

Constitution of the Interfraternity Council

Revised: March 5, 2007

University of Rhode Island

Kingston, Rhode Island

The inter/national social fraternities of The University of Rhode Island are an integral part of the University. It is, therefore, the responsibility of the fraternities to cooperate with each other and the University administration in the promotion of intellectual, social, and moral development of the undergraduate student members. As an instrument to further these ends and to maintain a bond of friendship among the fraternities of the University of Rhode Island, this Constitution is adopted.

Article 1 Name

This organization shall be known as the Interfraternity Council of The University of Rhode Island, hereinafter referred to as the I.F.C.

Article II Purpose, Power, Scope

SECTION I. The purpose of this non-profit organization shall be to promote cooperation among fraternities, to formulate rules and procedures for recruitment and new member education, and to regulate interfraternity activities, and to insure cooperation between fraternities and other student organizations and the University administration.

SECTION II. The I.F.C. shall have the power to pass rules and resolutions affecting the general interfraternity interests as set forth in SECTION I above.

SECTION III. The I.F.C. shall have the power to enforce its Constitution, By-laws, and resolutions by imposing penalties.

SECTION IV. The I.F.C. shall have the power to determine dues and special assessments.

SECTION V. The I.F.C. shall possess such other powers as may be reasonably necessary to carry out the provisions of this Constitution and By-laws.

Article III Membership

SECTION I. All men's inter/national social fraternities chartered by The University of Rhode Island shall be members of the I.F.C. and will have equal representation.

SECTION II. Each fraternity shall have two representatives, the chapter president and one designated representative.

SECTION III. The I.F.C. shall have one official, non-voting advisor designated by the Vice President for Student Affairs.

SECTION IV. The I.F.C. shall not discriminate on the basis of race, color, sexual orientation, age, disability, national origin, marital status, religious affiliation, religious belief, or any other non-merit factor.

Article IV. Officers

The Executive Officers of the I.F.C. shall be the President, Executive Vice President, VP of Parliamentary Procedure, VP of Finance and VP of Communications. The Service Officers of the I.F.C. shall be the Director of Public Relations, Director of New Member Development, Director of Risk and Safety, Director of Academic Affairs, Director of Philanthropy and Programming, Director of Student Involvement, and Director of Archives. The officers shall be ranked in that order. Any changes in officers must be in writing to the Student Senate Tax Committee Chairperson, SOARC Chairperson, Senate Accounts Clerk, IFC Advisor, and the Scheduling Office. Any brother of any fraternity chapter is eligible to hold I.F.C. office.

Article V. Governing Board

The Governing Board, hereinafter referred to as the Executive Board will consist of the President, Executive VP, VP of Parliamentary Procedure, VP of Finance, and VP of Communications. The Vice President for Student Affairs or his/her designee shall serve as a non-voting, ex-officio member of the Executive Board. No person on academic or disciplinary probation may be a member of the Executive Board.

SECTION I. Regular meetings of the I.F.C. shall be held weekly at the time and day designated by the President. The President of the I.F.C. shall schedule the meeting and inform the I.F.C. of the date of the next meeting at the previous meeting. It shall be the duty of the VP Communications, at least once week before each meeting, to send each fraternity a written notice of such meeting.

SECTION II. Special meetings may be called at the direction of the President of the I.F.C. or upon written request of any three fraternity representatives. It shall be the duty of the VP of Communications, at least forty-eight (48) hours before each meeting, to deliver a written notice to each fraternity.

Section III. If at any point during the Academic year a chapter becomes disaffiliated from the I.F.C., and there is an individual that is a part of that chapter who has been appointed to serve on the I.F.C., he will be able to fulfill the duration of the semester, pending a midyear review. The midyear review process will take place at the end of the fall semester and entail a recommendation made by the Executive Board as to whether or not they feel the board member has fulfilled his obligations and will still be involved in the dealings of the I.F.C. for the

remainder of his term. This recommendation will then be presented to the chapter presidents who by a two-thirds vote will decide on the board member's status. If a chapter should become disaffiliated before the start of the new academic year and or after the time of installation, the individual(s) that are applicable shall be replaced. A vote for replacement would occur at the earliest opportunity where quorum could be met. The Executive board may at anytime recommend a replacement for a position on I.F.C.

Article VI. Quorum

A quorum shall consist of one representative of two-thirds of the total number of Fraternities represented in the I.F.C.

Article VII. Amendments

SECTION I. All amendments to this constitution shall require at least two-thirds affirmative vote of the membership. Amendments shall be proposed at one regular meeting and debated and voted upon at a regular meeting at least one week later. All such amendments shall be submitted to the Senate within one month after approved by the membership. They shall take effect only upon approval by the Student Senate.

SECTION II. Copies of all amendments to the Constitution and By-laws of I.F.C. shall be kept by the President and VP of Communications under separate cover in their respective files.

Article VIII. Judicial Board

Section 1. Mission Statements

IFC Judicial Board (J-Board)

The IFC J-Board is the judicial body for the fraternity system at the University of Rhode Island (URI). In standing, it has the right to obtain and record offenses to the surrounding student body, to the Greek system, and to the surrounding community. Offenses are designated not only by the IFC Constitution and By-laws, but also by the URI Student Handbook. In being the judicial body, it has the right and responsibility to assign fair judgment for violations incurred by members of the governing body. Its purpose will be to redirect unfavorable behavior of the chapter or person/s in question into acceptable conduct. To encourage the Greek community to take responsibility for its own actions and when necessary set forth procedures whereby those who are accused of violating the rules may be afforded due process and, when appropriate, apply fair sanction

Section 2. Definitions for further use

Student: As defined and understood by the URI Student Handbook.

Associate: The associate is any person by the title of pledge, associate member, or new member that has been pinned, bided, or otherwise associated with a member chapter.

Brother: A person who is a fully initiated member of a local, national, or international men's fraternity and is considered active by their respective national organization.

Fraternity: Any such organization that is locally recognized by the IFC, and has an issued charter from a recognized local, national, or international organization that represents them.

Colonies are included in local recognition, but have no charter.

Violations: Are described as any violation of a policy of the IFC Council and/or including a violation as described in the URI Student Handbook.

Section 3. Jurisdiction

The IFC Student Conduct Board (J-Board) is developed as a component of the University's discipline system as administered by the Office of Student Affairs in addition to the University Judicial Board. The Office of Student Affairs appoints the IFC J-Board to adjudicate incidents involving fraternity activities, which may violate IFC Risk Management Policy and Community Standards, as well as violations of the URI Student Handbook. The IFC J-Board, furthermore, has jurisdiction over all member Greek organizations and the authority to enforce all Greek codes, regulations, and guidelines as provided by the North American Interfraternity Conference (NIC), and IFC minimum chapter standards.

Specifically, the IFC J-Board will:

1. decide on matters of fact
2. mediate disagreement inside the Greek community as well as between the University and/or surrounding communities and fraternities. They will perform these duties as assigned by the Office of Student Affairs and/or as directed by the VP of Parliamentary Procedure.
3. determine responsibility based on evidence of a violation of the IFC Constitution and/or violation of student conduct as defined in the URI Student Handbook.
4. impose appropriate sanctions or penalties when necessary

While students' due process rights will be respected, it is not the intent of the IFC J-Board to incorporate all of the legal intricacies and maneuvering as in a criminal court of law.

Section 4. Term of Service

IFC Board members and fraternity presidents will serve as members of the board as long as they are in office.

Section 5. Termination of Service

An IFC J-Board member can be asked to resign by a vote of the Board, if the Board feels that the member is unable to uphold the Boards guidelines.

Majority vote of the Board is needed to terminate the membership of any one member.

Section 6. Removal of members of the Board for a particular hearing

The charged chapter/member will be provided with the names of the Board members in the hearing notification letter. The chapter/member may challenge the participation of a particular board member or hearing officer for good cause. The challenge must be delivered in writing to the Vice President for Student Affairs, or his/her designee, at least forty eight (48) hours in advance of the hearing. A Board member may remove themselves in the event of a conflict of interest.

Section 7. Reporting of Violations

1. Charges of misconduct
 - A. By individuals: Will be referred to the Office of Student Life unless referred to the IFC J-Board from such.
 - B. By fraternities: Will be referred to the Office of Student Life unless referred to the IFC J-Board from such.
2. Actions by the Office of Student Life and the IFC J-Board
 - A. May run concurrently.
 - B. One type of disciplinary action does not necessarily affect the other.
3. Fraternity Responsibility
 - A. Fraternity misconduct need not be officially sanctioned by the entire membership in order to be considered grounds for possible disciplinary action against chapters.
 - B. There is no minimum number of fraternity members who must be involved in an incident before disciplinary action may be taken against the chapter; the misconduct of a single member may provide sufficient grounds for action against the entire fraternity.
 - C. A complaint may be considered a matter of referral to the IFC J-Board whenever the actions of the fraternity members could reflect negatively upon the fraternity system or may cause conflict within the Greek community.
4. Actions taken by the Court, the chapter, the (Inter) National affiliate, and/or the Rhode Island Court System.
 - A. Will not necessarily affect the determination of whether or not a case is referred to the IFC J-Board.
 - B. Will not necessarily affect the decision making process.

All stages of the IFC J-Board proceeding are subject to review and approval by the IFC President and the Vice President for Student Affairs, or his/her delegate..

Section 8. Role of the VP of Parliamentary Procedure

The IFC VP of Parliamentary Procedure will chair the IFC J-Board proceedings.

The responsibilities of the IFC VP of Parliamentary Procedure, as they pertain to complaints regarding fraternities, are to:

1. Refer any complaint to the Vice President for Student Affairs or his/her designee;
2. Assist the Vice President for Student Affairs or his/her designee in investigating incidents of alleged misconduct;
3. Assist the Vice President for Student Affairs or his/her designee in resolving complaints;
4. Determine whether a case is to be referred to the IFC J-Board;
5. Assume a leadership role in all J-Board activities, including the supervision of the Board members responsibilities;
6. Serve as an ex-officio, non-voting, member of the IFC J-Board;
7. Submit a report to the Vice President for Student Affairs or his/her designee, of the Board activities at the end of each hearing.

Section 9. Role of the Vice President for Student Affairs, or his/her designee

The responsibilities of the Vice President for Student Affairs, or his/her designee, as they pertain to complaints regarding fraternities are:

1. to insure that all fraternities are informed of relevant policies, University regulations and expectations, and applicable local, state, and federal laws;
2. to investigate all complaints regarding Greek organizations;
3. to facilitate the resolution of disciplinary problems;
4. to assist and advise the IFC VP of Parliamentary Procedure with his responsibilities as moderator
5. to coordinate arrangements for the IFC J-Board hearings and to serve as an advisor to the Board;
6. to see that appropriate records are maintain in the Office of Student Affairs, including a complaint log and the IFC J-Board minutes;
7. to prepare reports as needed;
8. to assist other University offices in dealing with a complaint against a Greek organization;
9. to refer individual fraternity members to the Office of Student Life;
10. to advise the J-Board in procedure and due process before, during, and after a hearing;
11. to assist the VP of Parliamentary Procedure in the design and implementation of training for the Board; and
12. to advise and give perspective in the sanctioning options.

The Vice President for Student Affairs has the authority to review all actions of the IFC J-Board, and where necessary, direct further action to be taken.

The Vice President for Student Affairs decision is final.

Section 10. Structure of the IFC J-Board

Basic Voting Composition

1. A minimum of 5 (out of 10) IFC Board members (not including the IFC VP of Parliamentary Procedure) and 3 fraternity chapter presidents chosen by the VP of Parliamentary Procedure. The same chapter presidents do not have to be asked to participate in every hearing.
2. 2 or 3 ex-officio (non-voting) members will also sit on the Board: The IFC President, Vice President for Student Affairs or his/her designee, or advisor.
3. No IFC J-Board member may serve on the panel hearing a case in which his own chapter is either the complainant or the accused.
4. All J-Board actions require a majority vote of the members in attendance.

Once the new IFC J-Board is installed for the Spring semester a training session will take place to review right, responsibilities, procedures, etc...

Expectations – members must:

1. Attend all J-Board orientation sessions and familiarize themselves with the J-Board philosophy and operation.
2. Attend all J-Board meetings and forums.
3. Treat all alleged student violators with respect and courtesy and have a concern for their rights and fairness in proceedings will be maintained.
4. Be prepared to arrive at a fair decision and impose appropriate sanction.
5. Uphold the confidentiality of the case, the proceedings, and the outcome.
6. Consider themselves special representatives of the fraternity and judicial system. They should take care to uphold their responsibilities and obey the University and IFC rules and regulations.
7. Read and comprehend the Student Handbook.

Section 11. Formal Hearing Procedures

1. Minimum members present: 5 members (selected at random) of the IFC Board, 3 chapter presidents, the IFC VP of Parliamentary Procedure, and a Board advisor must be present to hear a case.
2. It is suggested that the groups involved send to the hearing.
 - a. Chapter President
 - b. Advisor or Alumni or Alumnus
 - c. Party(s) directly involved in the infraction.
3. The number of people from each group may not exceed 3 unless prior approval has been granted 3 days prior to the hearing by the IFC VP of Parliamentary Procedure and the Office of Student Affairs
4. The chapter shall be notified in writing of the hearing date, time, and place, prior to the hearing.
5. Two days prior to the hearing, the involved parties shall submit a copy of their statement concerning the incident to the Vice President of Student Affairs or his/her designee. This shall include a description of the incident, statements from witnesses,

and any questions they wish to ask the other involved groups. Each side shall receive a copy of the other's statement with the names struck out at this time.

6. The IFC VP of Parliamentary Procedure has the responsibility for keeping order in the hearing. This includes the right to remove any party from the hearing, given sufficient reason. The VP of Parliamentary Procedure may rule on the admissibility of evidence. He may also call for recess at any time.
7. The conduct of the hearing will follow the "Order of Events of the University Board of Student Conduct" as outlined in section 25 (p. 64) of the Student Handbook.
8. Following the completion of the proceedings all persons from the involved groups shall be asked to leave. Only the members of the Board and the IFC VP of Parliamentary Procedure will remain to make a decision regarding whether the charged fraternity is responsible or not responsible.
9. If the Board feels that further investigation is needed, due to evidence brought up at the hearing, they may adjourn and reschedule another hearing within five calendar days. The parties involved and/or witnesses may be recalled for further discussion.
10. In the event of a tie the IFC VP of Parliamentary Procedure can:
 - A. Call for an open discussion asking members to present reasons for their decisions.
 - B. Determine if the Board needs more evidence.
 - C. Call for a re-vote
 - D. Decide if the charged fraternity is responsible or not responsible.
11. If the J-Board finds the charged fraternity responsible, the imposed sanctions shall become effective immediately after the appeal period, if an appeal action is taken.
12. When a decision has been reached, the involved parties shall be informed in writing by the Vice President for Student Affairs with a decision letter.
13. A hearing report shall be presented within one week to the National President of the fraternity against which the sanction (s) is imposed.

Attire: To promote the serious nature of the hearing, all board members are expected to attend hearings dressed in shirt and tie.

Section 12. Witnesses

1. The IFC J-Board has the authority to require chapter members to appear as witnesses.
2. A witness should be served with a notice at least forty-eight (48) hours prior to the scheduled hearing.
3. If a chapter member fails to appear without an adequate reason and prior notice, the IFC J-Board will levy a fine of \$25 against the chapter and/or the member.

Section 13. Due Process Rights

An accused chapter or an individual member of a chapter has the right to:

1. a timely hearing before the IFC J-Board;

2. reasonable and complete notice regarding all charges and the time for a scheduled hearing;
3. examine all evidence and hear all testimony presented;
4. a copy of all statements to be used in the hearing at least forty-eight hours before the hearing
5. have an alumnae advisor present;
6. question witnesses;
7. present a response to the charge or remain silent;
8. a decision based on the facts presented at the time of the hearing;
9. receive timely, written notification of the results of any hearing; and
10. the right to an appeal.

Section 14. Appeal Process

A group found responsible may accept the decision or reject the decision of the IFC J-Board by following the Appeal Process as outline on p. 66 of the URI Student Handbook, section 26.1 – 26.4. The appeal would then be directed to the University Appeals Board.

Section 15. Sanctions

The IFC J-Board shall have the authority to provide any one or a combination of the following penalties.

1. Drop Charges – A violation may have occurred, however, mitigating circumstances warrant no disposition.
2. Warning – A warning indicating that a chapter’s actions were inappropriate and subsequent sanctions shall occur if the behavior continues. Formal apologies may be requested. Additional conditions may be applied as appropriate.
3. Restitution - Payment of any damages incurred including property and physical injury.
4. Fine – a fine payable to the IFC VP of Finance will be made out to the IFC Educational Fund for the purpose of non-alcoholic chapter educational sessions or event planning, including conferences. This fine does not include reimbursement for property damage.
 - A. Chapter fines range in price of a minimum of \$500 with the exception of rush or pledging infractions (at discretion of the J-Board) and a maximum of \$1000 for events that include alcohol and drug violations and hazing.
 - B. Chapter fines not to exceed \$1000 dollars may be incurred for other violations as the Board deems necessary.
5. Chapter Conduct Probation – Defined as a period of time not to exceed one year, during which a fraternity is ordered to conform to all established policies and

regulations, with the consequences of misconduct during the probationary period specified in advance.

- A. Social Probation: Shall consist of restrictions to an extent to be determined by the Board for a specified amount of time. Chapters subject to social probation will not be permitted to participate in parties or any other social formal or informal campus activities.
- B. Activities Probation: Shall consist of prohibiting a chapter from participating in some or all Greek events and/or all-University events such as Homecoming, Greek Week, etc. as determined by the IFC J-Board.
- C. IFC Suspension: Suspension from IFC for a definite time. A suspended chapter loses all privileges of membership including, but not limited to the right to vote and the privilege of participating in greek sponsored events. A suspended chapter retains the privilege of attending IFC sponsored leadership workshops and community service projects. A suspended chapter must continue to fulfill all other obligations of membership including paying dues and attending meetings.
- D. A member of the IFC Executive Board who's chapter is under suspension may or may not retain office pending a decision of the Vice President of Student Affairs or his/her designee.

6. Behavioral Contract.

- A. Service Contract – shall include and require participation in an organization of constructive projects. Examples are neighborhood cleanups and assistance with University events.
- B. Educational Contract – shall include and require participation by the chapter in a workshop and /or training about a topic related to the violation.

7. Removal of IFC and/or University Recognition – shall consist of the loss of IFC privileges, as well as membership in the organization. Removal of University recognition is an action recommended to the Office of Student Affairs, and would consist of the loss of all University privileges given to recognized student organizations.

It is the policy of the University to revoke the on-campus status of any chapter who has lost IFC recognition. It is also the policy to request the national/international officers to revoke the chapter's charter in this situation.

In sanctioning the responsible fraternity, the IFC J-Board will take into consideration whether the fraternity has been found responsible for violations within the last 3 years.

The J-Board may also recommend to the Vice President for Student Affairs or his/her designee, that individual fraternity members be referred to the Judicial Affairs Officer in the Office of Student Life.

Section 16. Basic Precedents – for reference only.

1. Alcohol: Use of alcohol by an IFC recognized fraternity is subject to penalty in proportion to their misconduct. Sanctions include, but are not limited to: Fine, Social Probation, IFC recognition probation or suspension, recommendation to the Vice President for Student affairs for removal of chapter.
2. Hazing: Hazing is not tolerated. Actions reported through the police will be dealt with in accordance with Rhode Island State Law, in addition to IFC sanction. IFC J-Board sanction includes and is not limited to: Fine, Probation, Suspension, and recommendation to the Vice President for Student Affairs for removal of chapter. National and International fraternity headquarters will also be notified.
3. Rush: to be determined
4. Living Conditions: If at any time a complaint is filed with the Office of Student Affairs, FMA, or the IFC J-Board due to the living conditions of a chapter house that a fraternity is living in. The case will be reviewed to determine the extent, and if needed timeliness for cleanup. FMA will be contacted for assistance. A fine could be levied of no less than \$500 and no more than \$1000.
5. Aggressive Conduct: any conduct taking the form of verbal abuse, physical abuse, harassment (any kind), battery, assault, public display of vulgarity, or other violence that disrupts the learning environment of the University, or the mental well being of any student associated with any IFC recognized fraternity is not tolerated. Sanctions include but are not limited to: verbal warning, fines, probation, and possible suspension.

Bylaws of the Interfraternity Council

I. Committees

A. Special committees as needed may be appointed by the President upon authorization of the I.F.C. at any regular or special meeting.

B. Standing Committees:

- The Executive Committee shall carry out its duties as set forth in Section IV.A of the By-laws.
- The Public Relations Committee shall be headed by the Director of Public Relations of the I.F.C., and shall meet monthly at a time and place to be determined by the Chairman. Its duty will be to promote the public relations of the I.F.C. and the fraternity system both on campus and in local and state media. All fraternity members from other student organizations, student publications, and radio stations shall automatically be considered members of this committee.
- The Director of New Member Development shall chair the Recruitment Team. All chapter recruitment chairmen are expected to be a part of this committee. This group will meet twice a month to carry out the duties of planning and coordinating fall and spring recruitment activities and the rules pertaining thereto.
- The VP of Finance's Committee shall coordinate an educational campaign for all chapter treasurers, using the Director of the Fraternity Managers Association, Inc. as a consultant. The chairman of this committee shall be the Treasurer.
- The Director of Philanthropy and Programming committee shall meet twice a month to coordinate all philanthropic functions that occur each semester on an individual chapter level and I.F.C. Also coordinate Greek week and Philanthropy week. The chair for this committee shall be the Director of Philanthropy and Programming. All chapter officers in charge of philanthropic activities are expected to attend.
- The Risk Management Committee shall be responsible to meet twice a month with the Director of Risk and Safety. The purpose of these meetings is to coordinate training and education, disseminate all pertinent safety and health information, and communicate regularly with University officials regarding risk management.
- The Director of Student Involvement will be responsible for coordinating Intramural activities with the Recreation Services Department of Athletics. He will open the perspective of leadership minor out to IFC and constituents. He will attend weekly Panhel meetings and record minutes. And also help out Director of Phil/Programming and Director of PR.
- The I.F.C. Judicial Board shall consist of all members outlined in Section XI of the By-laws. It shall be responsible for hearing evidence of alleged

violations by entire chapters of University and/or I.F.C. regulations. This board shall have the power to take action short of Charter Probation or to recommend Charter Probation or Revocation of Charter to the Vice President for Student Affairs. The chairman of this board will be the Parliamentarian.

- The Fraternity Managers Association, Inc. Board of Control members shall serve on the Board for an entire academic year. The I.F.C. officers on this Board are the President, Vice President, and Treasurer.
- The Stipend Review committee shall consist of the Vice-President of Student Affairs or his/her designee and three Presidents of the fraternities. They shall meet once per payment period to review performance of the IFC's stipend officers and determine what amount of their allocated stipend each officer shall receive. The Fraternity President Committee member shall be appointed by the VP of Parliamentary Procedure.

II. **Dues**

- A. Each fraternity represented in the I.F.C. shall pay per semester dues. The amount per member, including brothers, new members, and associate members will be determined by the Executive Board.
- B. By a majority vote of the I.F.C., each fraternity may be required to pay additional dues per member (initiated member, new member, associate member, new member) in a given year.
- C. These sums or this sum must be paid to the Treasurer through the F.M.A. at the beginning of each semester.

III. **Rosters**

- A. A completed chapter roster must be submitted each semester and a copy must be submitted to the Secretary and Advisor within two weeks from the start of classes. Additionally a separate roster of new members, associate members and pledges, must be turned in to the Secretary and Advisor within one week of association. Additional updates of new members who have joined or dropped during the semester must also be submitted. These rosters must be accurate to compile billing and GPA information for each chapter, as well as for emergency purposes.
- B. All information for chapter officers, advisors, alumni associations, and faculty advisors, must be submitted with these forms.

IV. **Duties of Officers**

- A. Executive Officers
 - i. *President* – The President shall preside at all meetings. He shall perform the duties vested in him by the Constitution and By-laws and any other duties assumed by this office. The president shall be compensated \$60.00 per month upon review by the Stipend Review Committee. He shall oversee the Vice President of Communications.
 - ii. *Executive Vice President* – The Vice President shall, in the absence of the President, preside and discharge the duties of that office. He shall

also be responsible for the Director of New Member Development and Director of Public Relations, and shall perform such other duties as may be required of him as stated in the By-laws or upon request of the President. The Executive Vice-President shall be compensated \$50.00 per month upon review by the Stipend Review Committee.

- iii. *Vice President of Parliamentary Procedure* – The VP of Parliamentary procedure shall serve in an advisory capacity to the President and the I.F.C. with issues pertaining to Robert’s Rules of Order. Additionally the VP of Parliamentary Procedure is responsible for the I.F.C. Judicial Board and its training and duties. Other responsibilities include overseeing the Director of Safety and Risk and the Director of Academic Affairs. The VP of Parliamentary Procedure shall be compensated \$50.00 per month upon review by the Stipend Review Committee.
- iv. *Vice President of Finance* – The VP of Finance shall collect all dues and assessments and shall notify the I.F.C. of such. He shall pay all bills by order of the President. He shall maintain permanent records of financial receipts and expenditures. He shall make a report at each regular meeting. He shall oversee the Director of Philanthropy and Programming and Director of New Member Development. He shall perform all other duties required of him as stated in the By-laws or upon request of the President. The VP of Finance shall be compensated \$50.00 per month upon review by the Stipend Review Committee.
- v. *Vice President of Communications* – The VP of Communications shall keep and distribute promptly a record of all proceedings of the I.F.C. to all members of the I.F.C. He shall administer and create a weekly agenda and an office hours calendar. He shall notify all members of regular and special meetings of the I.F.C. He shall oversee the Director of Public Relations, Director of Student Involvement and Director of Archives. He shall perform all other duties required of him as stated in the By-laws or upon request of the President. The VP of Communications shall be compensated \$50.00 per month upon review by the Stipend Review Committee.

B. Service Officers

Director of Public Relations – The Director of PR shall be the informer of any and all media sources for the I.F.C. He shall maintain an advantageous rapport with publications outside the campus, and shall be in charge of marketing all IFC held events out to the public and student body. He shall perform all other duties required of him as stated in these By-laws or upon request of the President. The Director of PR reports directly to the Vice President of Communications. The Director of PR shall be compensated \$40.00 per month upon review by the Stipend Review Committee.

- i. *Director of New Member Development* – The Director of new member development shall plan and coordinate all I.F.C. recruitment activities and shall meet with all chapter designated recruitment chairman to give advice and assist in supplying the necessary resources need for fraternity

- recruitment. He shall coordinate all Greek 101 classes and work closely with the Director of Academic Affairs to monitor new member progress. He will be responsible to answer to the Vice President of Finance. The Director of New Member Development shall be compensated \$40.00 per month upon review by the Stipend Review Committee.
- ii. *Director of Safety and Risk* – The Director of Safety and Risk shall be the Coordinator for all IFC and URI Safety and Risk Management training and informational sessions. He shall meet periodically with the URI Safety and Risk Management Inspectors and keep chapters up to date on changing policy and all pertinent information that is released relating to chapter safety. The Director of Safety and Risk will also assist chapters in completing self-inspection forms and will collect a monthly copy of such, to keep on file in the I.F.C office. He shall also work closely with the Director of Substance in Student Affairs. The Director of Safety and Risk will answer directly to the VP of Parliamentary Procedure. The Director of Safety and Risk shall be compensated \$40.00 per month upon review by the Stipend Review Committee.
- iii. *Director of Academic Affairs* – The Director of Academic Affairs is responsible for assisting all chapter scholarship chairpersons. He will set up fraternity study hours, assist in keeping an accurate record of chapter scholarship information and will serve as a link between the chapter and the University, to assist chapters in finding the needed resources for academic success. The Academic Affairs Committee will be responsible for the coordination of all activities concerning scholarship, evaluations, and Interfraternity scholarship affairs. The Director of Academic Affairs will answer directly to the VP of Parliamentary Procedure. The Director of Academic Affairs shall be compensated \$40.00 per month upon review by the Stipend Review Committee.
- iv. *Director of Philanthropy and Programming* – The VP of Philanthropy and Programming will be responsible for coordinating both Greek Week and Philanthropy week. He will deal with any and all philanthropies and will act as a resource for all chapters philanthropic chairmen. He will council and advise individual chapter community service initiatives, and act as a resource for all community service chairmen. The Director of Philanthropy and Programming will report directly to the VP of Finance. The Director of Philanthropy and Programming shall be compensated \$40.00 per month upon review by the Stipend Review Committee.
- v. *Director of Student Development* – The Director of Student Development shall be responsible for publicizing all intramural athletics. He will work closely with the Recreation Services Department to schedule Greek athletic events and coordinate with the athletics department for tickets to URI athletic events. He shall also deal with all other student organizations and work closely with the Director of PR and Director of Philanthropy and Programming. He shall be responsible for answering to the VP of Communications. The Director of Student Involvement shall be compensated \$40.00 per month upon review by the Stipend Review Committee.

- vii. *Director of Archives* – The Director of Archives shall be responsible for keeping photographs, video clips, and any other historical information for the I.F.C. He shall be responsible for updating the website weekly and keeping all news posted on the website. He shall also serve as an Alumnus chair and keep any and all Alumnus informed of the status of the I.F.C. and constituents. The Director of Archives shall report directly to the VP of Communications. He shall be compensated \$40.00 per month upon review by the Stipend Review Committee.

C. Stipend Amounts

The stipend amounts listed in Article IV are target rates. The Stipend Review Committee may adjust these amounts proportionally downward if the financial health of the I.F.C. degrades.

V. Meetings

- A. Regular meetings of the I.F.C. shall be held weekly at the time and day designated by the President. The President of the I.F.C. shall schedule the meeting and inform the I.F.C. of the date of the next meeting at the previous meeting. It shall be the duty of the VP of Communications, at least one week before each meeting, to send each fraternity a written notice of such meetings.
- B. Special Meetings may be called at the direction of the President of the I.F.C. or upon written request of any three fraternity representatives. It shall be the duty of the VP of Communications, at least twenty-four (24) hours before each meeting, to deliver a written notice to each fraternity.

VI. Elections & Appointments

A. Elections

- o To be eligible to hold any elective office, a candidate for office must attend at least three meetings during the previous year.
- o Elections of officers shall be held at the last March meeting of the spring semester.
- o Voting will be by secret ballot.
- o All officers shall be installed, at the second meeting in April, by the outgoing President.
- o A fraternity member who currently serves as President of his chapter may not hold an elected office on the I.F.C.
- o An Executive Officer or Service Officers of the I.F.C. must resign his office if his fraternity chapter loses I.F.C., University, or Inter/National Fraternity Office recognition by end of that semester.
- o All Executive Officers may not be on University probation of any kind while holding office.

B. Appointments

- o Eligibility.
 - o To be eligible to hold any service office, a candidate for office must attend at least

two meetings during the previous year. A service officer must resign his office if his fraternity chapter loses I.F.C., University, or Inter/National Fraternity Office recognition. Service officers may not be on University probation of any kind while holding office.

- Appointment Process
 - Interested fraternity members must submit a letter of application to the newly elected-president. This letter shall state the person's reasons for believing they can carry out the duties of the position they are seeking. A separate letter shall be required for each position a person wishes to apply for. These letters shall be due one week after Spring Elections.
 - Service Officer appointments are to be made by each Executive Board at the first meeting of this board after letters are submitted.
 - The Executive Board's nominations for Service Officers shall be brought to the I.F.C. General membership for approval at the following meeting. A majority vote of the body will be necessary to approve the Executive Board's nomination for a position.
 - If a nomination is rejected, the Executive Board will make another recommendation for this position. The Executive Board may recommend the already rejected person.
 - If the nomination is again rejected, the position will be made open for general internal election.

VII. Order of Business

- A. Call to order.
- B. Roll Call.
- C. Reports of Officers and committees.
- D. Old business.
- E. New business.
- F. Discussion.
- G. Announcements.
- H. Adjournment.

VIII. Parliamentary Authority (Attendance)

- A. Roberts Rules of Order shall govern the conduct of the meetings of the I.F.C., except as otherwise provided by the Constitution and By-laws.
- B. Each chapter will be allowed either one free absence per semester. A second absence in the same semester will result in a subtraction of 100 points from the chapter's final Greek Week individual score. If this absence occurs after Greek Week in the Spring Semester, it will be applied the following Spring. A third in the same semester will result in the chapter's loss of Greek Participation for the subsequent Spring semester. These Greek Week penalties will accrue from year to year.
- C. An I.F.C. Executive Officer being present at a meeting shall not

- count as a chapter representative at any meeting.
- D. Attendance is defined as being present at both the beginning and the end of a meeting of the I.F.C.

IX. Voting Procedure

- A. In all questions before the I.F.C., each fraternity shall have one vote.
- B. The vote for each fraternity shall be cast by the chapter president, when present. In his absence, the chapter representative shall cast the vote. When neither of the duly designated representatives is present, the fraternity chapter shall be without vote. In case of a tie during voting procedures for elected officers (President, Executive VP, VP of Parliamentary Procedure, VP of Finance, and VP of Communications), the entire Executive Board shall vote to break the tie:
- C. Except as stipulated otherwise in this Constitution and By-laws. A simple majority vote shall determine the action of the I.F.C.

X. Amendments

- A. All amendments to these By-laws shall require two thirds affirmative vote of the members present at any regular meeting, shall be submitted to the Student Senate within one month after approval by the members, and shall take effect only upon approval of the Student Senate.
- B. Copies of all amendments to the By-laws of the I.F.C. shall be kept by the President and the VP of Communications under separate cover in their respective files.

XI. Policies

I.F.C. Scholarship Policy

The Interfraternity Council (IFC) has two primary intentions. First it works to assure that fraternities maintain an atmosphere conducive to the promotion of good scholarship for its members by setting academic standards. Second, it makes available counseling to fraternities and individuals experiencing academic difficulty and provides recommendations in establishing or re-evaluating an academic program geared to the particular fraternity.

- A. Scholarship Reports: Scholarship reports will be prepared by the University based on the semester's average of all undergraduate members belonging to a fraternity. The IFC VP of Communications will be responsible for notifying chapters of their average and initiating programs under the outlined policy. Grades will only be calculated once per semester. It is the responsibility of chapter to remove all non-members from the chapter roster.
- B. Standards and Procedures
 - 1. New Members: The required GPA for new member classes will be a 2.25 cumulative GPA. It would be the chapters responsibility to review each new members mid-semester grade report prior to initiation. *(Or, each new members name and i.d. will be submitted to the IFC Advisor for verification of*

grades for eligibility of initiation.) A complete roster of new members will be submitted at the beginning and end of each semester.

- i. First Deficiency: New member class GPA, as calculated by the University, which falls below 2.25 for the first time out of three semesters: Meeting between chapter president, new member class educator, and scholarship chairman to discuss causes of academic deficiency with the IFC Advisor and IFC VP of Communications or *IFC Academic Officer*.
 - ii. Inter/National Organization and/or alumni advisors are notified of academic deficiency.
 - iii. Those members of the New Member class whose personal GPA falls below a 2.25 will be required to attend chapter held IFC Study Hours. These study hours will be held in a location of the chapter's choice and must be held 3 days a week, having a total of 6 hours. The chapter president will complete an IFC Study Hours contract, which will be co-signed by the IFC VP of Communications or *Academic Officer*. The contract will explain the times and locations of the study hours along with a chief Proctor for all study hours. The IFC VP of Communications will then reserve the right to check these study hours at any point during the scheduled times. Failure to hold these study hours or follow any portion of the Study Hours Contract will result in further sanctions.
- B. Second Deficiency: New Member class GPA, which falls below a 2.25 for the second time in three semesters.
- i. Meeting between chapter president, new member class educator, and scholarship chairman to discuss causes of academic deficiency with the IFC Advisor and IFC VP of Communications or *IFC Academic Officer*.
 - ii. Inter/National Organization and alumni advisors are notified of academic deficiency.
 - iii. Those members of the New Member class whose personal GPA falls below a 2.25 will be required to attend chapter held IFC Study Hours. These study hours will be held in a location of the chapter's choice and must be held 3 days a week, having a total of 6 hours. The chapter president will complete an IFC Study Hours contract, which will be co-signed by the IFC VP of Communications or *Academic Officer*. The contract will explain the times and locations of the study hours along with a chief Proctor for all study hours. The IFC VP of Communications will then reserve the right to check these study hours at any point during the scheduled times. Failure to hold these study hours or follow any portion of the Study Hours Contract will result in further sanctions.

- iv. Submit a copy of the chapter's New Member Education Program for IFC review.
- C. Third Deficiency: New Member class GPA falls below 2.25 for a third time in 3 semesters.
- i. Meeting between chapter president, new member class educator, and scholarship chairman to discuss causes of academic deficiency with the IFC Advisor and IFC VP of Communications or *IFC Academic Officer*.
 - ii. Inter/National Organization and alumni advisors are notified of academic deficiency.
 - iii. Those members of the New Member class whose personal GPA falls below a 2.25 will be required to attend chapter held IFC Study Hours. These study hours will be held in a location of the chapter's choice and must be held 3 days a week, having a total of 6 hours. The chapter president will complete an IFC Study Hours contract, which will be co-signed by the IFC VP of Communications or *Academic Officer*. The contract will explain the times and locations of the study hours along with a chief Proctor for all study hours. The IFC VP of Communications will then reserve the right to check these study hours at any point during the scheduled times. Failure to hold these study hours or follow any portion of the Study Hours Contract will result in further sanctions.
 - iv. Submit a copy of the chapter's New Member Education program to IFC for review.
 - v. Chapter will lose social privileges including Greek Week and Team Intramural Sports for the semester following the academic deficiency.
 - vi. The chapter officers will appear before a special IFC membership review board to discuss the chapters recognition status jeopardy.
- D. Subsequent Deficiency: New Member class GPA, which falls below 2.25 for a fourth consecutive semester
- i. Meeting between chapter president, new member educator, and scholarship chairman to discuss causes of academic deficiency with the IFC Advisor and IFC VP of Communications.
 - ii. Inter/National Organization and alumni advisors are notified of academic deficiency.
 - iii. The chapter will be placed on suspension from the IFC privileges
 - iv. The chapter president will appear before the IFC Advisor and Vice President for Student Affairs to discuss IFC Membership Review.

2. Overall Chapter Membership: The required GPA for the overall chapter membership will be a 2.5.
 - A. First Deficiency: Chapter GPA, as calculated by the University, which falls below 2.5 for the first time out of three semesters.
 - i. Meeting between chapter president and scholarship chairman to discuss causes of academic deficiency with the IFC Advisor and IFC VP of Communications.
 - ii. Inter/National Organization and/or Alumni Advisors are notified of academic deficiency.
 - B. Second Deficiency: Chapter GPA, as calculated by the University, which falls below 2.5 for the second time out of three semesters:
 - i. Meeting between chapter president and scholarship chairman to discuss causes of academic deficiency with the ii. IFC Advisor and IFC VP of Communications.
 - ii. Inter-National Organization and/or Alumni Advisors are notified of academic deficiency.
 - iii. Those members of the fraternity class whose personal GPA falls below a 2.5 will be required to attend chapter held IFC Study Hours. These study hours will be held in a location of the chapter's choice and must be held 3 days a week, having a total of 6 hours. The chapter president will complete an IFC Study Hours contract, which will be co-signed by the IFC VP of Communications *or Academic Officer*. The contract will explain the times and locations of the study hours along with a chief Proctor for all study hours. The IFC VP of Communications will then reserve the right to check these study hours at any point during the scheduled times. Failure to hold these study hours or follow any portion of the Study Hours Contract will result in further sanctions.

Third Deficiency: Chapter GPA, as calculated by the University, which falls below 2.5 for the third time out of three semesters:

- i. Meeting between chapter president and scholarship chairman to discuss causes of academic deficiency with the ii. IFC Advisor and IFC Secretary.
- ii. Inter/National Organization and/or Alumni Advisors are notified of academic deficiency.
- iii. Those members of the fraternity whose personal GPA falls below a 2.5 will be required to attend chapter held IFC Study Hours. These study hours will be held in a location of the chapter's choice and must be held 3 days a week, having a total of 6 hours. The chapter president will complete an IFC Study Hours contract, which will be co-signed by the IFC Secretary *or Academic Officer*. The contract will explain the times and locations of the study hours along with a chief Proctor for all study hours. The IFC Secretary will then reserve the right to

- check these study hours at any point during the scheduled times. Failure to hold these study hours or follow any portion of the Study Hours Contract will result in further sanctions.
- iv. The chapter will lose all social privileges, including participation in Greek Week and team intramural activities.
 - v. The chapter will receive a fine of \$250 or the price of membership dues, whichever amount is less. Failure to pay will result in complete loss of social privileges for an additional semester.
 - vi. The chapter president, chapter executive board, and the chapter advisor will appear before the IFC President, Executive Board, and IFC Advisor to discuss a Membership Review.

Subsequent Deficiency: Chapter GPA, as calculated by the University, which falls below 2.5 for the fourth consecutive semester:

- i. Meeting between the chapter president, and scholarship chairman to discuss causes of academic deficiency with the IFC Advisor and IFC Secretary.
- ii. Inter/National Organization and Alumni Advisor will be notified of academic deficiency.
- iii. Chapter will be placed on suspension from Interfraternity Council Privileges.

C. All fines collected from failure to comply with academic standards will be allocated to the IFC Educational Fund.

Risk Management Policy

Risk Management Policy: The Interfraternity Council Risk Management Policy must be read in its entirety to every active member and New Member of each chapter at least once during each academic semester (which is to be the FIPG policy and/or a URI policy, or NIC policy, whichever is the strictest).

1. Crisis Management and Safety Policy:
 - a. All chapter houses shall, prior to, during, and following occupancy, meet all local fire and health codes and standards.
 - b. All chapters must have a written Risk Management Plan, which is reviewed with active members and all New Members at least once per semester. This plan is to include emergency phone numbers and crisis management instructions posted by common phones as well as evacuation routes known to chapter members.
2. All chapters are expected to know and follow their own fraternity's risk management policy in addition to the Interfraternity Council's policies.

Organized Recruitment Policy

1. The Organized Recruitment process will begin on the first day of classes in the Fall and Spring semesters. Organized Recruitment, or “rush”, will span a minimum of two weeks. During this time, Inter-fraternity Council chapters will participate in all the activities sponsored by the Director of New Member Development and the Inter-fraternity Council. The intent of an Organized Recruitment is two-fold: to positively market Inter-fraternity Council Fraternities to the University, and to provide each chapter with the opportunity to meet potential new members. The I.F.C. Director of New Member Development will work with the Recruitment Team and other Inter-fraternity members to plan and coordinate each Organized Recruitment period.
2. During the period of Organized Recruitment, all planned events will comply with the Inter-fraternity Council Constitution and University rules and policies. Therefore, all recruitment events and activities will be substance free. The advertisement of substance abuse is also prohibited. This includes, but is not limited to, the following: flyers, clothing, and pictures containing/referring to alcohol or narcotics (i.e. red plastic cups.) A recruitment event is defined as an organized event in which a potential new member is in attendance, or in proximity. In addition, all recruitment events during Organized Recruitment must be registered with the Director of New Member Development and the acting President of the Inter-fraternity Council. The advertisement of these events is also subject to their approval.
3. Member and potential new member attendance at recruitment events should be recorded by each chapter for their records. Each chapter is responsible for the conduct of their members during the events. Questionable conduct of potential new members should also be relayed to the Director of New Member Development, Recruitment Team member, or other Inter-fraternity Council member for possible dismissal from Organized Recruitment. Attendance to recruitment events is also exclusive. Only the members of the fraternity, or fraternities, holding the event, potential new members, invited guests, and the Inter-fraternity Council officers are allowed. Recruitment Team members may attend by permission of the Director of New Member Development or President of IFC.
4. The extension of membership, to any potential new member by any chapter, is prohibited during Organized Recruitment. This includes, but is not limited to, “bids”, initiation, or any other invitations to join, either written or oral.
5. The Director of New Member Development and the Inter-fraternity Council should also be informed, in writing, of any membership associations or agreements made, within one week.
6. Violations of Organized Recruitment policy should be reported to the Director of New Member Development and the Inter-fraternity Council for consideration by the Inter-fraternity Judicial Board.

Recognition of New National/International Chapter and Local Chapters

Section 1 – IFC Recognition

- A. The organization will abide by all University, IFC, National or International policies and regulations.
- B. No organization with a restrictive membership clause regarding race, religion, creed, or sexual orientation shall obtain or maintain Interfraternity Council recognition.
- C. No member of an IFC recognized organization can be a member of a second or multiple other IFC organization.
- D. A faculty member, staff member, or fraternity alumnus may act as an advisor to these groups.
- E. Recruitment activities of fraternities are conducted according to the regulations established respectively by the Interfraternity Council and events will be substance free.
- F. Statement of Position on Hazing and Pre-Initiation Activities of the Fraternity Executives Association: Special emphasis is placed on the definition of hazing, which includes any action or situation created intentionally, whether on or off fraternity premises, to produce mental or physical discomfort, embarrassment, harassment, or ridicule, any activities which are not consistent with fraternal laws, rituals, or policy, or the regulations and policies of the University. This statement pertains to all affiliated members of a fraternity, i.e. new members, brothers, and alumni.
- G. If a group wants to become a recognized Inter/National Fraternity:
 - a. A minimum of 15 members is required.
 - b. None of the above mentioned 15 (or more) minimum members may have been associated, pinned or listed on IFC or National Rosters with a URI/IFC recognized chapter or colony within the past two semesters (See XII C, D)
 - c. An average cumulative GPA of the members is at least a 2.5
 - d. The group needs to be willing to work with the Greek community and abide by all University and IFC policies.
 - e. The group shall identify an advisor.
 - f. After the above requirements have been met, the group must submit a proposal including, but not limited to:
 - 1) A constitution and by-laws of the fraternity
 - 2) A proposed new member/associate member education program including a statement on anti-hazing
 - 3) A recruitment plan
 - 4) An academic plan
 - 5) A financial report
 - 6) Specific long and short term goals
 - 7) Service and philanthropy goals with specific plans
 - 8) A copy of the fraternity's liability insurance policy
 - 9) A brief statement on how the fraternity can benefit from and be a benefit to the IFC
 - 10) Letters of support from other chapters from the fraternity and University, alumni, faculty, etc.

Section 2 – Expansion Guidelines: After a group makes initial contact with the Interfraternity Council, an exploratory meeting shall be convened with the IFC Advisor and the IFC President

and/or Executive Vice President. This meeting explores the goals and purpose of the fraternity, and why it seeks membership into the University of Rhode Island IFC. The IFC Advisor, the IFC President and/or Executive VP, and the Executive Council will reach a decision as to whether or not to pursue expansion.

Recognition of Local Fraternities

Requirements for consideration:

1. If a group wants to become a local organization:
 - a. A minimum of 20 members is required.
 - b. An average cumulative GPA of the members is at least a 2.5.
 - c. The group shall have been in existence for at least one semester at the University of Rhode Island.
 - d. The group shall not operate under a name of an international/national organization or an organization established at the University of Rhode Island.
 - e. The group shall provide proof of 1 million dollars of liability insurance coverage.
 - f. The group needs to be willing to work with the Greek community and abide by all University and IFC policies.
 - g. The group shall identify an advisor.
 - h. After the above requirements have been met, the group must submit a proposal including, but not limited to:
 - 1) A constitution and by-laws of the fraternity.
 - 2) A proposed new member/associate member education program including a statement on anti-hazing.
 - 3) A recruitment plan.
 - 4) An academic plan.
 - 5) A financial report.
 - 6) Specific long and short term goals.
 - 7) Service and philanthropy goals with specific plans.
 - 8) A copy of the fraternity's liability insurance policy.
 - 9) A copy of the fraternity's risk management policy.
 - 10) A brief statement on how the fraternity can benefit from and be a benefit of the IFC.
 - 11) Letters of support from other chapters from the fraternity and the University, alumni, faculty, etc. (if applicable).

Recognition of Inter/National Fraternities

Requirements for consideration:

1. Submission of the inter/national fraternity bylaws.
2. A statement of plans for coordination between the chapter, the IFC, and the inter/national organization officers must be presented.

3. A statement from local alumni (if any) of the inter/national fraternity in support of establishment of a chapter at the University of Rhode Island must be submitted.
 - A. A local alumnus of the fraternity must be identified to work with the group as their alumni advisor.

Section 3 All proposals shall be read and review by the IFC Advisor, the IFC President, and Vice President of Student Affairs. It is either approved or returned to the group to make changes.

1. If the proposal is inadequate and not repairable, the IFC Executive Council can terminate the process at this point.
2. If the proposal is approved by the IFC Advisor, the IFC President, the following will occur:
 - A. The proposal is reviewed by the IFC Executive Council for approval.
 - B. The fraternity will appear before the IFC Delegates (chapter presidents) and make a brief presentation about their proposal. The IFC President gives his recommendation to the Delegates. If moved and seconded, the group is brought up for a vote. This vote will be tabled for a time not exceeding two weeks, as per Roberts Rules of Order. If this group receives a two-thirds (2/3) vote of the Delegates, they are granted a one-year probationary status. During this probationary status, the group is allowed to participate in all IFC sponsored activities, but not allowed the privilege of voting as an IFC Delegate.
 - C. If, during the course of their probationary status, the IFC Executive Board finds the group in violation of any IFC or University policy, the IFC Executive Board and the IFC Advisor will consider immediate separation of the chapter from IFC. This will result in all privileges of a recognized student organization being terminated.
 - D. After one year, the group will submit a proposal of full recognition to the IFC President. This should document the accomplishments of the group over the probationary period. The IFC President reviews the proposal and makes a recommendation on full membership to the Delegates. A two-thirds (2/3) vote in the affirmative is needed to grant this status.
 - E. Probationary status shall restrict the respective chapter in participating in Greek Wide Events. The probationary chapter must observe the first Greek Wide Event, i.e. Greek Week or Philanthropy Week that falls on the same semester of IFC approval. They may then participate in the following semesters Greek Wide activity.

XII. Special Rules

A. Activities

- The I.F.C. shall plan and supervise recruitment procedures. A freshman recruitment brochure shall be published annually.
- The I.F.C. in coordination with the Greek Advisory Council and the Vice President for Student Affairs, shall supervise the selection of

the fraternity awards for the highest annual cumulative grade point average, community service and philanthropic activities, and fraternity of the year awards, to be awarded at the annual officer induction dinner.

- In coordination with the Panhellenic Council, the I.F.C. shall preside over Greek Week functions.
- In coordination with the Panhellenic Council, the I.F.C shall organize and present a Greek Leadership Conference annually.
- The I.F.C. may send at least one representative to the annual National Interfraternity Conference meeting (UIFI) and other meetings (NGLA) deemed appropriate. The elected delegate shall make a full report to the I.F.C. upon his return.
- The I.F.C. in coordination with the Fraternity Advisor and the Office of Student Affairs, shall publish annually an IFC Presidents Manual for all chapter presidents and from time to time issue revised editions or pages for this manual.
- It shall be the responsibility of the I.F.C. to ratify the Constitution of the Fraternity Managers Association, Inc., and to ratify any amendments to the FMA Constitution. The Director of the FMA shall be invited to address at least one meeting of the I.F.C each year.
- In coordination with the Panhellenic Council, the I.F.C. shall maintain a professional office staffed by one or more students who are paid through the treasury of the I.F.C. These students are expected to answer questions, take messages, and handle correspondence for I.F.C. officers and chapter officers.
- The I.F.C. shall set objectives each year, within one month of the officer installation.
- The I.F.C. shall refer any requests for assistance in philanthropic endeavors to the individual chapters through the Philanthropic Chairman. Exceptions to this policy may be granted by the I.F.C. Executive Committee, if the activity is to become an I.F.C. sponsored activity.

B. Pledging (pledge, new member, associate member)

- No student shall be pledged by any fraternity unless he is properly matriculated at The University of Rhode Island and his pledging is in accordance with the recruitment rules of the I.F.C.
- The Office of Student Affairs and all fraternities shall be notified within a week of the pledging of any man by a fraternity.
- A man shall automatically cease to be a pledge of a fraternity after an absence from the University of one full semester. Such a man may be pledged, upon his return, to any fraternity.

C. Re-pledging

- No chapter shall pledge a person whose pledge has been broken for any reason unless the student receives written permission from

the fraternity he de-pledged, and the I.F.C. President, provided that this rule shall no be applicable to re-pledging the same fraternity.

D. Separation from a Fraternity

- An undergraduate who ceases to be a member of a University of Rhode Island fraternity shall not be eligible for pledging or membership in any fraternity represented in the I.F.C. for a period of two full semesters following de-brotherization.

F. Initiation Requirements

- In order for a person to be initiated into a fraternity that is a member of the I.F.C., he must be a student either full or part-time, at the University of Rhode Island.
- No group of fraternity men shall encourage or participate in any form of hazing which involves physical risk or personal humiliation. All informal fraternity initiation procedures shall scheduled so as not to interfere with any student's academic or extracurricular responsibilities. Please refer to the University of Rhode Island Student Handbook definition of hazing (section 2.3, page 18). The I.F.C. President shall issue an annual written warning on hazing.
- Initiation other than under the rules prescribed in sections above shall be considered illegal and, therefore, cause for disciplinary action.

G. Recruitment Period

- The recruitment period shall begin on the first class day of the fall semester and will continue through the remainder of the academic year. Bid will be distributed by individual chapters, according to their own individual recruitment schedules. Summer recruitment is permitted by each chapter in the I.F.C.

H. Recruitment Rules

- No Student may pledge more than one fraternity which is represented in the I.F.C.
- There shall be no agreement, oral, or written, expressed or implied, made with any student prior to the first day of classes in the fall semester.

I. Debts to other Chapters

- No member chapter of the I.F.C. may provide housing or meals to any individual shown to be in debt to another chapter. Each chapter president shall be responsible for notifying the I.F.C. VP of Finance the individual(s) owing his chapter money one month prior to the end of the semester. The VP of Finance will notify each chapter in writing of the individual(s) and the amount of the debt two weeks prior to the end of the semester.