

**Space Enhancement and Design Allocation Committee
Minutes of the Meeting
December 7, 2007**

I. Call to Order

The regular meeting of the SEDA was called to order at 1:05 pm by Tom Frisbie-Fulton in the Alumni Center Conference Room.

Present:

Ryan Carrillo, Tom Frisbie-Fulton, Ken Sisson, Vern Wyman, Leon Thiem, Cynthia Faria, Vern Wyman, Paul DePace, Chip Yensan, Mary Brennan, Lew Rothstein, Ann Morrissey

Absent:

Celest Martin, Lynn Pasquerella, Jerry Sidio

New SEDA member representing the Narragansett Bay Campus, Lew Rothstein, was introduced

II. Approval Of Minutes

The minutes from October 5, 2007 were reviewed.

ACTION:

Leon Thiem motioned to approve, Ken Sission seconded. Unanimous decision to approve the minutes of the October 5, 2007 meeting.

Tom Frisbie-Fulton turned the meeting over to Ryan Carrillo

III. Current Issues

A. Faculty Office Hoteling

Discussion of need for instructors from the NBC campus to have space to meet with students on Kingston Campus. No action required. Ryan hopes to have a formal plan soon.

ACTION:

None.

B. New Textile Hire Quinn Hall

The subdivision of room 210 Quinn was discussed. The newly created room 208 (previously part of 210) would be used to house new Textile hire.

ACTION:

Leon Thiem motioned to approve, Chip Yensan seconded. Unanimous decision to approve the subdivision of room 210 Quinn Hall for new textiles hire, anticipated start date of July 1, 2008.

C. Human Science & Services – Outreach Office Request.

Two employees from the Providence Campus will be relocating to Kingston. They will be in the office 2 days a week. The second floor of Ruggles house was suggested. Use of Room 201 was discussed.

ACTION:

No action at this point until further discussion with Dean McKinney.

D. Temporary Allocation of GH121 for DeWolf Laboratory

With the construction of the new Pharmacy building the DeWolf laboratory will need to be demolished for the new building construction. It was suggested that the Greenhouse Room 121 be taken off line for the Fall 08 and Spring 09 as used as the DeWolf Lab.

ACTION:

Paul DePace motioned to approve, Leon Thiem seconded. Unanimous decision to allocate space in the Greenhouse to temporarily replace the DeWolf Lab until CBLS is occupied.

E. Update on Carlotti Conference Room project

Bob Weygand has indicated his approval for room 212 and 214 in Carlotti to be used by the Controller's office. This will free up rooms 114 & 116 Carlotti. The new Director of Technology Transfer will occupy room 116 and the internal auditors will be brought from room 103 Davis to room 114 Carlotti.

Ryan proposed that room 103 Davis is to be used to house Galen Johnson, Director for the Center for Humanities, which would subsequently free up a room 183 Chafee. As a result, 2 of the 4 Philosophy lecturers would move from 119 Rodman to Chafee 183.

ACTION:

Leon Thiem motioned to approve, Vern Wyman seconded. Unanimous decision to approve the sequence of events in Carlotti, Davis, Chafee & Rodman.

Points of Information

Ryan is a member of the CBLs Ad-hoc Space Advisory Committee. Meetings will begin December 18. SEDA will need to have clear University wide goals for the spaces around campus that will be freed up as a result of relocations to the new CBLs building.

Proposed 2008 Meeting Times

Alumni Center Board Room from 1:00 – 2:30 pm for the following Fridays:

- January 4, 2008
- February 1, 2008
- March 7, 2008
- April 4, 2008
- May 2, 2008

IV. Adjournment

A motion was made to adjourn at 2:30 by Leon Thiem, Seconded by Chip Yensan. Unanimous approval to adjourn.