

Space Enhancement and Design Allocation Committee
Minutes of the Meeting
September 7, 2007

I. Call to Order:

The regular meeting of the SEDA was called to order at 1:12 pm by Tom Frisbie-Fulton in the Alumni Center Conference Room.

Present:

Mary Brennan, Ryan Carrillo, Tom Frisbie-Fulton, Celest Martin, Lynn Pasquerella, Ken Sisson, Leon Theim, Cynthia Faria, Jerry Sidio, Chip Yensan, Vern Wyman, Ann Morrissey

Absent:

Paul DePace

II. Approval of the Minutes

The minutes from June 8, 2007 were reviewed.

ACTION:

Leon Theim motioned to approve, Ken Sisson seconded. Unanimous decision to approve the minutes, of the June 8, 2007 meeting.

III. Review of Interim Decisions

- Linda Palazzo – 1 year allocation of 102, 70 Lower College Rd.
- PTAA Union – Allocation of 007, 44 Lower College Rd.
- Writing Program – Allocation of 312, Roosevelt Hall.
- Center For Humanities – Allocation of 104, Davis Hall.
- Honors Alternate Classroom – Swap of 209 & 222/221, Roger Williams.
- Athletics Advancement Space – Allocation of suite 212, Mackal Field House.

IV. Current Issues

A. Request for Kingston Campus Space for NBC Faculty.

General space has been requested by the bay campus for faculty that teach on the Kingston Campus. Due to the current space policy that states “The university will not assign office space on any alternative campus to a faculty or staff member that is appointed to a department that resides on a different campus.” This policy was put in place due to the demand for space by other more frequent users. This request therefore has not been recommended for approval.

ACTION:

Leon Theim motioned to deny, Celest Martin seconded. Unanimous decision to deny the request for Kingston Campus space for NBC Faculty.

B. Provost Swan's Request for office space.

Provost Swan will be stepping down from her current position. She will rejoin the faculty effective January 1, 2008. She will need an office. Space has been located for her in Room 201 in the Alumni Center.

ACTION:

Leon Theim motioned to approve, Celest Martin seconded. Unanimous decision to approve the request for Provost Swan to be assigned room 201 in the Alumni Center.

C. Feinstein Center for a Hunger Free America

Ryan discussed the use of the forth floor of Range. Awaiting discussion with Rick Rhodes, Ryan is requesting approval to allocated 404 to Feinstein Center for a Hunger Free America.

ACTION:

Jerry Sidio motioned to approve, Celest Martin seconded. Unanimous decision to give Ryan the authority to negotiate with Rick Rhodes.

D. Space Allocation Policy Discussion.

A general discussion about space policy ensued. The present space policy will be presented to the council of deans at their meeting on September 19. Ryan requested clarification of some issues.

V. Adjournment

A motion was made to adjourn at 2:25 pm by Tom Frisbie-Fulton, seconded by Celest Martin. Unanimous approval to adjourn