

Space Enhancement Design & Allocation Committee

Minutes of the Meeting

September 29, 2006

Opening:

The regular meeting of the SEDA was called to order at 1:05 pm by Thomas Frisbie-Fulton in the Alumni Center conference room.

Present:

Mary Brennan, Cynthia Faria, Thomas Frisbie-Fulton (Chair), Ann Morrissey, Lynn Pasquerella, Jerry Sido, Ken Sisson, Leon Thiem, Vern Wyman,

Absent: Paul DePace, Chip Yensen

James Kowalski arrived at 1:40 pm

A. Approval of Minutes.

Minutes from the May 11, 2006 meeting were reviewed. Leon Thiem motioned to approve, seconded by Ken Sisson, unanimous decision to approve.

Ann Morrissey asked follow up questions regarding the status of the Outing Club bathhouse and the Get Fit RI exercise bikes.

B. Current Space Requests.

Tom Frisbie-Fulton discussed all current space requests below along with a brief narrative of each request. Tom began by noting the only unoccupied spaces that he was aware of on campus are: Edwards Hall 2nd floor, Davis hall basement, and the 210 Flagg Road offices and classrooms. Leon Thiem mentioned that Davis hall room 106, with a capacity of approximately 15 may be vacant. There was also a conversation held about investigating the possibility of future space in the Transportation Center in Carlotti.

- a) Summer School administration: Written request from Ed Ferszt for space in Davis Hall for summer session marketing coordinator. Requesting Room 005 and 006.

OUTCOME: No action taken

- b) History: Space for underwater historian Rod Mathers currently in Ranger 09. Requires office, student computer area, and storage space.

Some discussion was held that perhaps Doctor Mathers' students could share computer space in the engineering complex. It was explained that Dr. Mathers needs included space for artifacts as well as computer space, and the two needs would not be compatible.

OUTCOME: This request was identified as a high priority. No solution was presented. Lynn Pasquerella agreed to call a meeting with Tom Frisbie-Fulton and appropriate college representatives to develop ideas for solving this and certain other requests that may demand a prioritization of college needs and reallocation of existing spaces. Recommendations from this meeting will be brought to the next SEDA meeting for discussion and consideration.

- c) Nutrition and Food Sciences: Office suite renovations in Ranger Hall Rooms 109, 109A, and 112.

OUTCOME: Same note as B.b above.

- d) Ombud office: Vin Rose has requested a more student friendly space. Vin relinquished space at in room 401 Davis Hall for Communications Studies office.

Tom Frisbie-Fulton reported that he investigated the use of the basement of Roosevelt Hall. He referenced a memorandum from Dean Libutti dated 9/28/2006 regarding University College's use of their assigned space in this area.

OUTCOME: The committee noted that this was an important student centered office and needed space in the old Quad area. No action taken.

- e) Student Learning Outcomes office: Request for 2 more rooms in Lippitt 307 and 308. Written request to move entire office to Edwards. Unofficially, SLOAA have already begun using rooms 307 and 308 in Lippitt. Some discussion was held on the suitability of the Edwards space – not handicap accessible, no elevator etc... Questions were raised regarding how large the SLOAA office would become, and the necessity of a centralized campus location. Some discussion was held about the option of the Ruggles house. There is a SALT survey storage issue in Ruggles – the surveys need to be stored in a secure location. Mary and Cynthia reported secure storage in Providence in the basement for SALT surveys. The Fernwood house was also mentioned as a possibility for the SLOAA office.

OUTCOME: Capital Planning and Design will investigate the possibility of secure storage of the SALT surveys at the Providence Campus.

- f) Pharmacy: New Doctor of Bio-Medical science will require lab, office, and space for graduate student in January 07. Pharmacy has asked if Joel Dain's lab 100 in Morrill may be coming available, as this lab is convenient to Fogerty Hall.

OUTCOME: Joel Dain continues to be an active faculty member and requires office and lab spaces. See note B.b above.

- g) Get Fit Rhode Island: Temporarily in classroom 205 in 210 Flagg Road. Written request by Anne Marie Connolly to additionally use rooms 156 and 154 for offices for Get Fit RI program.

OUTCOME: Capital Planning and Design will review space in Tootell vacated by Kinesiology and Sports Medicine to consider for Get Fit RI.

h) Honors College: Confirm move to Davis, spring 2007.

OUTCOME: No action taken

i) Union offices: Move from Davis, spring 2007; need to find new space.

OUTCOME: No action taken

j) AFSE Union offices: Possible move from Roosevelt Hall 003?

OUTCOME: No action taken

k) Alumni Call Center: CP&D suggestion to move the center from Roosevelt Hall room 009 & 110 to the Social Sciences Research Center or 210 Flagg 2nd Room 212.

OUTCOME: CP&D will contact Alumni to see if a move is possible and report to SEDA. No action taken

l) Philosophy: Galen Johnson request for additional temporary space for graduate students in Lippitt rooms 311, 312, and 314 until the building is vacated for renovation. Recommend approval.

OUTCOME: No action taken

m) Center for Humanities: Need new location for spring 2007. Presently in Lippitt

OUTCOME: No action taken

n) Mentoring & Tutoring Program: Alfred Killilea request for Room 20 Washburn basement for MTI and ethic center seminars. This room is presently assigned to Pharmacy for graduate students. Ian Lester had indicated to Tom Frisbie-Fulton that the Pharmacy would be happy to locate the graduate students closer to Fogerty if space was available elsewhere.

OUTCOME: No action taken

o) Political Science: Request from Nicolai Petro for 2 rooms in Edwards Hall.

OUTCOME: No action taken pending SEDA decision regarding the long-term use of the offices in Edwards Hall.

p) Relocation of Sports Medicine/Training and academics of offices to spaces vacated by Kinesiology. Suite #126 for academic enhancement, Suite #100 and Suite #105 for sports medicine.

OUTCOME: The following motion was made by Ann Morrissey: The SEDA committee authorizes Tom Frisbie-Fulton to work with sports medicine, academic enhancement, and Get FITRI to assign the space vacated by Kinesiology with the goal of accommodating all entities within the athletic complex and to provide improved space for sports medicine and academic enhancement. This motion was seconded and passed.

q) Reassignment of MIS employee to 210 Flagg Road because of mold issue.

OUTCOME: TFF approved as an interim action because MIS is moving to Flagg Road in January 2007.

r) Dr Peng to Washburn. Dean Lynn McKinney granted permission for Dr. Peng to use room 002B in basement of Washburn temporarily until July of 2007.

OUTCOME: TFF worked out an arrangement with Rick Burroughs and Lynn McKinney to accommodate Dr. Peng in room 002B until July 2007. After that time, the space will revert to the College of HHS for their continued use.

s) Capital Planning and Design and Office of Capital Projects to 210 Flagg Road.

OUTCOME: Discussion was tabled pending the presentation of further information to the committee.

Other discussions

It was suggested that Jerry Sidio and Tom Frisbie-Fulton to look at basement of Ranger and Davis as possible spaces. Jerry and Tom will arrange this walk-through.

Lynn Pasquerella will organize meeting with certain college deans to prioritize their space requests and to discuss their reallocation of existing spaces.

Because of the urgency of some of the requests, it was recommended that the next SEDA meeting be held within a month. Friday afternoons were identified as a good time to meet for everyone present. October 27th was selected, Mary will check on availability and email everyone on Monday the 2nd

Motion made to adjourn by Leon Theim at 3:20 pm, seconded by Jerry Sidio. Unanimous approval.