 14-17, 20 -22	Dec. 14-16, 19 - 22
Final Exams Make-up Day. (Used only in the event of Official Snow Delay or Cancellation)	Thur. Dec. 23	Fri. Dec. 23
Final grades due in e-Campus by 12:00 PM	Dec. 28 by 12:00 p.m.	Dec. 28 by 12:00 p.m.
Official date for December graduation	Dec. 31, 2010	Dec. 30, 2011
Commencement Ceremonies	21-22 May	19-20 May
Total class days	13 M, 13 T, Th, 12F	13 M - F
Total instruction weeks	16	16

SPRING	2011	2012
	Spring 2011	Spring 2012
Advising Day	Jan. 21	Jan. 20
Martin Luther King, Jr. Day Classes not in session	classes not in session	classes not in session
Classes begin ( <i>pro-rata billing period begins</i> )	Jan. 24	Jan. 23
e-Campus Open Add Period	Jan. 24 - Jan. 30	Jan. 23 - Jan. 29
e-Campus Permission Number Late Add Period	Jan. 31 - Feb. 6	Jan. 30 - Feb. 5
Last day to ADD any course via e-Campus/Permission Number and to ADD Pass/Fail Option ( <i>Last day to drop with any pro-rata billing adjustment</i> )	Feb. 6	Feb. 5
Presidents' Day	Feb. 21 classes do not meet, offices are open	Feb. 20 classes do not meet, offices are open
Monday Classes Meet	NA	NA
Mid-semester	Mar. 17	Mar. 7
Last day to CHANGE from Pass/Fail Option	Mar. 17	Mar. 23
Midterm grades for freshmen due in e-Campus by 12:00 PM	Mar. 28	Mar. 20
Spring Break, classes do not meet, offices are open	Mar. 21-27	Mar. 12-18
Last day for students to DROP courses ( <i>pro-rata billing adjustment not applicable after add period</i> )	Mar. 28	Mar. 23
Classes end	May 2	Apr. 30
Reading days	May 3-4	May 1-2
Final examinations	May 5-6, 9-13	May 3-4, 7-11
Final Exams Make-up Day	does not apply	does not apply
Final grades due in e-Campus by 12:00 PM	May 17 by 12:00 p.m.	May 15 by 12:00 p.m.
Graduate Commencement Ceremony	21-May	19-May
Undergraduate Commencement	22-May	20-May
Total class days	13 M-F	13 M-F
Total instruction weeks	15	15

## Monthly Calendar – August 2010 - July 2012

AUGUST 2010						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

SEPTEMBER 2010						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

OCTOBER 2010						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

NOVEMBER 2010						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Important Dates to Remember:

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DECEMBER 2010						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JANUARY 2011						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

FEBRUARY 2011						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

MARCH 2011						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Important Dates to Remember:

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APRIL 2011						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MAY 2011						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

JUNE 2011						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

JULY 2011						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Important Dates to Remember:

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AUGUST 2011						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

SEPTEMBER 2011						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

OCTOBER 2011						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

NOVEMBER 2011						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Important Dates to Remember:

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DECEMBER 2011						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

JANUARY 2012						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

FEBRUARY 2012						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29			

MARCH 2012						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Important Dates to Remember:

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APRIL 2012						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

MAY 2012						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

JUNE 2012						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

JULY 2012						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Important Dates to Remember:

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## NOTES