

**SEED FUNDING FOR RESEARCH AND CREATIVE ACTIVITY IN THE ARTS, HUMANITIES,
HUMAN AND SOCIAL SCIENCES**

**APPLICATION PROCEDURES AND CRITERIA FOR AWARD SELECTION
DEADLINE: MARCH 31, 2010**

ELIGIBILITY

1. Faculty members in the following departments and school may apply for funding from this program: African and African-American Studies, Anthropology, Art and Art History, Communication Disorders, Economics, English, Gerontology, Harrington School of Communication and Media, History, Human Development and Family Studies, Kinesiology, Modern and Classical Languages and Literatures, Music, Philosophy, Political Science, Sociology, Textiles, Fashion Merchandising and Design, Theatre, and Women's Studies. Interdisciplinary and collaborative proposals are encouraged.
2. Preference will be given to proposals requesting \$5,000 or less.
3. These awards are primarily intended for tenured and tenure-track faculty. Non-tenure track faculty may apply with the recommendation of the Department Chair.
4. Funded projects should be completed no later than June 30, 2011.

APPLICATIONS SHOULD INCLUDE THE FOLLOWING

1. **One-Page Academic Résumé:**
 - a. The résumé should include education, employment history, and relevant accomplishments (e.g., publications, presentations, performances, films and other media, juried exhibitions).
2. **Project Narrative:**
 - a. The narrative should not exceed three single-spaced pages (approximately 1,785 words).
 - b. The narrative should clearly convey the ideas, objectives, and methods of the project. Applicants should also convey the project's potential contribution to the field, overall significance, the intended audience (where appropriate), the likely outcome(s), and applicant's ability to carry out the project successfully. *A simple statement of need or intent is insufficient.* Because reviewers may not possess specialized knowledge of the proposed field of study, the project description should be free of jargon.
 - c. There is no formula for writing a successful application. However, applicants may find it helpful to address the following questions where appropriate in their narratives:

1. What are the basic ideas, problems, or questions examined by the study? Explain the planned approach or line of thought. If the area is a new area of research, explain the reasons for working in it, if the area is not a new area describe the significance of the area. If the project is creative activity in one of the arts, describe what you intend to create and/or perform.
2. For what part or stage of your project are you seeking support? Provide an overview of the project and describe what part of the study/creative activity you will undertake during the award period. If you will be working with someone else describe your contributions to the project. If working on a book, provide a tentative chapter outline.
3. What work will be accomplished during the award period? Supply a brief work plan.
4. Will this project be supported by other resources? If so what is the source and amount, and what portion of the project will the other resources cover?
5. How will the project complement, challenge, or expand relevant work in the field? Explain what makes the project distinctive. What is the project's overall significance in terms of its potential social, cultural, and/or educational benefits?
6. Where will you conduct the study/create and/or perform the work? What materials will you use? Describe access to archives, collections, performance/studio venues, or institutions with the necessary resources.
7. What is the intended audience for the results of the project?
8. What are the intended results of the project? Indicate plans for articles, conference papers, books, recordings, exhibitions, or other forms of outcomes.

3. One-Page Budget and Justification:

- a. The budget must be broken down into individual items with each item justified. The following budget items are **unallowable**: travel to attend conferences without formal participation, public relations activities, salary of the principal investigator, studies already completed. Allowable costs include support for travel to perform, exhibit, visit archives or conduct research or creative work.

4. One-Page Project bibliography (if appropriate to the proposed work):

- a. The bibliography should not exceed one single-spaced page (4,000 characters, approximately 570 words).
- b. The bibliography should consist of primary and secondary sources that relate directly to the project. Include works that pertain to both the project's substance and its theoretical or methodological approaches. Titles cited in the application narrative do not have to be included in the bibliography. Reviewers often use the bibliography to evaluate your preparation in the subject area and your approach to the topic.

CRITERIA FOR AWARD SELECTION

Reviewers are asked to evaluate an application according to the following criteria:

1. The significance of the contribution that the project will make to knowledge in the specific field and to the humanities or social sciences generally, OR in the case of projects in the arts, the potential: (a) to impact the artistic and/or cultural heritage of the nation, region, or field, and/or (b) to broaden and/or deepen public understanding and appreciation of and access to the arts, and/or (c) to have a positive effect on the development of arts learning for children and youth;
2. The quality or promise of quality of the applicant's work;
3. The quality of the conception, definition, organization, and description of the project;
4. The likelihood that the applicant will complete the project including the appropriateness of the budget, the quality and clarity of the project goals and design, the resources involved, and the qualifications of the applicant;
5. The likelihood that the successful completion of the project will bring some return to the University including, but not limited to, external funding, performances, exhibitions, or presentations.
6. Applications from multi- and inter-disciplinary faculty teams/groups will receive special consideration.

DEADLINE AND NUMBER OF COPIES

The application, with signatures of the Principal Investigator(s) and Department Chair or Program Director, must be submitted via email to Linda Laurenzo (linda@uri.edu) on or before 4:30 p.m., Wednesday, March 31, 2010.

PROCESS FOR AWARD SELECTION

1. Applications will be reviewed and ranked by a committee of arts, humanities, human and social sciences faculty, chosen and chaired by the Dean of Arts and Sciences in consultation with the Vice President for Research and Economic Development.
2. Funding recommendations will be made to the Vice President for Research and Economic Development.

AWARD REQUIREMENTS

1. Awardees are required to submit a final report to the Vice President for Research and Economic Development within one month of the project's end date. The report should include a brief summary of results of the study, how funds were expended and whether or not the project resulted in publications, external grant proposals/awards, presentations, performances, media, etc.
2. Awardees are required to submit a proposal to an external funding agency within one year of the award's end date.
3. Awards that result in a tangible product such as a book, article, or a DVD/CD, must provide a copy of the product to the Vice President for Research and Economic Development. Support from the Division of Research and Economic Development should be acknowledged on all products.