

Space Enhancement and Design Allocation Committee
Minutes of the Meeting
March 2, 2007

I. Call to Order:

The regular meeting of the SEDA was called to order at 1:10 pm by Thomas Frisbie-Fulton in The Alumni Center Board Room.

Present:

Mary Brennan, Ryan Carrillo, Paul DePace, Thomas Frisbie-Fulton (chair), Cynthia Faria, James Kowalski , Lynn Pasquerella, Ken Sission, Leon Theim, Chip Yensan.

Absent:

Ann Morrissey, Jerry Sidio, Vern Wyman

II. Approval of the Minutes

The minutes from January 5th 2007 were reviewed.

ACTION:

Leon Theim motioned to approve, Lynn Pasquerella seconded. Unanimous decision to approve the minutes of the January 5, 2007 meeting.

III. Interim Decisions

Newman Hall – Rooms 305 and 305A.

Ryan informed the committee via email prior to today's meeting recommending changes in Newman Hall. SEDA members responded via email with no objections. The Admissions office has been assigned rooms 305 and 305A in Newman Hall for their new hires arriving in the spring 2007.

IV. Current Issues

A. Washburn Hall

Ryan explained that in January 2007, the move of Nicholas Petro from Edwards back to Washburn sparked a series of changes in Washburn Hall. This led to the consolidation of the Political Science and Marine Affairs Departments. The end result is shown in an attached drawing at the end of these minutes.

ACTION:

Jim Kowalski motioned to accept the Washburn Plan reference in Appendix A. This motion was seconded by Lynn Pasquerella. The motion received unanimous approval.

B. Institutional Research – Tucker House

After the reorganization of Washburn Hall from Item A, Rooms 101, 102, 103, 104, and 110 Tucker House will be free to 4 staff members & the storage needs for Institutional Research.

ACTION:

Jim Kowalski motioned to approve, seconded by Leon Theim. The motion received unanimous approval.

C. Carlotti Ground Floor

Ryan discussed the request he had received for a lactation center at the University. Other institutions of our size have a center that is centrally located for mothers to express milk. Also discussed was the equity commissions need for additional space. It was decided that a suitable spot could be Carlotti ground floor, when the Governor in Residence vacates.

ACTION:

The following motion was made by Paul DePace and seconded by Chip Yensan that in the event that the Governor in Residence vacates the space then the equity commission and the lactation center should occupy. Unanimous approval

D. Confucius Institute

President Carothers has reached an agreement with the Chinese Government to establish a Confucius Institute at the University. The institute will have 5000 volumes of Chinese literature and 1 staff member.

It has been determined that the best location will be at the library. The current art gallery will be relocated to another location in the library. The quality and quantity of the relocated gallery space will remain the same in the new location.

ACTION:

A motion was made by Paul DePace and seconded by Jim Kowalski to place the Confucius Institute in the Library. Unanimous approval to place the Institute in the Library.

E. Galen Johnson Resolution

Galen Johnson (currently in Lippitt) and Dr. Peterson in Rodman will relocate back to Chafee. This action would consolidate the Philosophy department. Four part time lecturers would then share the 119 Rodman spaces that will be vacated by Dr. Peterson.

ACTION:

A motion was made by Jim Kowalski and seconded by Leon Theim. The motion received unanimous approval.

F. Extra Space for Honors

Room 002 Davis Hall will be assigned to Honors to provide extra space until the Lippitt renovation is accomplished

ACTION:

A motion was made by Leon Theim and seconded by Jim Kowalski to approve. The motion received unanimous approval.

G. Archaeology Space

Ryan has been working closely with Ken Sission to find classroom space for the Underwater Archaeologists. Room 104 in the Resource Development Lab is available for the Archeology program. The RDVL has double door access at grade level, which will make it convenient for the group to move heavy equipment.

ACTION:

A motion was made by Paul DePace and seconded by Jim Kowalski to approve. The motion received unanimous approval.

H. New TEM (Transmitting Electron Microscope)

Ryan has located a former darkroom which is presently unused. This room (127 Morrill Hall) can be used to house the new TEM

ACTION:

A motion was made by Jim Kowalski and seconded by Leon Theim to approve the location of Morrill 127 for the TEM. Unanimous approval

V. New Business

Ryan asked if there was an official SEDA policy regarding the possibility of a committee member's space being discussed during the SEDA meeting? After discussion it was determined that the member could be present for questions, then they will recuse themselves for the vote.

Ryan reminded everyone to be mindful of pending issues.

Paul DePace asked that Ryan review the College of Engineering Advisory Committee's plan. They would like the document updated.

Ryan responded to Leon Theim's request for colored handouts showing departmental locations. Ryan explained that at this time cannot provide colored handouts at each meeting but will answer any question that committee members may have about department locations at each meeting.

A motion was made to adjourn at 2:25 pm by Paul DePace, seconded by Ryan Carrillo. Unanimous approval to adjourn

