

**Space Enhancement and Design Allocation Committee  
Minutes of the Meeting  
December 1, 2006**

Opening:

The regular meeting of the SEDA was called to order at 1:20 pm by Thomas Frisbie-Fulton in The Alumni Center Board Room.

Present:

Mary Brennan, Ryan Carrillo, Paul DePace, Thomas Frisbie-Fulton (chair), Cynthia Faria, James Kowalski, Ann Morrissey, Lynn Pasquerella, Jerry Sidio, Ken Sission, Vern Wyman, Chip Yensan.

Absent:

Leon Theim

A. Approval of the Minutes

The minutes from the October 27, 2006 were reviewed. A change on page 2, second paragraph was noted. Ranger offices 205/207 was changed to Ranger office 205 and ½ of 200. A discussion of recording more passive minutes with actions highlighted in **BOLDFACE** was held. A discussion of releasing information prematurely and the confidential nature of the committee was held. It was agreed that all information discussed will be treated as confidential until the minutes are officially approved at the following SEDA meeting, which will allow time for the Vice President to review all recommendations.

**ACTION:** Ann Morrissey motioned to approve, Vern Wyman seconded. Unanimous decision to approve the minutes of the September 29<sup>th</sup> meeting.

Tom Frisbie-Fulton turned the meeting over to Ryan Carrillo.

B. Current Issues

The following issues pertaining to Ranger Hall were discussed

1. Ranger Hall

A. A new Pharmacy hire is slated to begin on December 9<sup>th</sup>. This person will require a lab and an office. No outcome has been enacted regarding this situation.

B. Discussion of confirming the conversion of Ranger 112 to office space. This item was re-addressed from the October 27<sup>th</sup> SEDA meeting. Capital Planning and Design was “rethinking” the assignment of Ranger room 112 from a teaching lab to faculty offices in light of the Pharmacy issue noted above. Discussion was held about the capacity of various labs to accommodate all of the students that need to take the Chemistry classes to fulfill their degree requirements.

Discussion was held regarding the addition of 24 more drawers for Chemistry students, the hiring of a graduate student to supervise the labs so additional sections can be filled, and the cost of leasing temporary lab space in trailers.

***ACTION:***

It was decided that the most economical optional was to facilitate the hire of a Chemistry PhD student to supervise additional lab sections. Lynn Pasquerella will work on expediting this.

Paul DePace made motion to approve, Jim Kowalski seconded. Unanimous approval to reconfirm the conversion of Ranger Room 112 to faculty offices.

***The Space Enhancement Design and Allocation Committee (SEDA) moves to allocate room 112 Ranger Hall as a permanent allocation to be used for faculty office spaces, including the planned new hire for fall '07. Spaces vacated as a direct result of the move of Nutrition & Food Science to this new location, will go back to the general university inventory for reallocation in the future as seen fit by SEDA.***

2. 210 Flagg Road

A. MIS Move temporary reassignments

Because of the necessary relocation of all employees from Lippitt Hall for renovations, the reorganization of the MIS group as well as the planned renovation of Tyler Hall, The flowing motion was made by Paul DePace and seconded by Jim Kowalski regarding the first floor of 210 Flagg Road.

MIS, now known as EAS, will be assigned the following

***ACTION:***

***The committee approved the allocation of space on the first floor. Room 202 on the second floor has been allocated for use as a training facility. The use of room 168 & 168A has been approved as a shared conference space to be scheduled through EAS for as long as others continue to feel that they are given fair access to the space. Please note that room 168 is not part of the allocation to EAS. 168 is a general university resource. SEDA is allowing EAS to schedule this space for the university. The entirety of this allocation will last until Tyler Hall has been made ready for occupation.***

The following action was also approved, regarding the vacancies from the Tyler Building.

**ACTION:**

*The committee has approved the allocation of space on the ground floor that is being vacated by Enterprise Application Services. This allocation is contingent on the relinquishing of rooms 107, 108, & 109 Tyler Hall. The entirety of this allocation will last until the upcoming Tyler Hall renovation has been made ready for occupation.*

B. Relocation of rooms 205 to 212, and 204 to 201 in the Surge Building

**ACTION:**

*The Space Enhancement Design and Allocation Committee (SEDA) has need to relocate the current exercise room for Get Fit RI. This has been determined this to be 212 Surge. This will provide contiguous space with the current office of 213 and current storage of 212a.*

**ACTION:**

*The Space Enhancement Design and Allocation Committee (SEDA) has need to relocate the current Fitness Assessment Laboratory. The new location for the program will be 201 Surge.*

C. Capital Planning and Design and Capital Projects Permanent reassignments

Due to the planned consolidation of the Facilities department the SEDA committee made the following recommendation.

**ACTION:**

*Jim Kowalski motioned, Jerry Sidio seconded The Space Enhancement Design and Allocation Committee (SEDA) has reviewed the request for space on the second floor of the Surge Building. The committee has approved the permanent allocation of room 207 for Capital Planning and rooms 203-206 as well as a portion of corridor between 203 & 204 for Capital Projects.*

A motion made to adjourn at 2:42 pm by Jerry Sidio, seconded by Ryan Carrillo.  
Unanimous approval to adjourn

