

**UNIVERSITY OF RHODE ISLAND
DEPARTMENT OF SAFETY & RISK MANAGEMENT**

STANDARD OPERATING PROCEDURE

SUBJECT: Contractor's Recycling Policy

Number: 99-7-12

POLICY: This policy outlines the recycling efforts expected of the University community and University contractors.

APPLICABILITY: Faculty, Staff, Employees, Students, Guests, Contractors on University property. This policy applies to URI Kingston Campus, Narragansett Bay Campus (GSO), W. Alton Jones Campus, and Providence CCE Campus. Further, it applies to all departments and organizations on each of these campuses.

PURPOSE: To reduce the amount of waste the University sends to the Central Landfill in Johnston and to increase the materials we collect for recycling.

PROCEDURE: All contractors on University property are expected to abide by the following procedure and separate their recyclable materials from other waste they generate while working on University property.

This policy shall adopt the container colors as set forth by the Rhode Island Resource Recovery Corp. and The Rhode Island Department of Environmental Management. Recycling and trash container colors are as follows:

ROYAL BLUE

CANS & BOTTLES

GREEN

PAPER

GRAY

TRASH

In accordance with State law, at no time will recyclables be combined with "TRASH." This policy is in full force and effect at the University of Rhode Island and shall remain as such until further notice.

Cardboard goes into light tan dumpsters. These dumpsters have slots to accept flattened cardboard and are clearly labeled for "CARDBOARD COLLECTION ONLY."

Cans and Bottles go into blue recycling containers. These containers are labeled with stickers that have blue letters on a white background. Items such as aluminum cans, soda and water bottles, glass containers, and steel cans may be thrown into a "CANS & BOTTLES" recycling container.

Paper goes into green recycling containers. These containers are labeled with stickers that have green letters on a white background. Items such as the following are to be thrown into the "PAPER" recycling container: white ledger, newspapers, paperback books, magazines, catalogs, fax paper, brown bags, post-it notes, envelopes, and lined notebook paper.

Scrap Metal is to be disposed of in a thirty cubic yard rolloff container, which is located behind the Sherman Building on Plains Road.