

**Space Enhancement and Design Allocation Committee**  
**Minutes of the Meeting**  
**March 7, 2008**

**I. Call to Order**

The regular meeting of the SEDA was called to order at 1:05 pm by Tom Frisbie-Fulton in the Alumni Center Board Room.

Present:

Ryan Carrillo, Ken Sisson, Vern Wyman, Leon Thiem, Chip Yensan, Jerry Sidio, Lew Rothstein, Tom Frisbie-Fulton (chair), Mary Brennan, Celest Martin, Ann Morrissey

Absent:

Paul DePace, Lynn Pasquerella, Cynthia Faria

**II. Approval of Minutes**

The minutes from February 1, 2008 were reviewed.

***ACTION:***

**Leon Thiem motioned to approve, Lew Rothstein seconded. Unanimous decision to approve the minutes of the February 1, 2008 meeting**

**III. Interim Decisions**

A. Surge room 170 to MTS

- Due to a need to relocate one additional staff member out of Tyler Hall, and working with Kinesiology to free up space, the committee approved the allocation of room 170 in 210 Flagg Road to be used by MTS.

**IV. Current Issues**

A. HSS Outreach Staff Update

- Using existing College of Human Science & Service space, room was found to house the 2 outreach staff that are being relocated to the Kingston Campus. They will be housed in rooms 103, 108, & 109 of the Ruggles House. Since this was part of the existing allocation to the college, no committee action is required.

B. Dr. Serra's Animal Quarters Request – Update

- Previously the committee approved a request from the university veterinarian to use rooms 142 & 145 in Chafee to house a bird colony. Upon further discussion with the researcher, it was determined that these rooms did not meet the faculty member's research needs. It was recommended to rescind the previous allocation.
- As a result of 142 & 145 still being available and currently allocated to the College of Arts & Sciences, the dean's office has requested to use the space to house their overflowing file storage needs. They will in turn vacate room 158, which will be a building wide mail room. Establishing this dedicated mail room will free up room 127 for the custodial department to use to store their equipment.

***ACTION:***

**Chip Yensan motioned to approve the request for Chafee 145/142 pending formal withdrawal of Dr. Serra's request conditional upon CELS approval. Seconded by Leon Theim. Unanimous decision to approve.**

C. Information Security Architect's Office

- Due to the upcoming renovations to Tyler Hall which include the relocation of the Envision Laboratory from the current shed addition to the interior of the building, Information & Technology Services requires additional space to house their Security Architect's offices. With Math vacating the upper east wing of Tyler, a small suite is available for reallocation. Rooms 201A, 201, & 203 could be used to house the Security Architect's office. This allocation still leaves 22 offices on the upper floor of Tyler to provide future surge space.

***ACTION:***

**Jerry Sidio moved to approve, Leon Theim seconded. Unanimous decision to assign the space to the security architect.**

D. Kinesiology Space in Independence Square to Physical Therapy

- Currently room 122 in the Independence Square building is allocated to Kinesiology and houses an antiquated piece of equipment. Kinesiology has agreed to the reallocation of the space to Physical Therapy on the condition that PT is responsible for the removal of the old equipment.

***ACTION:***

**Leon Thiem motioned to approve, Ann Morrissey seconded. Unanimous approval**

E. CBLS University Goals:

- Demolition Of BISC
- Clear Ranger Hall For School Of Communication
- Provide Additional Chemistry Teaching Lab Space In Morrill Hall
- Clear Upper College Road Site (Adams Through U-Club) For University Inn

***ACTION:***

**None, committee will wait for further direction.**

**IV. Adjournment**

A motion was made to adjourn at 2:00 by Leon Theim, Seconded by Chip Yensan. Unanimous approval to adjourn.