

Master Plan Review Team  
Thursday, May 29, 2003  
Carlotti Large Conference Room  
11:00 - 1:00 p.m.

**Attendance:** Ann Morrissey, Paul DePace, Vern Wyman, Les Humphrey, Jerry Sidio, Judith Swift, Rick Rhodes, Sandy Taylor, Jeff Callahan, Chip Yensan, Anna Prager, Bob Drapeau, Dave Lavallee

### **CILT Building Update -- Paul DePace and Les Humphrey**

The final presentation was given by McDonough and Partners on April 8. They ended up with a modern approach to the design. The presentation was brought to the President and Provost and did not receive their support. They felt the look of the building did not fit with the context of the University. Capital Projects needs to go back and negotiate with architects. It was noted that the building committees need to have a clearer understanding of their charge and how the process for how they should work in conjunction with the MPRT. Capital Projects will lead this process with the Committee and work to address these issues in the future. It was determined that the Committee needs additional input from the President about his comfort level with the goals articulated for the North Campus where experimentation in design is a key element. Ann will follow up with him and report back to the committee. The possibility of his attendance at a future meeting to discuss this issue was also left open.

### **Lessons Learned:**

Need to involve the President more in discussion  
Need to have a clear charge  
What can we do to prevent this again?  
Need to lay out process with a flow chart  
This is University policy  
Policy in conjunction with a flow chart with a charge  
Preliminary approval, final approval, President's group needs to sign off  
Come up with a list of 4 or 5 core values to send to architects  
Building committee should be given a synopsis of the Master Plan  
Communicating this synopsis verbally to the building committee  
Outline the meeting

### **Follow-up**

Draft a letter with building committee charge  
Paul will follow up on building committee flow chart information  
Ann will continue to consult with Capital Projects on refining the process  
Ann will continue to refine the flow charts for Space Allocation process and New Buildings incorporating input from members of the JSPC and the MPRT.

### **Signage**

The question was brought back on how do we get people to understand the signs when they come on campus? There was discussion and it was decided that **Jerry Sidio** will form a subgroup to come up with some options and bring them back to the Master Plan Review Team.

Points to remember:

1. President wants people to be able to identify offices
2. Need to look at visual standards
3. Facilities Services implements signs and they go by the Master Plan

**Follow-up:** **Jerry Sidio** will take the lead with coming up with options and bring them back to the Master Plan Review Team.

### **Master Plan**

Les Humphrey presented information about the adoption and amendment of the Campus Master Plan. (see attached handouts)

### **Points of Discussion:**

Need to adopt one of the plans - Plan A or B

Recommend that we need an addendum to the Master Plan that the Vehicular Circulation is the adopted plan. Use caution on what we adopt.

President needs to sign and say that he officially accepts the plan.

Separate place where amendments are kept

Have a binder with the President's acceptance of plan, then vehicular circulation, then amendments

Action Plans deal with details. Master Plans are meant to be amended

How far down are we going to go and amend the plan?

Shuttle issues should come out of Parking Services

### **Follow-up:**

The committee moved that we draft a cover letter for the President so he can endorse the Master Plan incorporating the preamble. Memo to include endorsement of plan and amendments 1, 2, 3. Judith Swift will look at the draft after Les writes it.

Motion was seconded. Unanimous vote

### **North District Campus Plan**

Les Humphrey presented information on the North District Campus plan. (see attached handout)

### **Points of Discussion:**

Alumni Walk is a critical issue. It needs further refinement

Need to resolve transportation issues and other issues before we accept plan

Can't close McDonough out until these issues have been answered. Don't accept plan until then.

Do we agree with the sighting of the CILT Building?

Wetlands

Orientation of buildings

**Follow-up:**

Les will share this information with McDonough and put back on agenda

Paul needs to negotiate with McDonough

Paul and Les will give update at next meeting

Bring BETA to the next meeting

Continue to follow up on Alumni Walk issue

**Role of Master Plan Review Team:**

It was decided that we would work with Linda Acciaro and/or Dave Lavalley to develop a communication strategy.

**Updates:**

Paul gave an update on when all the building dedications would be.

Green Hall - May 30

Ballentine Hall - June 4

Alumni Center Groundbreaking -- June 12

Browning Hall -- Opening possibly July 1

Meeting adjourned at 1:30 p.m.